

**NEWTON PARISH
 COUNCIL
 BANK RECONCILIATION
 As at 31st December 2019**

Account Name	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits Not Shown	Difference
Community (Current)	31.12.19	100	6.10	93.90		93.90
Premium Account	31.12.19	47794.98				
Tracker Account	31.12.19	11156.51				
Statement Totals		59051.49				
Less Unpresented Cheques		93.90				
Plus Credits		0				
Total Liquid Assets		58957.59				

**NEWTON PARISH
COUNCIL**

BANK RECONCILIATION USING LAST RECEIVED STATEMENT AT 31.12.19

Assumed at 07.02.20 following bank transfer of £5,000 between accounts

Account Name	Assumed at 07.02.20	Statement Balance	Unpresented Cheques	Actual Balance	Credits Not Shown	Difference
Community (Current)	31.12.19	100	93.90	5006.10	5000 moved from Premium A/C	
Premium Account	31.12.19	47794.98		42794.98		
Tracker Account	31.12.19	11156.51		11156.51		
Total Liquid Assets		59051.49		58957.59		

Expected Credits in 2020/21

Precept	10258
VAT repayment	635

Expenditure and Income since October 2019 Council Meeting

Date	Detail	Receipt	Expenditure	
21.10.19	Babergh CIL Payment	5702.62		
13.11.19	Brit Legion Poppy Appeal		100	
13.11.19	Clerk's Salary		1059.32	
13.11.19	Taylor Newton Charities		100	
13.11.19	ROSPA - Playground Inspection		86.4	
21.11.19	Waterhouse NNP		17.87	
21.11.19	Burdis NNP		50	
09.12.19	Beckham - Planning App		206	
11.12.19	Presland NNP		36.9	Not on bank statement
11.12.19	VOIDED Cheque		0	
11.12.19	Burdis NNP		250	
11.12.19	Grass Cutting		456	
11.12.19	Presland - Christmas Tree Refresh		57	Not on bank statement
11.12.19	Fireworks	750		
11.12.19	Fireworks	314		
Totals		6766.62	2419.49	

Bank Balances at 31.12.19	59051.49	
Less Unpresented Cheques at 31.12.19	93.9	
Balances Carried Forward	58957.59	

**Actual v Budget
To 31.12.19**

	Budget	Actual
	£	£
Balance b/f		
INCOME		
Precept	10000	10258
Grants	207	259.46
Recycling	500	0
Neighbourhood Plan		
CIL/Other	0	978.98
Bank Interest	250	67.41
VAT repayment	554.28	735.75
Firework night	0	1064
	<u>11511.28</u>	<u>13363.60</u>

	Budget	Actual	Estimate To Year End	Under or Over Budget	
EXPENDITURE					
Clerk's Salary	4080	3250.57	6977.96	-2897.96	
Administration	1900	1001.91	1050	850	
Grants	800	288		512	
Neighbourhood Plan	1000	1702.56		-702.56	Budget for NP estimated.
Annual Subscriptions	425	375.49		49.51	
Footpath					
Maintenance	300	200		100	
Insurance	320	375.5		-55.5	
Inspection	245	86.40		158.60	
Maintenance	2000	353.03		1646.97	
Projects	1400	3125.11		-1725.11	
Other (was in bank)	13223.11	13223.11		0	VAT error
Village Hall	0	0		0	
VAT					
Paid	0	634.77		-634.77	
Contingency	500	0		500	
Fire Works/Xmas Tree	0	656		-656	
	<u>26193.11</u>	<u>25272.45</u>		<u>-2854.82</u>	

**PLEASE SEE
EXPLANATORY**

NOTES BELOW

1. Salary actual is £1059.32 x 3 plus expenses of £72.61 and estimate includes 17 weeks for a Locum (to end of March) plus agency fees.
2. Administration includes £705.32 for emptying dog bins and £240 for external audit and an estimate of just under £50 for admin to end of financial year.
3. Subscriptions limited to SALC/SLCC and ICO Data Protection
4. Grants - have used the figures provided by the Clerk.
5. Neighbourhood Plan - I have recorded expenditure on NP according to the spreadsheet supplied by the Clerk. This has reduced previous sums recorded as 'maintenance
6. Insurance - Came and Company.
7. ROSPA Inspection
8. Maintenance - I have used the figure provided by the Clerk.
9. Projects - I need to investigate further which expenditure belongs here. I have needed to deduct £613.12 as a balancing figure until I am sure of the exact amounts relating to this heading.
10. Other - this sum is the VAT sent to us by HMRC in error and paid back.
11. VAT Paid - This is the VAT amount received this year - relates to exp in 2018/19.
12. Fire works. Not budgeted for but income more than offset expenditure.
Expenditure recorded as 29.09.19 so should have been in last financial report (Oct 2019).