



MINUTES OF NEWTON PARISH COUNCIL MEETING
Held on Wednesday 8th February 2017 in Newton Village Hall at 7.30pm

Present: Councillors Paul Presland (Chairman), Russell Bower, Sue Crawte, Colin Poole, Rita Schwenk and Philip Taylor.

Attending: James Finch (Suffolk County Councillor), John Lefever (Hastoe), D Crimmin (Clerk) and 3 residents.

17/020 Apologies for Absence

Cllr Parker (commitment) sent his apologies.

17/021 Declaration of Interests and Requests for Dispensation

Cllr Presland declared a pecuniary interest in Item 17/027a as he is the recipient of a payment.

Cllr Schwenk declared a non-pecuniary interest in Item 17/028a as she is a near neighbour of the property. No request for dispensation had been received.

17/022 Minutes of meeting held on the 11th January 2017

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

17/023 Public Forum

James Finch gave councillors an update on his previously circulated report. He also updated councillors on the re-consultation for the proposed speed reductions on the A134 and the approval for the white line painting for Valley Road. James indicated that more Newton residents should have access to Faster Broadband, but as this was disputed by the councillors, James asked for contact number of dwellings in the village that were still not able to connect to the Faster Broadband service.

17/024 Local Housing Need Scheme

John Lefever from Hastoe updated councillors on the progress of the scheme to build 4 affordable dwellings to meet the local housing needs of Newton residents. He reported that the options agreement for the land is expected to be completed with the landowner in the next few weeks. Once the agreement is executed, Hastoe will commission architects to draw up the scheme for the agreement of NPC and residents at a public viewing to be arranged in the Village Hall in the summer. Hastoe will then review the scheme against the feedback, and if necessary, will have a second public viewing session. Following this the planning application for the scheme will be forward to Babergh. Funding for the scheme has now been secured including the recently announced Government grants for such schemes. John expects Hastoe to give NPC a further update on the scheme's progress at either the March or April meeting.

17/025 Correspondence (Appendix A)

Following a review of the Correspondence and the emails circulated since the last meeting the councillors agreed that should up to 2 councillors wish to attend the Suffolk Preservation Society meeting on Heritage Planning on the 14th March, that the Clerk to arrange ahead of the next NPC meeting.

17/026 Clerks Report (Appendix B)

Following a review of the Clerk's Report there were no further actions requested of the Clerk. Cllr Presland agreed to manage the governance of the defibrillator once it is operational at the Golf Club in the coming months.

17/027 Finance

- a. All cheques signed and due for signing, as itemised in the RFO Report (Appendix C), were authorised by the councillors. The councillors also noted the income received since the last

Signed _____

Date _____



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meeting, agreed the Reconciliation of Accounts against the Bank Statements and reviewed the Statement of Accounts against the budget.

- b. The councillors resolved to award Flowers Groundcare the contract for the grass maintenance to the play area in 2017. Councillors agreed that a tender process for the 2018 contract will be undertaken.
- c. The councillors resolved to award David Gotts the contract for the footpaths grass maintenance in 2017. Councillors agreed that a tender process for the 2018 contract will be undertaken.

17/028 Planning

- a. The councillors reviewed **Planning Application B/16/01704 Jarvis Farm, Assington Road** - Conversion of stable / store to residential annexe and insertion of fenestration and extension and resolved to support the application.
- b. No further planning application had been received since the agenda was posted.
- c. The status of previous applications and appeals were reviewed:

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
	Enforcement enquiry on the expected completion date of building works at Motts Farm.	12/118d		
B/15/01718	Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury - Outline application (with all matters reserved except for access) - Erection of up to 1,100 dwellings (Use	16/044c	Objected	
APP/D3505/W/16/3159313	B/16/00131/FUL Farm Shop, Wheldons Fruit Farm, Newton Leys, Newton, SUDBURY, CO10 0QE - Change of use of existing farm shop (Class A1) to dwelling house (Class C3) including parking, gardens and access.	16/182b	No further comments	
APP/D3505/W/16/3159797	B/16/00629/FUL Abbey House, Rectory Road, Newton, SUDBURY, CO10 0QZ - Erection of two detached dwellings with garaging.	16/182c	No further comments	

17/029 Playground and Asset Maintenance Programme

- a. The councillors reviewed the options for improving the hard standing of the entrance to the playing field, between the play equipment fencing, and agreed that Cllr Taylor provide councillors further information on his proposal. The Clerk confirmed that Babergh were supportive of the project meeting the criteria for S106 funding.
- b. The councillors agreed that the hedging around, and the condition of the war memorial and plinth should be reviewed at the March meeting.
- c. The councillors deferred discussions on the Multi Use Games Area (MUGA) until the March meeting in order that Cllr Parker can expand his visions for such a scheme.

17/030 Queen's 65th Anniversary

The councillors considered the options to mark the 65th Anniversary of the Queen's ascension to the throne. They conceded that whilst they would be able to support such an event if another organisation in the village wished to arrange one, NPC was unable to allocate time to organise such an event. With other priorities including Newton's Community Led Plan, Babergh's Local Plan consultation and SCC's Minerals Plan Site Allocations consultation, NPC had to allocate councillors to these tasks.

17/031 Effectiveness of Internal Controls and Internal Audit process

The councillors reviewed the current system of NPC's internal controls and internal audit and resolved that they were satisfied with the processes undertaken by the council.

17/032 Risk Management Register

Following a review of NPC's Risk Management Register the councillors considered that it was appropriate for NPC's operations.

Signed _____

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Appendix C RFO Report

Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
05/12/16	Bank Interest 5 Sept to 4 Dec	BS 68		1.38	0.00
05/12/16	Bank Interest 5 Sept to 4 Dec	BS 293		2.33	0.00
08/02/17	P Presland - Electricals for Xmas Lights	1092	LA 2011 ss 1 to 8	0.00	34.85
08/02/17	Gardens Arb Business - Footpath cutting 2016	1093	LA 2011 ss 1 to 8	0.00	360.00
08/02/17	Road Runner TCA - Speed Gun recalibration & new batteries	1094	LA 2011 ss 1 to 8	0.00	260.40

Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community Premium Accounts	30/12/16	£100.00				
	30/12/16	£18,083.60	£16,465.72	£1,717.88	£0.00	£0.00
Tracker Account	30/12/16	£11,110.16	£11,110.16	£0.00	£0.00	£0.00
Petty Cash	02/02/17	£0.00	£0.00			£0.00
		£29,293.76	£27,575.88	£1,717.88	£0.00	

Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£24,073.19				
Income			Expenditure			
Precept	£9,380.00	£9,380.00	Clerks Salary		£3,742.85	£2,560.89
Grants	£207.00	£1,696.14	Admin		£1,900.00	£367.18
Recycling	£500.00	£280.79	Grants		£700.00	£975.00
Other	£0.00	£1,455.08	Annual Subscriptions		£280.00	£286.80
Bank Interest	£25.00	£10.51	Footpath Maintenance		£300.00	£300.00
VAT Repayment	£0.00	£305.73	Insurance		£320.00	£310.57
			Inspection		£245.00	£236.00
			Maintenance		£1,820.00	£1,537.00
			Projects		£1,400.00	£1,871.10
			Other		£0.00	£692.23
			Village Hall		£0.00	£0.00
			VAT Paid		£0.00	£488.79
			Contingency		£500.00	£0.00
			Youth Council		£0.00	£0.00
Total	£10,112.00	£13,128.25	Total	£0.00	£11,207.85	£9,625.56
			Assets Carried Forward			£27,575.88
Total		£37,201.44	Total			£37,201.44

Unrecovered VAT = £488.79

End of Appendices

Signed _____ Date _____
 Newton Parish Council adopted the General Power of Competence on the 13th May 2015.