

**MINUTES OF NEWTON PARISH COUNCIL MEETING**  
**Held on Wednesday 13th March 2019 at Newton Village Hall at 7.30pm**

**All Present**

Councillors: Paul Presland (Chairman), Russell Bower, Sue Crawte (Vice Chairman), Rita Schwenk, Colin Poole, Lee Parker.

**Attending**

James Finch (Suffolk County Council), Adrian Beckham (Clerk), and 4 members of the public.

**19/19 Apologies for Absence**

Cllr. Taylor sent his apology.

**19/20 Declaration of Interests and Requests for Dispensation**

None.

**19/21 Minutes of meeting held on the 13th February 2019**

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

**19/22 Public Forum**

**Cllr. Parker** (Babergh District Council) provided a report. Items covered included:

- a. Regret over the increase in Council Tax.
- b. A successful prosecution for fly-tipping resulted in the perpetrator being sentenced to 15 months in jail.
- c. Sudbury is looking for anyone who has memories or worked in the silk industry. Please contact the Sudbury Library.
- d. St Peter's Church, Sudbury, has had a cash injection of £100,000 with the aim to raise £2.5 million by 2020 through the National Lottery.
- e. The Council Elections will take place on 2<sup>nd</sup> May . If you want to vote, you must register by 12<sup>th</sup> April 2019.

**Cllr. Finch** (Suffolk County Council) provided a report. Items covered included:

- a. Suffolk Fire and Rescue is asking the public for views on how it manages the risks it faces across the county.
- b. Children living in Suffolk who will be starting at a new school in Sept 2019, will be eligible for Suffolk County Council school travel when they live over 2 miles (under 8yrs) , or 3 miles (aged 8 or over) walking distance to their nearest suitable school.
- c. 900 children are in care in Suffolk! Previous meetings have been well attended and it is hoped some will progress to become foster carers. The final "one to one drop in sessions" will take place at The Committee Room, Leavenheath Village Hall, Wrights Way, Leavenheath on Monday 25<sup>th</sup> March 7.30 - 9.30pm.
- d. There are on-going problems with Broadband in Newton. Please let the Clerk know your name and landline phone number; if you can receive superfast broadband, but have not been connected

**Speeding through Newton**

A member of the public raised concerns about speeding through Newton. The recent speed signs which had been installed at either end of the village, were too small, and they were obscured by trees. Cllr. Finch reported that more signs were due to be installed. Cllr. Bower requested that there would be an item on next months agenda to consider the installation of further speed limiting signs around the village.

**Bus Shelters**

A member of the public brought to the Council's attention the poor state of repair of the bus shelters. It was agreed that the clerk would investigate and report back at the next meeting.

**19/23 Clerks Report and correspondence**

Signed \_\_\_\_\_

Date \_\_\_\_\_

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- a. Neighbourhood Planning Workshop: NNPT have been well supported by BDC. The initial meeting was a workshop and discussed problems and possible solutions. However, a subsequent tour of several housing development highlighted innovations being considered. NNP team will be meeting their Navigus Consultant on the 19/3/19 to discuss progress to date.
- b. Parish Liaison Meeting was attended by Cllrs Bower and Crawte: A thorough presentation was provided on the state income and expenditure for Babergh District Council. Cllr. Maybury also gave an interesting presentation regarding sheltered housing for young adults.
- c. Cllr. Schwenk has liaised with both land owners regarding the current permitted footpath behind Manders . Further consideration will be given to this matter after the elections, in June 2019.

**19/24 Planning**

- a. NPC strongly supports Hastoe's application to build four bungalows behind Alston close – DC/19/00844 Erection of 4no dwellings. Site Off Alston Close Newton.
- b. NPC supported the Planning Application - DC/19/00771 Erection of a single storey rear extension. Golf View Cottage Sudbury Road Newton
- c. NPC supported the Planning Application - DC/19/01075 Erection of a single storey side extension and the insertion of rear dormer windows. 3 Links View, Newton.
- d. NPC supported the Application for Listed Building Consent - DC/17/04074 / Full Planning Application - DC/19/01077. Reconstruction of barn to form extension to cart lodge conversion. Valley Farm Valley Road Newton.
- e. Updates on existing applications are contained in the Appendix.

**19/25 Finance**

- a. The Councillors received the residue funding from the former Newton Youth Club. This will be discussed at the April meeting.
- b. The councillors noted the income received since the last meeting, agreed the Reconciliation of Accounts against the Bank Statements and reviewed the Statement of Accounts against the budget.
- c. All cheques signed and due for signing, as itemised in the RFO Report (See Appendix), were authorised by the councillors.

**19/26 Litter-Pick & Coffee Morning – 2<sup>nd</sup> March 2019**

The litter-pick was well attended. Cllr. Presland led a vote of thanks to Cllr. Crawte for arranging the bacon rolls. It was also noted that the collected rubbish was poorly stored and further instruction would be provided at the next litter-pick.

The coffee morning was also well attended. Cllr. Crawte announced that the Newton Newsletter would now go out every two months. For further updates and news of events, please see the Newton website and Facebook page.

**19/27 CIL / Calor Rural Community Fund**

NPC will submit an application for a grant from The Calor Community Fund to increase rural amenities.

**19/27 Reports**

- a. Newton Trust – No report.
- b. Newton Village Hall – There has been no meeting, so nothing to report.
- c. NNPT – An amenities survey has been recently been given to all villagers. The team hope to publish the results ASAP.

**19/28 Questions to the Chair**

Cllr. Presland requested that the clerk contact all clubs and societies to provide a short report at the **Annual Parish Meeting to be held on 24<sup>th</sup> April 2019, 7.30pm** at the Village Hall.

**Next Meeting**

The next scheduled meeting is on Wednesday 10<sup>th</sup> April 2019 starting at 7.30pm.

**Meeting closed at 9.20pm**

Signed \_\_\_\_\_

Date \_\_\_\_\_

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**APPENDIX**

**Agenda Item 6 Clerk's Report**

| Minute | Action  | Complete |
|--------|---|----------|
|        | Both Gary Flowers and David Gotts have confirmed they are happy to carry-on with their grass and hedge cutting for 2019 – 2020          | ✓        |
|        | Commercial activity at Wheldons reported to Babergh – Awaiting update   |          |
|        | Newton Village Hall Committee contacted regarding the installation of defibrillator on the outside of the Village Hall – Awaiting reply |          |

**Agenda Item 8c Planning Status**

| Application Reference | Address                          | Planning Details  | NPC Minute | Parish Council Comments | Babergh DC Comments |
|-----------------------|----------------------------------|---|------------|-------------------------|---------------------|
| DC/19/00179           | New Barn, Valley Road Newton     | Prior Approval Application under Part 3, Class Q (a) and (b) of the Town and Country Planning (General Permitted Development) (England) Order 2015 - Change of use of part of agricultural building to form 2no. dwellings. |            |                         | Approved            |
| DC/19/00071           | Valley Farm Valley Road Newton   | Listed Building Consent - Erection of extension between dwelling and cart-lodge   |            |                         | Refused             |
| DC/19/00070           | Valley Farm Valley Road Newton   | Full Application - Erection of extension between dwelling and cart-lodge.   |            |                         | Refused             |
| DC/18/03924           | Marks Meadow Rectory Road Newton | Outline Planning Application- Erection of 3No dwellings with garages and creation of new accesses   |            |                         | Awaiting Decision   |

Signed \_\_\_\_\_

Date \_\_\_\_\_

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**Agenda Item 9a Responsible Financial Officer (RFO) Report**

**Receipts & Payments**

|          |                                     |      |        |                   |           |          |
|----------|-------------------------------------|------|--------|-------------------|-----------|----------|
| 13/02/19 | G. Parry - QD                       | 1167 | 18/039 | LA 2011 ss 1 to 8 | 0.00      | 2.78     |
| 13/02/19 | G. Parry - B&Q                      | 1167 | 18/039 | LA 2011 ss 1 to 8 | 0.00      | 3.00     |
| 13/02/19 | G. Parry - Tesco                    | 1167 | 18/039 | LA 2011 ss 1 to 8 | 0.00      | 35.00    |
| 13/02/19 | G. Parry - Tesco                    | 1167 | 18/039 | LA 2011 ss 1 to 8 | 0.00      | 10.60    |
| 13/02/19 | G. Parry - Sudbury Office Supplies  | 1167 | 18/039 | LA 2011 ss 1 to 8 | 0.00      | 12.59    |
| 13/02/19 | G. Parry - Sainsburys               | 1167 | 18/039 | LA 2011 ss 1 to 8 | 0.00      | 41.90    |
| 13/02/19 | Garden Arb - Grass Cutting          | 1168 |        | LA 2011 ss 1 to 8 | 0.00      | 336.00   |
| 13/02/19 | M. Oliver - Allotment Rent          | 1169 |        | LA 2011 ss 1 to 8 | 0.00      | 60.00    |
| 13/02/19 | J. Taylor - Christmas Parcels       | 1170 |        | LA 2011 ss 1 to 8 | 0.00      | 100.00   |
| 13/02/19 | Haverhill Town Council - Printing   | 1163 |        | LA 2011 ss 1 to 8 | 0.00      | 25.67    |
| 28/02/19 | HMRC Vtr 126000105401               |      |        |                   | 13,223.11 | 0.00     |
| 13/03/19 | Community Action Suffolk - Training | 1171 |        | LA 2011 ss 1 to 8 | 0.00      | 48.00    |
| 13/03/19 | Clerk's Salary                      | 1174 |        | LA 2011 ss 1 to 8 | 0.00      | 1,059.32 |
| 13/03/19 | Top Marques - Stationery            | 1174 |        | LA 2011 ss 1 to 8 | 0.00      | 13.44    |
| 13/03/19 | Timpson - Keys                      | 1174 |        | LA 2011 ss 1 to 8 | 0.00      | 29.20    |
| 13/03/19 | Navigus Planning                    | 1175 |        | LA 2011 ss 1 to 8 | 0.00      | 841.20   |

**Bank Reconciliation**

| Account          | Statement Date | Statement Balance | Actual Balance | Unpresented Cheques | Credits not shown | Difference |
|------------------|----------------|-------------------|----------------|---------------------|-------------------|------------|
| Community        | 28/02/19       | £100.00           |                |                     |                   |            |
| Premium Accounts | 28/02/19       | £56,234.13        | £53,741.10     | £2,593.03           | £0.00             | £0.00      |
| Tracker Account  | 28/02/19       | £11,134.29        | £11,134.29     | £0.00               | £0.00             | £0.00      |
| Petty Cash       | 28/02/19       | £0.00             | £0.00          |                     |                   | £0.00      |
|                  |                | £67,468.42        | £64,875.39     | £2,593.03           | £0.00             |            |

**Actual v Budget**

|               | Budget            | Actual            | Reserves               | Budget            | Actual            |
|---------------|-------------------|-------------------|------------------------|-------------------|-------------------|
| Assets B/F    |                   | £44,267.69        |                        |                   |                   |
| <b>Income</b> |                   |                   | <b>Expenditure</b>     |                   |                   |
| Precept       | £10,000.00        | £10,372.81        | Clerks Salary          | £4,080.00         | £4,302.09         |
| Grants        | £207.00           | £4,690.00         | Admin                  | £1,900.00         | £1,001.46         |
| Recycling     | £500.00           | £370.20           | Grants                 | £800.00           | £400.00           |
| CIL/Other     | £0.00             | £15,550.85        | Annual Subscriptions   | £425.00           | £392.16           |
| Bank Interest | £25.00            | £78.33            | Footpath Maintenance   | £300.00           | £0.00             |
| VAT Repayment | £554.28           | £554.28           | Insurance              | £320.00           | £379.00           |
|               |                   |                   | Inspection             | £245.00           | £270.00           |
|               |                   |                   | Maintenance            | £2,000.00         | £1,704.32         |
|               |                   |                   | Projects               | £1,400.00         | £1,913.67         |
|               |                   |                   | Other                  | £0.00             | £0.00             |
|               |                   |                   | Village Hall           | £0.00             | £0.00             |
|               |                   |                   | VAT Paid               | £0.00             | £646.07           |
|               |                   |                   | Contingency            | £500.00           | £0.00             |
|               |                   |                   | Youth Council          | £0.00             | £0.00             |
| <b>Total</b>  | <b>£11,286.28</b> | <b>£31,616.47</b> | <b>Total</b>           | <b>£0.00</b>      | <b>£11,970.00</b> |
|               |                   |                   |                        | <b>£11,970.00</b> | <b>£11,008.77</b> |
|               |                   |                   | Assets Carried Forward |                   | £64,875.39        |
| <b>Total</b>  |                   | <b>£75,884.16</b> | <b>Total</b>           |                   | <b>£75,884.16</b> |

Signed \_\_\_\_\_

Date \_\_\_\_\_

*Newton Parish Council adopted the General Power of Competence on the 13th May 2015.*

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**Agenda Item 8b – Payments**

- Clerks Remuneration - £111.96
  - Salary (Jan – Mar 2019) – £1020.32
  - Working from home allowance (31/12/18 – 30/03/19) - £39.00
  - Stationery - £13.44
  - Key cutting - £29.20
- Clerks Training – Community Action Suffolk - £48.00
- NNPT – Navigus Planning - £841.20
- Litter-pick (Catering) - £12.75
- Village Hall rental - £340.00

Signed \_\_\_\_\_

Date \_\_\_\_\_

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