

Associated Papers NPC for Meeting on 10th April 2024

Agenda Item 52 **Dispensations**

If there is an item on this agenda for which you have a pecuniary interest, you will not be able to take part in any of the discussions or vote on a resolution. However, if you wish the council to consider your request for dispensation, you need to **write to the Clerk ahead of the meeting** stating your reasons why you should be given a dispensation.

Agenda Item 55 **Emails Circulated**

If there is an email that I have circulated that is not included on the agenda, and you consider that it should be discussed, please raise the item at this point.

Agenda Item 56 **Clerk's Report**


Minute	Action	Complete ✓
22/117	Awaiting NGT confirmation of location of defibrillator at Little Green.	
23/206	Babergh to repair the second Rectory Road nameplate.	✓
23/209	Stonemason report on War Memorial to be reviewed on 20/03/2024.	✓
23/222	Clerk liaising with Community Wardens re RoSPA report on play equipment.	
24/009	Contractor to review cutting of FP 2.	
24/037	Minutes sent to BRN and updated on website.	✓
24/041	Planning responses sent to Babergh.	✓
24/042 a	Payments made to suppliers, individuals and organisations.	✓
24/042 c	Informed David Gotts of award of footpath cutting contract for 2024.	✓
24/042 d	Informed Flowers Groundcare of award of grass and hedging cutting contract for	✓
24/042 e	Donations sent to Kernos & Citizens Advice.	✓
24/048	Trust replied to question on wild flowering area.	✓
24/049	Terry Coe's death recorded in BRN.	✓
		✓
Clerk's Actions & Delegated Power		
	None.	
Clerk Hours		
	For the year to 31st March 2024 - Paid 624.00 / Worked 582.25 / Holiday 67.20	

Agenda Item 57d **Planning Status**

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/24/00246	Valley Farm House, Valley Road - Proposed boundary treatments following receipt of Breach of Planning Conditions letter EN/22/00206 (re-submission of DC/23/03649).	24/025a	Support	Permission 22/03/2024
DC/24/00389	Otium, Joes Road (part In The Parish Of Great Cornard) - Erection of triple garage with solar panels to roofslope.	24/025b	Object	Withdrawn
DC/24/00386	Willow Farm, Further Street, Assington – Change of use of agricultural land and excavation of a field to create a Private Lake.	24/025c	No comment	
DC/24/00740	23 Church Road - Erection of single storey rear extension and insertion of 3 No. roof lights to existing rear roof slope.	24/041a	Support	
DC/24/00871	Jarvis Farm, Assington Road - Application for Consent to Display Advertisements. 2 sided freestanding sign 75 x 75cm on 10 x 10cm timber posts, sign constructed of 2no aluminium composite Diabond sheets displaying the words 'BiBi Aesthetics & SPMU'	24/041b	No comment	
DC/24/01087	Otium Joes Road - Construction of 3 Bay Cartlodge (retention of)	24/041c	No comment	

Associated Papers NPC for Meeting on 10th April 2024

Agenda Item 58a Bank Reconciliation and Receipts & payments Account

	NEWTON PARISH COUNCIL			
	Receipts & Payments Account for the year ending 31st March 2024			
		2022 / 2023		2023 / 2024
Receipts				
Precept	£13,625.97			£18,242.81
Grants	£2,975.23			£212.64
Recycling	£251.23			£749.00
Bank Interest	£150.37			£1,067.94
CIL	£17,579.58			£4,836.56
Other	£37.00			£1,800.00
VAT Repayment	£2,529.97			£3,599.17
			£37,149.35	£30,508.12
Payments				
Clerks Salary	£11,571.48			£12,527.46
Admin	£1,718.33			£1,805.97
Donations	£400.00			£700.00
Annual Subscriptions	£441.51			£452.01
Footpath Maintenance	£300.00			£360.00
Insurance	£1,497.60			£1,658.56
Inspection	£635.00			£430.00
Maintenance	£0.00			£55.75
Village Hall Hire	£425.00			£420.00
Projects	£2,718.62			£0.00
CIL	£18,083.66			£23,007.30
Clerk's Pension	£0.00			£0.00
Other	£0.00			£1,750.00
VAT Paid	£3,599.17			£5,250.31
			£41,390.37	£48,417.36
Excess of Payments over Receipts			-£4,241.02	-£17,909.24
Add Balance Brought Forward			£49,357.31	£45,116.29
Balance Carried Forward			£45,116.29	£27,207.05
Represented by				
Barclays Community	£0.00			£0.00
Barclays Premium	£0.00			£0.00
Barclays Tracker	£0.00			£0.00
Unity Trust Current Account	£19,996.62			£1,019.44
Unity Trust Savings Account	£25,119.67			£26,187.61
			£45,116.29	£27,207.05
I have prepared these accounts from the books and records of the Newton Parish Council and certify that they are a true record of the Parish Council's transactions				
Signed: _____ Date: _____				
Dave Crimmin RFO Newton Parish Council				



NEWTON PARISH COUNCIL

Bank Reconciliation for Financial year ending 31st March 2024

Balances per Bank Statements as at 31st March

Unity Current Account	£1,019.44	
Unity Trust Savings Account	£26,187.61	
		£27,207.05
Add any Unbanked Cheques / Cash as at 31 March		£0.00
Less Unpresented Cheques as at 31 March		
		£0.00
	Total Cash	£27,207.05

CASH BOOK

Opening Balance		£45,116.29
Add Receipts in the year		£30,508.12
		£75,624.41
Less Payments in the year		£48,417.36
	Total Cash	£27,207.05

D Crimmin **RFO, Newton Parish Council** **1st April 2024**

Agenda Item 58b Internal Auditors Report

Heelis & Lodge is currently undertaking the internal audit. Once received, I will forward it to you.

Agenda Item 58c Section 1 of the Annual Return

Section 1 – Annual Governance Statement 2023/24

We acknowledge as the members of:

EN Newton Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2024, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

www.newton.onesuffolk.net PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

Associated Papers NPC for Meeting on 10th April 2024

Agenda Item 58d Section 2 of the Annual Return

Section 2 – Accounting Statements 2023/24 for

EN New Newton Parish Council

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
1. Balances brought forward	49,357	45,116	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	13,626	18,243	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	23,523	12,265	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	11,571	12,527	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	29,819	35,890	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	45,116	27,207	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	45,116	27,207	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	179,420	195,138	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.</i>
11b. Disclosure note re Trust funds (including charitable)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>The figures in the accounting statements above exclude any Trust transactions.</i>

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date 02/04/2024

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Associated Papers NPC for Meeting on 10th April 2024

Agenda Item 58e Variances and Period of Public Inspection

Explanation of variances – pro forma

Name of smaller authority: **Newton Parish Council**

County area (local councils and **Suffolk**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)																																																
1 Balances Brought Forward	49,357	45,116				Explanation of % variance from PY opening balance not required - Balance brought forward agrees																																																	
2 Precept or Rates and Levies	13,626	18,243	4,617	33.88%	YES		In line with the council's Reserves Policy, the councillors increased the Precept so that the General Reserves was a minimum of 6 months projected expenditure, excluding CIL expenditure.																																																
3 Total Other Receipts	23,523	12,265	-11,258	47.86%	YES		The receipts from CIL and Grants dropped by £15,505 from 2022/23, whereas the increase in Recycling, Interest, VAT repayments and Other receipts was only £4,248.																																																
							<table border="1" style="width: 100%; border-collapse: collapse; font-size: small;"> <thead> <tr> <th></th> <th style="text-align: right;">2022 / 2023</th> <th style="text-align: right;">2023 / 2024</th> </tr> </thead> <tbody> <tr> <td>Receipts</td> <td></td> <td></td> </tr> <tr> <td>Grants</td> <td style="text-align: right;">£2,975.23</td> <td style="text-align: right;">£212.64</td> </tr> <tr> <td>Recycling</td> <td style="text-align: right;">£251.23</td> <td style="text-align: right;">£749.00</td> </tr> <tr> <td>Bank Interest</td> <td style="text-align: right;">£150.37</td> <td style="text-align: right;">£1,067.94</td> </tr> <tr> <td>CIL</td> <td style="text-align: right;">£17,579.58</td> <td style="text-align: right;">£4,836.56</td> </tr> <tr> <td>Other</td> <td style="text-align: right;">£37.00</td> <td style="text-align: right;">£1,800.00</td> </tr> <tr> <td>VAT Repayment</td> <td style="text-align: right;">£2,529.97</td> <td style="text-align: right;">£3,599.17</td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;">£23,523.38</td> <td style="text-align: right; border-top: 1px solid black;">£12,265.31</td> </tr> </tbody> </table>		2022 / 2023	2023 / 2024	Receipts			Grants	£2,975.23	£212.64	Recycling	£251.23	£749.00	Bank Interest	£150.37	£1,067.94	CIL	£17,579.58	£4,836.56	Other	£37.00	£1,800.00	VAT Repayment	£2,529.97	£3,599.17		£23,523.38	£12,265.31																					
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4 Staff Costs	11,571	12,527	956	8.26%	NO																																																		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO																																																		
6 All Other Payments	29,819	35,890	6,071	20.36%	YES		The payments for VAT Paid, CIL and Other Payments increased by £8,325 from 2022/23, whereas Projects dropped by £2,718.																																																
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7 Balances Carried Forward	45,116	27,207				VARIANCE EXPLANATION NOT REQUIRED																																																	
8 Total Cash and Short Term Investments	45,116	27,207				VARIANCE EXPLANATION NOT REQUIRED																																																	
9 Total Fixed Assets plus Other Long Term Investments and	179,420	195,138	15,718	8.76%	NO																																																		
10 Total Borrowings	0	0	0	0.00%	NO																																																		

This form is only for use by smaller authorities subject to a review and should not be published on your website

Please submit this form to PKF Littlejohn LLP with the AGAR Form 3 and other requested documentation

Name of smaller authority: **Newton Parish Council**

County Area (local councils and parish meetings only): **Suffolk**

On behalf of the smaller authority, I confirm that the dates set for the period for the exercise of public rights are as follows:

Commencing on **Monday 3rd June 2024**

and ending on **Friday 12th July 2024**

(Please enter the dates set by the smaller authority as appropriate which must be 30 working days (i.e. Monday – Friday only, and not Bank Holidays) inclusive and must include the first 10 working days of July 2024 (i.e. Monday 1 July – Friday 12 July).

We have suggested the following dates: Monday 3 June – Friday 12 July 2024 The latest possible dates that comply with the statutory requirements are Monday 1 July – Friday 9 August 2024.)

Signed: _____

Role: _____

Associated Papers NPC for Meeting on 10th April 2024


Agenda Item 58f Asset Register

Asset No	Date Purchased	Description	Value	Location	Location No	Picture No	Insurance cover as at 1st October 2023	Notes
2		War Memorial	£5,000	Green	G		£8,317.14	
11	Jul-21	Litter Bin		Village Hall - Playingfield in Under 7's (Babergh installed)	P		£0.00	*
13	Jun-07	Park Bench	£300	Outside Deens	G		£467.21	
14		Park Bench	£300	Memorial Gardens	V		£467.21	
15		Park Bench	£300	Memorial Gardens	V		£467.21	
17		Park Bench	£300	Playingfield	P		£467.21	
18		Park Bench	£300	Playingfield	P		£467.21	
19		Park Bench	£300	By War Memorial	G		£467.21	
20		Park Bench	£300	By War Memorial	G		£467.21	
21		Park Bench	£300	Green by Saracens Pond	G		£467.21	
23		Village Sign	£1,500	Outside Deans	G		£2,569.64	
30		Church Road Sign	£250	Green opp Church Rd	G		£0.00	*
31	Aug-07	Dog Bin	£95	Village Hall - Entrance to Playingfield	P		£0.00	*
32	Oct-06	Dog Bin	£95	Church Road - on verge at end of road	C		£0.00	*
33	Oct-06	Dog Bin	£95	Green - near Layby	G		£0.00	*
34	Oct-06	Dog Bin	£95	Green - entrance to Links View	G		£0.00	*
35	Oct-06	Dog Bin	£95	Green - outside Juglans	G		£0.00	*
36	Oct-06	Dog Bin	£95	Green - opposite Burchetts	GRR		£0.00	*
37		Double Park Bench	£400	Plampin Close	C		£642.41	
39		Notice Board	£200	Church Road	C		£0.00	*
40	Mar-22	Playground Sign	£30	Entrance to Playingfield	P		£0.00	*
41	Jan-08	By-Law sign	£30	Saracens Pond	G		£0.00	*
42	Jan-08	By-Law sign	£30	Village Hall	V		£0.00	*
43	Sep-08	Notice Board	£120	Village Hall	V		£0.00	*
44	Nov-09	Grit Bin	£135	Airey Close	AR		£0.00	*
45	Nov-09	Grit Bin	£135	Links View	L		£0.00	*
46	Nov-09	Grit Bin	£135	Plampin Close	C		£0.00	*
47	Jan-10	Speed Radar Camera	£1,025	Cragston, Sudbury Road	H		£1,284.82	
48	Jul-10	Dog Bin	£95	Sudbury Road - Footpath by Jordans	SR		£0.00	*
49	Jul-10	Dog Bin	£95	Assington Road - Footpath by Manders	AR		£0.00	*
54	Jan-12	Litter Bin	£110	Village Hall Car Park	V		£0.00	*
56	Jul-14	QDJ Bench	£328	Playingfield	P		£420.49	
58	May-16	Line Marker	£289	Garage in Recreation Ground	P		£0.00	*
59	Mar-17	Defibrillator & Cabinet	£820	Newton Green Golf Club	NGGC		£0.00	Policy covers up to £5000 worth of Defib equipment.
63	Jul-19	Bench	£269	Top of playingfield	P		£327.05	
65	Jul-20	Speed Indicator Device	£2,188	Assington / Sudbury Roads	SR		£2,555.63	
66	Nov-20	MUGA	£56,179	Recreation Ground	P		£0	
67	Jan-21	Forever Fit Equipment	£14,002	Recreation Ground	P		£0.00	
68	Aug-21	Play Equipment	£64,000	Recreation Ground	P		£0.00	
69	Feb-22	Various	£2,455	Recreation Ground	P		£158,754.33	
70	Apr-21	Dog Bin	£108	Rotten Row - on verge by Golf Course	GRR		£0.00	*
71	Feb-22	Bus Shelter	£10,850	By Links View	G		£12,303.90	
72	May-22	3 x Defibrillators, cabinets and posts	£7,020	Church Road / Sudbury Road / Assington Road			£5,205.06	
74	Jun-22	Litter Bin	£302	Recreation Ground	P		£0.00	*
75	Aug-22	Dog Poop Bag Dispenser	£79	Green by Village Hall entrance	V		£0.00	*
76	Aug-22	Dog Poop Bag Dispenser	£79	Green by Golf Club road	G		£0.00	*
77		Litter Bin	£100	Sudbury Road - Bus shelter opposite Saracens Head	SR		£0.00	*
79		Land forming Newton Green					£0.00	Land registered to Newton Green Trust. NPC use Byelaws to prohibit anti-social behaviour on Newton Green
80	Feb-23	Defibrillator & Cabinet	£2,340	Village Hall	V		£0.00	Policy covers up to £5000 worth of Defib equipment.
81	Feb-23	Laptop computer	£503	Clerk's House	H		£719.50	
82	Feb-23	Projector	£375	Clerk's House	H		£0.00	
83	Feb-23	Projector Screen	£168	VH Cabinet	VH		£0.00	
84	Jun-23	3 recycled picnic tables and 4 recycled benches.	£5,531	Recreation Ground	P		£5,531.00	
85	Jun-23	Litter Bin	£240	Plampin Close	C		£0.00	*
86	Sep-23	Recycled Bench	£815	Plampin Close	C		£815.00	
87	Mar-24	Allotments	£1	Off Church Road			£0.00	
88	Feb-24	Bus Shelter	£13,357	Green by layby			£13,357.00	
89	Mar-24	Litter Bin	£240	Bus Shelter by Links View			£0.00	
90	Mar-24	Litter Bin	£240	Bus Shelter on Green			£0.00	
91								
92								
93								
		Total	£195,138				£216,540.63	

* Value less than £250 excess of Aviva insurance so NPC resolved on 9th September 2009 (Minute 09/085 b) not to be covered.

Associated Papers NPC for Meeting on 10th April 2024

Agenda Item 58g CIL Return

Newton Parish Council		
Community Infrastructure Levy		
Reporting Year 1st April 2023 to 31st March 2024		
A	Total CIL Income carried over from previous year	£27,523.93
B	Total CIL income received (receipts)	£4,836.56
C	Total CIL spent (expenditure)	£23,007.30
D	Total CIL repaid following payment notice	£0.00
E	Total CIL retained at year-end (A+B-C-D)	£9,353.19
CIL Expenditure		
	Item / Purpose	Amount Spent
	Allotment Land Legal Fees	£948.76
	MUGA & Play Equipment maintenance	£638.00
	SID maintenance	£558.63
	Community Wardens	£1,133.85
	Picnic tables, benches and litter bins	£7,041.04
	Dog & Litter Bins Operational costs	£657.15
	Bus Shelter	£11,607.00
	Dog poop dispenser bags	£248.00
	Filing cabinet	£174.87
	Total Spent	£23,007.30
Signed	 DF Crimmin	Parish Clerk
Signed	David Everett	Chairman
31st March 2024		

Associated Papers NPC for Meeting on 10th April 2024

Agenda Item 58h RFO Report

Unity Receipts & Payments 2023 / 2024

Date	Details	Cheque	Power	Receipts	Payments	
20/03/24	Kernos - Donation		Localism Act 2011 ss 1 to 8	0.00	200.00	Y
20/03/24	Sudbury & South Suffolk Citizens Advice - Donation		Localism Act 2011 ss 1 to 8	0.00	200.00	Y
25/03/24	BDC Recycling Credits			269.65	0.00	Y
31/03/24	Service Charges		Localism Act 2011 ss 1 to 8	0.00	18.00	Y
31/03/24 Bank Interest				245.67	0.00	Y

Payments for 2024 / 2025

		Net	VAT	Gross
Scribe	Accounting Software	£595.00	£119.00	£714.00
Luxstone	Deposit for War Memorial	£500.00	£100.00	£600.00
BWB	Final completion costs	£ 33.00	£ 6.60	£ 39.60

Agenda Item 58i MUGA

We have received the following quote from Premier Sports Surfaces (who built the MUGA).

Following our conversation, the MUGA is becoming slippery which is a tell tale sign it requires washing. There is also a small area of damage as you are already aware, which we can repair using cold lay tarmac.

We usually charge £495 + VAT for pressure washing per day however we can offer this to you at a discounted rate of £350 + VAT using water supply from the hall, based on it taking one day to complete. This will be a deep clean using up to 3500 psi. We can also complete the small repair within the price, it might be that we have to return to touch up with paint rather than do it on the day, which we would do so within the quote.

Agenda Item 59 Footpaths

Update from Cllr Taylor on progress with landowner re footpath extension.

Agenda Item 60 Allotments

The transfer of the allotment land from Michael Oliver to NPC was completed on Friday, 22nd March 2024. I have informed the insurers of NPC's ownership. As per BWB 's letter of 28th March 2024, it can take up to 2 years for the land to be registered by the Land Registry.

Of the existing 7 tenants, 5 wish to continue renting 7 allotments, The allotments are currently allocated as follows:

PLOT 1 Paul Bacon	PLOT 2 Keith Willis	PLOT 3	PLOT 4 Heather DeRoy Gemma Arnold	PLOT 5	PLOT 6 Keith Lane	PLOT 7 Keith Lane	PLOT 8 Keith Lane	PLOT 9 Sue Taylor
								

Since the news of NPC taking over the allotments became public in 2022, 6 residents have asked NPC to be included on a waiting list for allotments. I have written to the 6 asking them if they still want an allocation. To date, 3 have said yes, and I am waiting to hear from the remaining 3 ahead of the meeting.

Councillors should consider:

- NPC's policy for allocation of allotments
- NPC's Allotment Garden Tenancy Agreement (attached to pack)
- Planning Application to Babergh for the allotments.

Agenda Item 61 War Memorial

Following Babergh's decision that the works to clean the war memorial, repaint the inscriptions, and investigate the base do not need permission, the order with Luxstone has been placed. Babergh would like to be kept updated on the findings with the base and any proposed works.

Agenda Item 63 Annual Parish Assembly

Newton's Annual Parish Assembly will be held on Wednesday 24th April 2024 starting at 7.30pm in Newton Village Hall. The Chairman of NPC will sign the notice of the meeting and invitations will be sent to all organisations in the village to attend to give a report on their last year. The Police, James Finch and Lee Parker will also be invited to attend and give their report. Are councillors happy to offer refreshments at the end of the meeting?