



MINUTES OF NEWTON PARISH COUNCIL MEETING
Held on Wednesday 8th March 2017 in Newton Village Hall at 7.30pm

Present: Councillors Paul Presland (Chairman), Russell Bower, Lee Parker (arrived late), Colin Poole, Rita Schwenk and Philip Taylor.

Attending: Lee Parker (Babergh District Councillor), D Crimmin (Clerk) and 1 resident.

17/038 Apologies for Absence

Cllr Crawte (illness) sent her apologies as did James Finch (Suffolk County Councillor).

17/039 Declaration of Interests and Requests for Dispensation

No interests were declared and no request for dispensation had been received.

17/040 Minutes of meeting held on the 8th February 2017

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

Cllr Parker arrived

17/041 Public Forum

Lee Parker updated councillors on Babergh's council tax increase, Babergh's Ward Boundary review and the move to Endeavour House now being planned for August / September 2017.

17/042 Correspondence (Appendix A)

Following a review of the Correspondence and the emails circulated since the last meeting the councillors agreed that Cllr Presland should attend the Pub as a Hub event on NPC's behalf and that Bev Faulkner should be asked if she wishes to attend as well.

17/043 Clerks Report (Appendix B)

Following a review of the Clerk's Report there were no further actions requested of the Clerk.

17/044 Finance

- a. All cheques signed and due for signing, as itemised in the RFO Report (Appendix C), were authorised by the councillors. The councillors also noted the income received since the last meeting, agreed the Reconciliation of Accounts against the Bank Statements and reviewed the Statement of Accounts against the budget.
- b. With the donations budget already exceeded in 2016 / 17, and no local applications for a donation received, the councillors resolved not to award any further donations.
- c. The councillors resolved to carry forward the following Earmarked Reserves to 2017 / 2018:

	2016 / 17
	End of year
Asset Replacement	10,500.00
Village Hall	2,000.00
Legal Fees	1,000.00
Election Costs	1,500.00
Speed Watch	0.00
Clerk Gratuity Fund	1,258.36
Total Earmarked Reserves	16,258.36

17/045 Planning

- a. The councillors reviewed **Planning Application B/17/00149 Kintore, Rectory Road** - Erection of extensions to front and rear and alterations to dormer windows and resolved to support the application.
- b. No further planning application had been received since the agenda was posted.

Signed _____

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- c. The councillors agreed with Cllr Parker's suggestion that Babergh's Planning Policy manager be invited to a meeting with councillors to look at the preferred way forward for a Community Led Plan. The Clerk to arrange a meeting.
- d. The issue of the hedge removed in Valley Road is now a matter that Babergh Enforcement are investigating.
- e. The status of previous applications and appeals were reviewed:

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
	Enforcement enquiry on the expected completion date of building works at Motts Farm.	12/118d		
B/15/01718	Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury - Outline application (with all matters reserved except for access) - Erection of up to 1,100 dwellings (Use	16/044c	Objected	
APP/D3505/W/ 16/3159313	B/16/00131/FUL Farm Shop, Wheldons Fruit Farm, Newton Leys, Newton, SUDBURY, CO10 0QE - Change of use of existing farm shop (Class A1) to dwelling house (Class C3) including parking, gardens and access.	16/182b	No further comments	Appeal Dismissed 07/02/2017
APP/D3505/W/ 16/3159797	B/16/00629/FUL Abbey House, Rectory Road, Newton, SUDBURY, CO10 0QZ - Erection of two detached dwellings with garaging.	16/182c	No further comments	Appeal Allowed 09/02/2017
B/16/01704	Jarvis Farm, Assington Road - Conversion of stable / store to residential annexe and insertion of fenestration and extension.	17/028a	Supported	

17/046 Playground and Asset Maintenance Programme

- a. The councillors reviewed the options for improving the hard standing of the entrance to the playing field, between the play equipment fencing, and agreed with the proposal of Cllr Poole who will forward the quotation to the Clerk. It was agreed that Flowers Groundcare be given the opportunity to quote for the installation of the hard standing and then these quotations are to be forwarded by the Clerk to Babergh in an application for S106 funding. It was confirmed that the Trust had given their approval for the works to be undertaken.
- b. The councillors agreed that the removal of hedging around, and the condition of the war memorial and plinth will be coordinated by Cllr Taylor with Harry Buckledee.
- c. The councillors agreed that Cllr Parker give residents an update on what benefits a Multi Use Games Area (MUGA) could be achieved by Newton at the Annual Parish Assembly (APA) on the 26th April 2017.

17/047 Speed restrictions on A134

The Clerk updated councillors that the consultation had not been issued yet by SCC Highways.

17/048 Newton Community Achievement Awards

The councillors agreed that there will be two recipients of awards at the APA.

17/049 Defibrillator

The Clerk updated councillors that the cabinet was now with the Golf Club awaiting installation by their electrician. The councillors agreed that if the defibrillator was live with the Ambulance Service in time, that an Awareness session for residents could be held at the APA.

17/050 Clerk vacancy

The councillors were updated that the advert for the vacancy had now been placed and that interviews are planned to take place at Newton Village Hall on the 4th April 2017.

Signed _____

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17/051 Questions to the Chair

An issue regarding the placement of railway sleepers on what appeared to be the Green is being investigated by the Trust. The Trust will also confirm to NPC the boundary of the Green, as far as the Land Registry is concerned, for Byelaw enforcement purposes. The Village Hall door is being replaced imminently and a new notice board is being made for the entrance of the Village Hall car park.

17/052 Next Meeting

The next scheduled meeting is on Wednesday 12th April 2017 starting at 7.30pm.

The meeting closed at 9.30pm

Appendix A Correspondence

No correspondence received since last meeting.

Appendix B Clerk's Report

Minute	Action	Complete ✓
15/021	Valley Road markings is scheduled with SCC Highways contractors.	
15/069	Update from Mr H Wheldon circulated via email on 22nd March.	
16/090	Still awaiting revised date for Broadband update.	
16/168	Letter to be sent in May 2017.	✓
17/022	Draft Minutes published on website and in newsletters.	✓
17/023	No response from councillors re James Finch request.	✓
17/027 a	Payments made to suppliers.	✓
17/025	No request to attend SPS training.	✓
17/027 b	Flowers Groundcare notified on award of contract.	✓
17/027 c	D Gotts notified on award of contract.	✓
17/028	Planning responses sent to Babergh.	✓
17/029 a	ClIr Taylor circulated hardstanding information.	✓
17/035	Clerk vacancy advert placed with SALC.	✓
	Clerk Hours	
	Up until 12th February 2017 - 320 hours worked / 276 hours paid.	
	Speed Watch outings (Drivers Reported)	
	Rota starting in March with Graham Perry acting as Newton's coordinator.	

Signed _____

Date _____



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Appendix C RFO Report

Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
08/03/17	Newton Village Hall - Hire	1095	LA 2011 ss 1 to 8	0.00	365.00
08/03/17	BDC - Dog & Litter bin emptying	1096	LA 2011 ss 1 to 8	0.00	705.32
08/03/17	Great Waldingfield PC - Speed Watch funds transfer	1097	LA 2011 ss 1 to 8	0.00	320.21
08/03/17	DF Crimmin - Expenses Sept to Feb	1098	LA 2011 ss 1 to 8	0.00	195.25
28/03/17	DF Crimmin - Salary Jan to Mar	1099	LA 2011 ss 1 to 8	0.00	945.55
28/03/17	DF Crimmin - WFHA Jan to Mar	1099	LA 2011 ss 1 to 8	0.00	39.00
28/03/17	HMRC - Clerk Tax	1100	LA 2011 ss 1 to 8	0.00	236.40

Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community Premium Accounts	31/01/17	£100.00				
	31/01/17	£17,190.97	£13,658.99	£3,631.98	£0.00	£0.00
Tracker Account	30/12/16	£11,110.16	£11,110.16	£0.00	£0.00	£0.00
Petty Cash	27/02/17	£0.00	£0.00			£0.00
		£28,401.13	£24,769.15	£3,631.98	£0.00	

Statement of Accounts vs Budget

	Budget	Actual	Reserves	Budget	Actual
Assets B/F		£24,073.19			
Income			Expenditure		
Precept	£9,380.00	£9,380.00	Clerks Salary	£3,742.85	£3,742.84
Grants	£207.00	£1,696.14	Admin	£1,900.00	£889.01
Recycling	£500.00	£280.79	Grants	£700.00	£975.00
Other	£0.00	£1,455.08	Annual Subscriptions	£280.00	£286.80
Bank Interest	£25.00	£10.51	Footpath Maintenance	£300.00	£300.00
VAT Repayment	£0.00	£305.73	Insurance	£320.00	£310.57
			Inspection	£245.00	£236.00
			Maintenance	£1,820.00	£2,124.77
			Projects	£1,400.00	£1,938.34
			Other	£0.00	£1,012.44
			Village Hall	£0.00	£0.00
			VAT Paid	£0.00	£616.52
			Contingency	£500.00	£0.00
			Youth Council	£0.00	£0.00
Total	£10,112.00	£13,128.25	Total	£0.00	£11,207.85
					£12,432.29
			Assets Carried Forward		£24,769.15
Total		£37,201.44	Total		£37,201.44

Unclaimed VAT = £ 616.52

End of Appendices

Signed _____ Date _____
 Newton Parish Council adopted the General Power of Competence on the 13th May 2015.