

MINUTES OF NEWTON PARISH COUNCIL MEETING
Held on Wednesday 14th March 2018 at Newton Village Hall at 7.30pm

Present:

Councillors: Sue Crawte (Vice Chairman), Lee Parker, Rita Schwenk and Philip Taylor.

Attending:

Adrian Beckham (Clerk) and 8 members of public.

18/031 Apologies for Absence

Apologies received from Cllr Paul Presland; Cllr Russell Bower; Cllr Colin Poole; and Cllr James Finch (Suffolk County Council).

18/032 Declaration of Interests and Requests for Dispensation

Lee Parker declared a Non-pecuniary interest in Agenda Items: 8a, 8b, 8c, and 10. Due to his position in Babergh Cabinet (Planning).

18/033 Minutes of meeting held on the 14th February 2018

The minutes of the meeting which had previously been circulated were approved as a true record.

18/034 Public Forum

Cllr Crawte read out the report provided by Cllr James Finch (Suffolk County Council). Cllr Parker did not have anything to report as District Councillor.

A member of the public brought to the NPC's attention that land may come available for community housing. This matter was discussed, and advice was provided with regard NPC guidance. Also, Babergh District Council now offer a Pre-Application Service. This involves a range of services, with written advice, meetings, and on-site appointments available. There is a charge for this service, at various rates depending on the type and level of advice you would like. The previous duty appointment and call back service is no longer available except to conclude existing enquiries already made. The current enquiry form incorporates a payment function; the payment needs to be complete before the form can be submitted. <http://www.babergh.gov.uk/planning/development-management/pre-application-advice/pre-application-service-from-july-2017/>

The Parish Housing Needs Survey 2015 can be found on the Newton website on the following URL <http://newton.onesuffolk.net/home/parish-council/parish-housing-needs-survey-2015/>

18/035 Clerks Report

- a) GDPR will take effect from 25 May 2018. Clerk to follow SALC guidelines and action plan and report on progress at next meeting.
- b) Hastoe have confirmed that there will be a meeting between all parties this week. Clerk to report on progress at the next meeting.
- c) Fence to Play Area to be repaired using temporary plastic mesh.
- d) The NPC will consider the installation of a new bench on the green and at the top of the Recreation Ground, when they meet on Saturday 31st March for the bi-annual litter pick and coffee morning.

Signed _____

Date _____

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18/036 Finance

- a) NPC confirmed that bank statements matched the financial statement in the Associated Papers.
- b) The levels of Earmarked and General Reserves were reviewed and agreed to be carried forward to the next financial year.
- c) Cheques approved: A. Beckham (101135) £1062.40; P. Presland (101136) £14.73; Newton Village Hall (101137) £455.00; Babergh District Council (101138) £705.32

18/037 Planning

- a) Planning Application DC/18/00887. - NPC resolved to support the planning application.
- b) Planning Application DC/18/00725. - NPC resolved to support the planning application.
- c) Planning Application DC/18/00101. - NPC resolved to support the planning application.
- d) Prior Approval Application DC/18/00187. – Babergh District Council to request further information. Clerk to update the NPC at the next meeting.

18/038 Renewal of Footpath and Grass Cutting Contracts

NPC agreed to renew both contracts for 2018. The clerk should review both contracts in October 2018 and put them out to tender for 2019

18/039 Terms Of Reference And Mission Statement for Newton Neighbourhood Planning Team (NNPT).

NPC approved the Terms of Reference and congratulated the NNPT on their progress.

18/040 Reports

a) Newton Trust

Further tree planting is planned near housing adjacent the golf course to protect cars from stray balls.

b) Newton Village Hall

Quiz Night and supper on Saturday 21st April 7.30pm . Tickets are selling fast!

c) NNPT

The team had held an initial meeting on the 22nd February and discussed ways to ensure that all parts of the village are represented, as well as appointing key roles. The next meeting is planned for Thursday 22nd March, and it is hoped a representative from Lawshall will be able to attend.

18/044 Questions to the Chair

- a) Cllr Schwenk suggested that the options for the Play Area be reviewed at the next meeting.

18/045 Next Meeting

The next scheduled meeting is on Wednesday 11th April 2018 starting at 7.30pm.

- 18/046** In accordance with NPC's Standing Order 3d the public were asked to leave so that the councillors could discuss the Newton Community Achievement Award.

Meeting closed at 8.45pm

Signed _____

Date _____

Newton Parish Council adopted the General Power of Competence on the 13th May 2015.

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Agenda Item 5 Clerk's Report

Minute	Action
	Blocked ditches in Rectory Road reported to Suffolk Highways
18/020 a	All councillors have completed Register of interest's online form
18/020 b	Hastoe and the land agent will meet next week and hopefully we will see some progress
18/020 c	Suffolk Highways online questionnaire completed – Asking to be kept informed
18/021	Vaughan & Blyth have confirmed that they had no intention of retaining the rear hedge and this corresponds to the published plans. Warning signs put up on damaged fence to play area
18/024 c	Clerk contacted BDC Planning regarding DC/18/00187 . Excavation to provide farm reservoir for crop irrigation. This application has been raised to the next level. BDC have requested further information.
18/026	Rubbish has been removed
18/027	Asset Register updated

Payments / Receipts made since 14th February

14/02/18	Argos Lap-top purchase for clerk	1134	LA 2011 ss 1 to 8	0.00	379.99
29/12/17	Barclays Premium Account			1.95	0.00

Bank statements as of 1st March 2018

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	01/03/18	£100.00				
Premium Accounts	01/03/18	£35,167.30	£35,267.30	£0.00	£0.00	£0.00
Tracker Account	01/03/18	£11,112.11	£11,112.11	£0.00	£0.00	£0.00
Petty Cash	01/03/18	£0.00	£0.00			£0.00
		£46,379.41	£46,379.41	£0.00	£0.00	

Agenda Item 7b

Reserves held by NPC

	2015 / 16		2016 / 17		2017 / 18	
	Start of year	End of year	Start of year	End of year	Start of year	End of year
Asset Replacement	8,000.00	10,000.00	10,000.00	10,500.00	10,500.00	12,000.00
Village Hall	1,000.00	1,500.00	1,500.00	2,000.00	2,000.00	2,500.00
Legal Fees	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Election Costs	1,250.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
Speed Watch	465.00	465.00	465.00	0.00	0.00	0.00
Clerk Gratuity Fund	969.00	1,107.00	1,107.00	1,258.36	1,258.36	0.00
Total Earmarked Reserves	12,684.00	15,572.00	15,572.00	16,258.36	16,258.36	17,000.00
General Reserves	8,586.15	8,501.19	8,501.19	6,634.22	6,634.22	6,634.22

Signed _____

Date _____

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