



MINUTES OF NEWTON PARISH COUNCIL MEETING

Held on **Wednesday 11th October 2017** at Newton Village Hall at 7.30pm

Present: Councillors Paul Presland (Chairman), Sue Crawte, Russell Bower, Lee Parker, Rita Schwenk and Colin Poole.

Attending: Lee Parker (Babergh District Council), Jane Hatton (Clerk) and 3 members of public.

17/165 Apologies for Absence

Councillor Taylor and County Councillor James Finch had previously sent his apologies as he had been in hospital and has been advised to take complete rest.

17/166 Declaration of Interests and Requests for Dispensation

Cllr L Parker	Non-Pecuniary Interest	9.a as he is a member of BDC Planning
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No request for dispensation had been received.

17/167 Minutes of meeting held on the 13th September 2017

The minutes of the meeting were approved as a true record.

17/168 Public Forum

- a. A member of the public was concerned over the traffic on Rectory Road and that the verges are overgrown including obstructing the 30mph sign and there are no passing places. Cllr Parker will contact highways regarding the overgrown verges but that to establish new passing places, more evidence would be required.
- b. The member of the public also asked if the buildings and activity on Gaskins Field, Rectory Road had also been looked into and Cllr Parker confirmed that he had contacted enforcement and that he was waiting for a response.
- c. Another member of the public asked if the notification of the appeal for the erection of 10 dwellings at Red House Farm had been discussed. The councillors confirmed that they had received the notification but that the application was not discussed at the September meeting.

17/169 Affordable Housing

Hastoe Housing Association had been in contact to confirm that they are currently obtaining quotes for the survey work which is required and once the surveys had been done they will then be able to look at a date for the **public consultation**.

17/170 Correspondence

The clerk advised that the following correspondence had been received and no further actions were requested of the clerk:

- a. Courses for understanding planning at Sudbury Town Council
- b. HMRC informed that payments at the post office will cease from the 15th December but the clerk advised that they could be sent by post
- c. BDC Parish Liaison Meetings which Cllr Presland will attend on the 7th November in Polstead.
- d. Visions for Sudbury event which Cllr Poole will attend on the 12th October
- e. Review of Babergh Boundaries to join Newton with Assington, Little Cornard and Leavenheath to be put on the November agenda

Signed _____

Date _____

MINUTES OF NEWTON PARISH COUNCIL MEETINGHeld on **Wednesday 11th October 2017** at Newton Village Hall at 7.30pm**17/171 Clerks Report (Appendix A)**

Decisions following the review of the Clerk's Report:

- a. Minute 15/069: The clerk had received a response from John Davies at BDC confirming that he had not heard further from either the owner or the agent and confirmed that it is an unauthorised use but as it was not causing any harm, it was felt it was not a matter to justify enforcement action. It was agreed that the clerk should respond and ask for enforcement to be pursued.
- b. Minute 17/046a: Cllr Taylor to be asked at the November meeting if the concrete to the path had been removed.
- c. Minute 17/129b: The hedge in Church Road had been cut back
- d. Minute 17/150a: Cllr Parker will follow up with enforcement regarding the static caravan on the land west of Wyevalles.
- e. Minute 17/150b: Cllr Parker will follow up with enforcement regarding Gaskins Field as mentioned in minute 17/168 b
- f. Minute 17/150d: Cllr Parker will obtain an A4 map of the parish boundary from BDC
- g. Minute 17/158: Cllr Bower had spoken to his contact at UK Power and was waiting for a reply.
- h. Minute 17/159: Cllr Crawte had brought a camera to take photos of the councillors to put on the website to update it

17/172 Finance

- a. Donation request had been received from All Saints Churchyard for help with the maintenance of the church yard and it was agreed to donate £400 as in 2016.
- b. All cheques signed and due for signing, as itemised in the RFO report (Appendix B) were authorised by councillors. The councillors also noted the income received since the last meeting and agreed the reconciliation of accounts.

17/173 Planning

- a. Proposed Development – B/15/01718 – **Chilton Woods Mixed Use Development, land north of Woodhall Business Park, Sudbury. It was agreed that the concerned raised previously had not been addressed and that the points already made should be sent again to the Planning Committee.**
- b. No planning applications had been received since the agenda was posted
- c. Status of previous applications and appeals were reviewed.

Date Received	BDC Ref	Application	NPC Ref	NPC Response	BDC Response
14/09/12		Enforcement enquiry on the expected completion date of building works at Motts Farm.	12/118d		
22/01/16	B/15/01718	Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury - Outline application (with all matters reserved except for access) - Erection of up to 1,100 dwellings (Use Class C3); 16.4ha of employment development (to include B1, B2 and B8 uses, a hotel (C1), a household waste recycling centre (sui generis) and a district heating network); village centre (comprising up to 1,000m2 Gross Floor Area (GFA) of retail floor space (A1, A2, A3, A4 and A5), village hall (D2), workspace (B1a), residential dwellings (C3), primary school (D1), pre-school (D1) and car parking); creation of new vehicular access points and associated works; sustainable transport links; community woodland; open space (including children's play areas); sustainable drainage (SuDS); sports pavilion (D2) and playing fields; allotments; and associated ancillary works.	16/044c	Objected	Revisions to application 15/05/2017

Signed _____

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		A134 Speed Restrictions	17/057	Objected	
11/05/17	B/17/01124	Valley Farm, Valley Road - Notification Under Part 11 of Schedule 2 of The Town and Country Planning (General Permitted Development) Order 2015 - Demolition of 2 No. modern farm buildings within the curtilage of listed building (Valley Farmhouse).	17/107a	Noted	
12/05/17	B/17/01072	Caravan, Wheldons Fruit Farm, Joes Road - Application for Certificate of Lawfulness of an Existing Use ? Static caravan used as a residential dwelling.	17/107d	Supported	
15/05/17	B/15/01718	Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury - Re-advertisement - Outline application (with all matters reserved except for access) - Erection of up to 1,150 dwellings (Use Class C3); 15ha of employment development.....	17/107e	Objected	
29/07/17	DC/17/03791	Alterations and extensions to The Willows, Church Road, Newton CO10 0QR	17/142a	Supported	Granted
31/07/17	DC/1703916	Listed building consent for internal alterations and enlarged window to the rear to Rogue House, Sudbury Road, Newton CO10 0QS	17/142b	Supported	
09/08/2017	DC/17/04074	Conversion of existing single storey cart lodge to 3 bedroom bungalow at Valley Farm, Valley Road, Newton CO10 0QQ	17/142b	Supported	Granted

17/174 Community Led Plan/Neighbourhood Plan

Cllr Parker commented that as the Neighbourhood Plan was being proceeded with, that it needs to be in the minutes as an agreed process and it was agreed to put this on the November agenda.

- a. Cllr Presland is working on the A5 leaflet – Your Village Needs You and will email it round to councillors for comment before the November meeting
- b. Cllr Schwenk had received more details of playground equipment and it was agreed to look at getting another company to come and visit the playground to obtain quote
- c. It was agreed that the Newton Green Booklet should be updated alongside the website
- d. Awaiting to hear from Network Power regarding a position for a permanent Christmas Tree as already discussed in minute 17/171g.

17/175 Firework Event

Cllrs Parker, Bower and Taylor had attended the fireworks refresher training. Posters and tickets had been printed and were distributed. Insurance company had confirmed cover, Tens had been sent and Cllr Bower will update the risk assessment. Material for the bonfire had been secured and Cllr Crawte will check that the Village Hall had been booked. A request for a first aid volunteer will be sent out.

17/176 Litter Pick

To take place on the 14th October and had be advertised in the newsletter. The clerk was asked to contact Bradley Smith at STC to find out if he can arrange the road signs as he had in previous years. Cllr Presland will collect all equipment from Mr Crimmins and a request was made for any volunteers to do the refreshments.

17/177 Christmas Tree

As Cllr Taylor was absent and therefore it was agreed to put when the Christmas Tree was to be erected on the November agenda.

Signed _____

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MINUTES OF NEWTON PARISH COUNCIL MEETINGHeld on **Wednesday 11th October 2017** at Newton Village Hall at 7.30pm**17/178 BDC Meetings**

The BDC Town and Parish Liaison meeting to be attended by Cllr Presland as minute 17/170c

17/179 Newton Green Trust and Village Hall Updates

No updated from the Trust or Village Hall.

17/180 Questions to the Chair

Cllr Schwenk had heard that the bench which was previously at the bus stop and had been put behind the village hall was in a poor condition and it was agreed that the condition would be looked at on Saturday during the litter pick and walk of assets with a view to getting it repaired and relocated at the far end of the playing field.

17/181 Next MeetingThe next scheduled meeting is on Wednesday 8th November starting at 7.30pm.**The meeting closed at 8.32pm****Appendice A: Clerk's Report**

Minute	Action	Complete
	Planning response sent to Babergh.	✓
	Updated website	✓
	Draft Minutes published on website	✓
15/069	Update from Mr H Wheldon circulated via email on 22nd March 2016 - John Davies BDC planning contacted to request update and pursue	✓
17/122	b Cllr Taylor to finish removal of concrete in the path to the playing field	
17/129	b Cllr Presland to contact owners of the hedge in Church Road to ensure they are happy for it to be cut back	
17/150	a Cllr Parker to follow up enforcement regarding static caravan on the land west of Wyeveales	
17/150	b Cllr Parker to follow up enforcement regarding the mobile home and that no activities apart from those applied for were on Gaskins Field, Rectory Road	
17/150	d Cllr Parker to access a map identifying the boundary of the parish	
17/158	Cllr Bower to contact UK Power to find out who to contact regarding an independent electricity box	
17/151	Hastoe requested for a date for the public consultation event	✓
17/135	Formal request made to officer asking for her recommendations and for the extension to be extended to the byway consultation	✓
17/152	Letter sent to Mr Coe.	✓
17/153	c Highways advised of weeds on the A134	✓
17/156	Firework tickets and poster produced and tens sent to all relevant bodies	✓
17/159	Cllr Crawte to update website	
17/162	b Recycling informed of clothing bin full	✓
17/162	e SALC contacted regarding if the booklet "The Local Councillor" can be sent electronically	✓
17/162	f Mr Vince advised that meeting dates for 2018 will be on the November agenda	✓

Signed _____

Date _____

MINUTES OF NEWTON PARISH COUNCIL MEETINGHeld on **Wednesday 11th October 2017** at Newton Village Hall at 7.30pm**Appendix B: RFO Report****Receipts & Payments**

Date	Details	Ref	Power	Receipts	Payments
23/08/17	Dynamic Fireworks	1113	LA 2011 ss 1 to 8	0.00	599.00
12/09/17	Flowers Groundcare - Grass Cutting	1114	LA 2011 ss 1 to 8	0.00	72.00
12/09/17	Newton Green Golf Club - De Fib installation	1115	LA 2011 ss 1 to 8	0.00	312.00
12/09/17	Came & Company - insurance	1116	LA 2011 ss 1 to 8	0.00	316.35
12/09/17	Playsafe Limited - Playground inspection	1117	LA 2011 ss 1 to 8	0.00	84.00
21/09/17	BDC Precept and Recycling	3		5,293.51	
30/09/17	J Hatton Expenses	1118	LA 2011 ss 1 to 8	0.00	122.69
30/09/17	J Hatton Salary	1118	LA 2011 ss 1 to 8	0.00	586.18
30/09/17	J Hatton WFHA July to Sept	1118	LA 2011 ss 1 to 8	0.00	39.00
30/09/17	HMRC - JH Clerk Tax	1119	LA 2011 ss 1 to 8	0.00	146.40
11/10/17	Paul Presland - Leaving present for D. Crimmins	1120	LA 2011 ss 1 to 8	0.00	50.00
11/10/17	RBL Poppy Appeal - Donation	1121	LA 2011 ss 1 to 8	0.00	50.00
11/10/17	BDC - Tens licence fireworks	1122	LA 2011 ss 1 to 8	0.00	21.00

Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	31/07/17	£100.00				
Premium Accounts	31/07/17	£20,354.32	£15,771.87	£1,399.27	£0.00	£0.00
Tracker Account	31/07/17	£11,110.16	£11,110.16	£0.00	£0.00	£0.00
Petty Cash	17/08/17	£0.00	£0.00			£0.00
		£31,564.48	£26,882.03	£1,399.27	£0.00	

End of Appendices.

Signed _____

Date _____

Newton Parish Council adopted the General Power of Competence on the 13th May 2015.