

MINUTES OF NEWTON PARISH COUNCIL MEETING
Held on Wednesday 12th September 2018 at Newton Village Hall at 7.30pm

All Present

Councillors: Paul Presland (Chairman), Sue Crawte; Lee Parker, Phil Taylor; Russell Bower; Rita Schwenk; Colin Poole

Attending

Adrian Beckham (Clerk), and 3 members of the public.

18/098 Apologies for Absence

Cllr. James Finch (Suffolk County Councillor) sent his apologies, but provided a written report.

18/099 Declaration of Interests and Requests for Dispensation

None received.

18/100 Minutes of meeting held on the 18th July 2018

The minutes of the meeting were then approved by the councillors and signed by the Chairman as a correct record.

18/101 Public Forum

Cllr James Finch (Suffolk County Council) provided a report to be read at the meeting. Items covered include:

- a. Suffolk students celebrate improved GCSE and A Level achievements.
- b. Support now available for young people in Suffolk leaving residential care.
- c. Suffolk's tourist trade booming as economy hits £2bn mark.

Cllr Lee Parker (Babergh District Council) reported that the Boundary Review was to be put before the Council in September and would take effect at the Elections next year. Newton will be grouped with Assington, Little Cornard and Leavenheath. Cllr. Parker reported that Babergh District Council is set to unveil plans for the re-development of the Hamilton Road Quarter and the Borehamgate Precinct in Sudbury. There was also news that work on a bridge connecting a footpath between Sudbury and Great Cornard at Bakers Mill, should start in the coming months.

Residents connected with Gaskins Field reported that they had been in discussion with Babergh District Council and the Bund was now at an acceptable height and the area behind it was being used for storage.

18/102 Correspondence

Cllr Parker reported that Babergh District Council are aware of the concerns of residents in Pamplin Close and will be dealing with this matter.

18/103 Clerks Report

- a. Hastoe and the land owner are now in agreement and plans to move forward should be forthcoming after the summer. No further news available. Clerk to endeavor to get a report before the next meeting.
- b. Following on from Cllr. James Finch's success in getting Fibre Broadband into Rectory Road. The Clerk has asked for residents to continue reporting problems regarding poor broadband signal in Newton.

18/104 Finance

- a. No information was received from PFK-Littlejohn. So, the External Audit report will be reviewed in October.
- b. Councillors reviewed the Asset register and requested that those items with no value be removed from the register. An updated copy will be posted on the website.
- c. Councillors agreed to re-new the Council Combined Insurance Policy for 2018-2019.
- d. The councillors noted the income received since the last meeting, agreed the Reconciliation of Accounts against the Bank Statements and reviewed the Statement of Accounts against the budget.

18/105 Planning

- a. Application for Agricultural Determination – **DC/18/03754**. Land north east of Valley Farm, Valley Road, Newton. NPC were concerned that the rapid increase in farm buildings would have a detrimental impact on the characteristics of the landscape.
- b. Updates on existing applications are contained in the Appendix.

Signed _____

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18/106 Fireworks Night – Friday 2nd November from 6.30pm - 7.30pm

Refreshments will be available. Tickets will be available from all Parish Councillors.

18/107 Footpaths

NPC were concerned about the poor state of footpaths and footways in Newton and reminded all parishioners that it was their responsibility to maintain any footpaths or footways adjacent to their property. Please report any footpath obstructions to the Clerk.

Cllr. Poole reported that public footpath signs had been removed at the junction to Gouldings Farm. A quote for repairs/replacement will be arranged for the next meeting.

18/108 Electricity Supply for Christmas Lights

Cllr. Bower reported that the cost of installation of a new electricity supply for the Newton Green would be in about £20,000.00 . Hence, the Saracens Head has been approached and it has been agreed that NPC can access power for the Christmas tree.

18/109 Reports

- a. Newton Trust – All trees on the Green have been trimmed.
- b. Newton Village Hall –
 - i. There will be a Wildlife Evening, starting at 5.30pm on Wednesday 26th September.
 - ii. There will be a Quiz Night on 20th Oct – See Village Newsletter for more information.
 - iii. The windows have been repaired. Thank you to Andy Yolland for the installation of the new notice board.
- c. NNPT –
 - i. Have been able to purchase 2 notice boards. One has already been installed at the village hall.
 - ii. The village survey questionnaires are starting to come in. Please ensure you have returned yours!

18/110 Armistice Day

The councillors reviewed the plans to commemorate Armistice Day.

- a. A representative of the British Legion will lay a wreath on the grave of Pvt. Frederick Elijah Smith at Newton Church at 11.00am, on Thursday 8th November. All are welcome to attend.
- b. NPC agreed to purchase an approved “Tommy Silhouette” to be installed near the war memorial.

18/111 Questions to the Chair

- a) Cllr Presland asked the clerk with National Power about the damage to the allotments and the tree across the footpath.
- b) Cllr Presland asked the clerk to investigate cost of small notice boards for the play area entrances and report back at the next meeting.
- c) Cllr. Presland asked the clerk to investigate to cost of installation of a defibrillator at the village hall and report back at the next meeting.
- d) Cllr Taylor requested that the NPC consider a donation to the Poppy Appeal. This will be added to next month’s agenda.

Next Meeting

The next scheduled meeting is on Wednesday 10th October 2018 starting at 7.30pm.

Meeting closed at 9.15pm

Signed _____

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APPENDIX

Agenda Item 6 Clerk's Report

Minute	Action	Complete
	Identify householder with cats in Pamplin Close and review action	
	Kensa Heat Pump Manufacturers and have been asked by Flagship Housing Association to install heat pumps at the 12 properties in Airey Close in Newton. They plan to use the grassed area at the start of Airey Close as a compound to store their equipment whilst we carry out the Works, which should take about 4 weeks.	
	Investigate the "Bund" in Gaskins Field, Rectory Road, and review action	
	On Thursday 8 November 2018 the Suffolk Royal British Legion are organising a unique and memorable event that will see local primary school children laying poppies on the 1,332 Great War graves in the 248 cemeteries across the county. As Newton does not have a school, a British Legion representative will attend the grave of Pvt Frederick Elijah Smith at Newton Church at 11.00am . All are welcome to attend.	
	Emails sent regarding Superfast Broadband	
	RoSPA will be carrying-out an inspection of the play area in September . Costs listed in finance report	

Finance

Agenda 7c

Council Commercial Combined Insurance policy - £379.00 – Details sent in previous email
 Asset register also sent as separate document.

Agenda 7d

Cheque to Dynamic Fireworks - £499.17 + £99.83(VAT) = £599.00

RoSPA costs

Non Commercial Play Areas - £66.50 + VAT per site

Any additional items over five per site - £3.50 + VAT per additional item

If you wish to meet or accompany our Inspector during the inspection then there is an additional fee of £42.00 + VAT for an appointment.

Agenda Item 7e Responsible Financial Officer (RFO) Report

Receipts & Payments

Date	Details	File Ref	Ref	Minute	Power	Receipts		Payments	
Community & Premium Accounts									
01/04/18	Balance Brought Forward					33,150.04		0.00	
04/04/18	Babergh - Recycling Grant					370.20	y	0.00	
09/04/18	Babergh - Precept					5,186.41	y	0.00	
09/05/18	One Suffolk Web Hosting		1143	18/067	LA 2011 ss 1 to 8	0.00		60.00	y
09/05/18	Heelis & Lodge - Internal Auditor		1144	18/066	LA 2011 ss 1 to 8	0.00		80.00	y
09/05/18	SLCC - Annual Subscription		1142	18/067	LA 2011 ss 1 to 8	0.00		92.00	y
11/04/18	SALC - Annual Subscription		1141	18/067	LA 2011 ss 1 to 8	0.00		250.16	y
11/04/18	SALC - Training		1140	18/067	LA 2011 ss 1 to 8	0.00		55.20	y
11/04/18	P. Scammell		1139	18/035c	LA 2011 ss 1 to 8	0.00		145.00	y
11/07/18	Clerk's Salary				LA 2011 ss 1 to 8	0.00		1,292.13	
11/07/18	SALC Training				LA 2011 ss 1 to 8	0.00		34.80	
11/07/18	SLCC - Training				LA 2011 ss 1 to 8	0.00		118.80	
29/06/18	Grant - Neighbourhood Plan					4,690.00	y	0.00	
01/06/18	Interest					18.43	y	0.00	
06/07/18	VAT Repayment					554.28	y	0.00	
31/07/18	ICO - Data Protection		d/d		LA 2011 ss 1 to 8	0.00		35.00	y

Signed _____

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Newton Parish Council adopted the General Power of Competence on the 13th May 2015.

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Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community Premium Accounts	31/07/18	£100.00				
	31/07/18	£43,152.00	£41,806.27	£1,445.73	£0.00	£0.00
Tracker Account	31/07/18	£11,123.19	£11,123.19	£0.00	£0.00	£0.00
Petty Cash	31/07/18	£0.00	£0.00			£0.00
		£54,375.19	£52,929.46	£1,445.73	£0.00	

Actual v Budget

0	Budget	Actual	Reserves	Budget	Actual
Assets B/F		£44,267.69			
Income			Expenditure		
Precept	£10,000.00	£5,186.41	Clerks Salary	£4,080.00	£1,292.13
Grants	£207.00	£4,690.00	Admin	£1,900.00	£289.00
Recycling	£500.00	£370.20	Grants	£800.00	£0.00
CIL/Other	£0.00	£0.00	Annual Subscriptions	£425.00	£392.16
Bank Interest	£25.00	£23.97	Footpath Maintenance	£300.00	£0.00
VAT Repayment	£554.28	£554.28	Insurance	£320.00	£0.00
			Inspection	£245.00	£0.00
			Maintenance	£2,000.00	£145.00
			Projects	£1,400.00	£0.00
			Other	£0.00	£0.00
			Village Hall	£0.00	£0.00
			VAT Paid	£0.00	£44.80
			Contingency	£500.00	£0.00
			Youth Council	£0.00	£0.00
Total	£11,286.28	£10,824.86	Total	£0.00	£11,970.00
					£2,163.09
			Assets Carried Forward		£52,929.46
Total		£55,092.55	Total		£55,092.55

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Agenda Item 8b Planning Status

Application Reference	Address	Planning Details	NPC Minute	Parish Council Comments	Babergh DC Comments
DC/18/00887	Valleyfields Valley Road Newton	Outline Planning Application (Access and Layout to be considered) Erection of 1 no. single-storey dwelling and ancillary outbuilding, utilising existing access.	18/081c	Supported	Refused
DC/18/02135 / DC/18/02157/ DC/18/00101/ DC/18/00102	Valley Farm, Valley Road Newton	Application for Listed Building Consent - Replacement of roof covering, timber repairs, pointing brickwork, rebuilding a section of wall, replacement of concrete floor and renewal of steel gutters of cartlodge. / Application for Listed Building Consent. Renovation of timber framed barn consisting of replacement cladding (cement render and weatherboarding.) Replacement of tin roof and installation of rainwater disposal system.	18/081a	Supported	Awaiting Decision
DC/18/02231	Valley Farm Valley Road Newton	Discharge of Conditions for Application DC/17/04074 - 3 (Details of bin storage), 5 (Details of screen walls and fences), 6 (Parking layout), 7 (Details of windows), 8 (Agreement of materials), 9 (Details of floor construction), 10 (Details of works to timber frame), 11 Details of eaves and verges), and 12 (Insulation details)	18/081d	Supported	Awaiting Decision
DC/18/02465	1 Tudor Cottages Sudbury Road Newton	Application for Listed Building Consent - Remove full patched render and replace with Lime render; Replace like for like box sash windows	18/081d	Supported	Awaiting Decision
DC/18/00725	Gothic House Sudbury Road Newton	Application for Listed Building Consent. Replacement of side elevation upstairs bedroom window and porch windows.		Supported	Awaiting Decision
DC/18/00190	Site Adjacent Red House Farm Newton	Planning Application. Erection of 9 No. Dwellings.		Supported	Awaiting Decision

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Agenda 13

To mark the final year of the World War One centenary, The Royal British Legion is inviting the public to take part in a movement to say 'Thank You' to the First World War generation who served, sacrificed, rebuilt and changed the nation. In support of the Thank You movement we are offering for donation a variety of silhouettes to symbolise the communities that took part in WW1, they shaped the nation as we know it today.

The silhouettes are near life-size and can be fixed to a wall or attached to an upright post in public or private spaces. In addition to the iconic image of a "Tommy" there are equally significant representatives of the members of the communities the nation says thank you to, including those who gave medical support, soldiers from across the commonwealth, RAF/RFC, Navy, munition factory workers and suffragettes who lead the fight for votes for women. They all helped make us the nation we are today.

The silhouettes will be displayed across the country by businesses, local authorities and individuals as a reminder of the sacrifices made during the First World War.

The silhouettes have at their base the words "Lest we Forget" but any business or community group can buy and sponsor a silhouette and have its name incorporated in the base wording, as an act of Remembrance and supporting the valuable work of the Royal British Legion.

Each Tommy silhouette is 1.47m in height and weighs 4kg and will cost £250.00



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