



**Agenda Item 152    Dispensations**

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

**Agenda Item 154    General Power of Competence**

The General Power of Competence (GPC) allows a council to do anything that an individual can generally do unless prohibited by law. It is a statutory power given to English parish councils in the Localism Act 2011 s 1-8.

To be eligible to use GPC, as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, a council must have:

- a qualified clerk (Dave Crimmin is a qualified Clerk)
- two thirds of its councillors elected at an ordinary election or by-election (at the 2019 Election 5 members = 71% stood for election).

A council must confirm its eligibility for GPC at a full council meeting. If still eligible, the council then confirms its eligibility at every annual meeting of the council following ordinary parish council elections.

**Agenda Item 155    HR & Standards Committees**

In 2019:

Cllrs Bower, & Crawte were appointed to the HR Committee.

Cllrs Smith and Schwenk were appointed to the Standards Committee.

**Agenda Item 156    Representatives**

In 2019:

Newton Green Trust

- Cllrs Taylor and Crawte

Village Hall Management Committee

- Cllr Schwenk

Newton Neighbourhood Planning Team

- Cllrs Presland, Schwenk and Smith

Suffolk Association of Local Councils

- Cllr Presland.

**Agenda Item 157    Internal Auditor**

Heelis & Lodge were appointed as Internal Auditors.

**Agenda Item 160    Correspondence Circulated**

If there is an email that I have circulated which is not included on the agenda and you consider it should be discussed, please raise the item at this point.



**Associated Papers NPC Annual Meeting on 13<sup>th</sup> May 2020**

**Agenda Item 161 Clerk's Report**

Minute	Action	Complete ✓
	I have reconciled the 2019 / 2020 Accounts and in doing so have resolved the duplicate payment of the SALC Annual Subscriptions with a £251.49 payment being refunded to NPC's bank account. I also stopped a payment to Sudbury Town Council of £132.08 which was not due. I have recovered from Babergh £279.28 of recycling credits that were not claimed by NPC. SCC are not able to pay for the second cut of the footpaths that NPC failed to invoice.	
	I have made the application for the VAT paid by NPC during 2019 / 2020 and as explained in the meeting pack I have submitted the report to Groundworks, showing how much NPC has spent of the Neighbourhood Plan grant.	
	Sid Scammel is preparing a quote for the repair of the Village Hall notice board.	
	With only one quotation being obtained for the grass cutting, following a discussion with the Chairman, Flowers Groundcare has been awarded the playing field grass cutting contract with the tender process being deferred until the autumn.	
	I have submitted the 2019 / 2020 Audit file to Heelis & Lodge for the Internal Audit.	
	The Annual Governance and Accountability Return 2019 /2020 for the External Auditors will be reviewed by councillors at the June meeting.	

**Agenda Item 162a Responsible Financial Officer (RFO) Report**

**Receipts & Payments**

Date	Details	Cheque	Power	Receipts	Payments
04/05/20	CAS - Website Hosting	101233		0.00	60.00
04/05/20	S Presland- Donation towards vulnerable residents	101234	LGA 1972 s 137	0.00	100.00
04/05/20	Kernos Centre - Donation	101235	LGA 1972 s 137	0.00	100.00
13/05/20	P Presland - Expenses re printing	101236	LGA 1972 s 142	0.00	42.98
13/05/20	SALC - Annual Subscriptions	101237		0.00	260.87
13/05/20	Opus - Locum Clerk 3/2 to 7/2/20	101238		0.00	612.30
13/05/20	Opus - Locum Clerk 10/2 to 14/2/20	101238		0.00	261.35
13/05/20	Opus - Locum Clerk 18/2 to 21/2/20	101238		0.00	238.94
13/05/20	Opus - Locum Clerk 24/2 to 26/2/20	101238		0.00	238.94
13/05/20	Opus - Locum Clerk 2/3 to 11/3/20	101238		0.00	522.70
13/05/20	Opus - Locum Clerk 30/3 to 03/4/20	101238		0.00	477.89
13/05/20	Opus - Locum Clerk 6/4 to 8/4/20	101238		0.00	221.52
13/05/20	Opus - Locum Clerk 13/4 to 16/4/20	101238		0.00	306.14
13/05/20	Opus - Locum Clerk 20/4 to 23/4/20	101238		0.00	194.15
13/05/20	Groundworks - Grant repayment	101239		0.00	190.53

**Agenda Item 162a Neighbourhood Plan Grant**

I have provided an End of Term Report as at the 31/03/2020 on how NPC has spent the NP grant it received in 2018. NPC has also to repay any unspent grant. Having reconciled the 2019 / 2020 accounts I have produced the attached summary of the spend over the last two financial years. It should be noted that as NPC can recover any VAT paid, the net total is the amount that has been spent from the grant. As part of the terms of the grant, NPC has to be able to produce its accounts for 7 years after receiving the grant. Once Groundwork accepts the End of Term Report, NPC can apply for a further grant.

Grant Received 29/06/2018				£4,690.00
	Gross	VAT	Net	
Spent between 29/06/2018 and 31/03/2019	£1,234.49	£201.45	£1,033.04	
Spent between 01/04/2019 and 31/03/2020	£3,970.66	£504.23	£3,466.43	
Total Net Spend				<b>£4,499.47</b>
Grant to be repaid				<b>£190.53</b>



Agenda Item 162b Bank Reconciliation & Statement of Accounts

<b>NEWTON PARISH COUNCIL</b>			
<b>Bank Reconciliation for Financial year ending 31st March 2020</b>			
<b>Balances per Bank Statements as at 31st March</b>			
Barclays Community		£100.00	
Barclays Premium Account		£47,723.43	
Barclays Tracker Account		£11,160.42	
			£58,983.85
Add any Unbanked Cheques / Cash as at 31 March			£0.00
Less Unpresented Cheques as at 31 March			
	101215	£2,068.35	
	101216	£360.00	
	101218	£14.45	
	101220	£182.40	
	101225	£60.00	
	101226	£315.00	
	101227	£1,355.00	
	101228	£12.99	
	101230	£533.08	
	101231	£271.00	
	101232	£1,465.70	
			£6,637.97
		<b>Total Cash</b>	<b>£52,345.88</b>
<b>CASH BOOK</b>			
Opening Balance			£64,102.59
Add Receipts in the year			£18,398.36
			£82,500.95
Less Payments in the year			£30,155.07
		<b>Total Cash</b>	<b>£52,345.88</b>
<b>D Crimmin</b>	<b>RFO, Newton Parish Council</b>		<b>1st May 2020</b>



**NEWTON PARISH COUNCIL**

**Receipts & Payments Account for the year ending 31st March 2020**

	2018 / 2019	2019 / 2020
<b>Receipts</b>		
Precept	£10,372.81	£10,258.00
Grants	£4,897.60	£103.80
Recycling	£370.20	£412.82
Bank Interest	£106.15	£121.37
CIL/Other	£15,573.70	£6,766.62
VAT Repayment	£554.28	£735.75
	<b>£31,874.74</b>	<b>£18,398.36</b>
<b>Payments</b>		
Clerks Salary	£4,302.09	£5,245.49
Admin	£1,074.72	£1,419.29
Grants	£400.00	£200.00
Annual Subscriptions	£979.93	£626.98
Footpath Maintenance	£0.00	£300.00
Insurance	£379.00	£375.05
Inspection	£270.00	£272.00
Maintenance	£1,624.32	£928.18
Village Hall	£340.00	£0.00
Projects	£1,910.41	£2,679.40
Repay VAT overpayment	£0.00	£13,223.11
Contingency	£0.00	£0.00
NNP	£0.00	£3,466.43
VAT Paid	£759.37	£1,419.14
	<b>£12,039.84</b>	<b>£30,155.07</b>
<b>Excess of Payments over Receipts</b>	<b>£19,834.90</b>	<b>-£11,756.71</b>
Add Balance Brought Forward	£44,267.69	£64,102.59
<b>Balance Carried Forward</b>	<b>£64,102.59</b>	<b>£52,345.88</b>
<b>Represented by</b>		
Barclays Community	£100.00	£100.00
Barclays Premium	£52,862.75	£41,085.46
Barclays Tracker	£11,139.84	£11,160.42
Petty Cash	£0.00	£0.00
	<b>£64,102.59</b>	<b>£52,345.88</b>
I have prepared these accounts from the books and records of the Newton Parish Council and certify that they are a true record of the Parish Council's transactions		



**Associated Papers NPC Annual Meeting on 13<sup>th</sup> May 2020**

**Agenda Item 162c CIL Return**

<b>Newton Parish Council</b>		
<b>Community Infrastructure Levy</b>		
<b>Reporting Year 1st April 2019 to 31st March 2020</b>		
A	Total CIL Income carried over from previous year	£18,745.50
B	Total CIL income received (receipts)	£5,702.62
C	Total CIL spent (expenditure)	£0.00
D	Total CIL repaid following payment notice	£0.00
<b>E</b>	<b>Total CIL retained at year-end (A+B-C-D)</b>	<b>£24,448.12</b>
CIL Expenditure		
	Item / Purpose	Amount Spent
	<b>Total Spent</b>	<b>£0.00</b>
Signed	<i>DF Crimmin</i> DF Crimmin	Parish Clerk
Signed	Paul Presland	Chairman
31st March 2020		

**Agenda Item 163c Planning Status**

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/18/00190	Site Adjacent Red House Farm - Erection of 9 No. Dwellings.		Support	
DC/20/00655	1 Tudor Cottages, Sudbury Road - Listed Building Consent - Replacement of fenestration on ground and first floor. Removal/replacement of side ground floor kitchen window to facilitate works to change to stable door.			
DC/20/01484	Brook Farm, Sudbury Road - Erection of 2no. single storey dwellings with garages (Alternative scheme to that approved under DC/17/05831).			