

Associated Papers NPC for meeting on 8th March 2017

Agenda Item 2 Dispensations

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 5 Correspondence Circulated

No correspondence received.

Agenda Item 6 Clerk's Report

Minute	Action	Complete ✓
15/021	Valley Road markings is scheduled with SCC Highways contractors.	
15/069	Update from Mr H Wheldon circulated via email on 22nd March.	
16/090	Still awaiting revised date for Broadband update.	
16/168	Letter to be sent in May 2017.	✓
17/022	Draft Minutes published on website and in newsletters.	✓
17/023	No response from councillors re James Finch request.	✓
17/027 a	Payments made to suppliers.	✓
17/025	No request to attend SPS training.	✓
17/027 b	Flowers Groundcare notified on award of contract.	✓
17/027 c	D Gotts notified on award of contract.	✓
17/028	Planning responses sent to Babergh.	✓
17/029 a	CLlr Taylor circulated hardstanding information.	✓
17/035	Clerk vacancy advert placed with SALC.	✓
	Clerk Hours	
	Up until 12th February 2017 - 320 hours worked / 276 hours paid.	
	Speed Watch outings (Drivers Reported)	
	Rota starting in March with Graham Perry acting as Newton's coordinator.	

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Agenda Item 7a Responsible Financial Officer (RFO) Report

Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
08/03/17	Newton Village Hall - Hire	1095	LA 2011 ss 1 to 8	0.00	365.00
08/03/17	BDC - Dog & Litter bin emptying	1096	LA 2011 ss 1 to 8	0.00	705.32
08/03/17	Great Waldingfield PC - Speed Watch funds transfer	1097	LA 2011 ss 1 to 8	0.00	320.21
08/03/17	DF Crimmin - Expenses Sept to Feb	1098	LA 2011 ss 1 to 8	0.00	195.25
28/03/17	DF Crimmin - Salary Jan to Mar	1099	LA 2011 ss 1 to 8	0.00	945.55
28/03/17	DF Crimmin - WFHA Jan to Mar	1099	LA 2011 ss 1 to 8	0.00	39.00
28/03/17	HMRC - Clerk Tax	1100	LA 2011 ss 1 to 8	0.00	236.40

Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	31/01/17	£100.00				
Premium Accounts	31/01/17	£17,190.97	£13,658.99	£3,631.98	£0.00	£0.00
Tracker Account	30/12/16	£11,110.16	£11,110.16	£0.00	£0.00	£0.00
Petty Cash	27/02/17	£0.00	£0.00			£0.00
		£28,401.13	£24,769.15	£3,631.98	£0.00	

Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£24,073.19				
Income			Expenditure			
Precept	£9,380.00	£9,380.00	Clerks Salary		£3,742.85	£3,742.84
Grants	£207.00	£1,696.14	Admin		£1,900.00	£889.01
Recycling	£500.00	£280.79	Grants		£700.00	£975.00
Other	£0.00	£1,455.08	Annual Subscriptions		£280.00	£286.80
Bank Interest	£25.00	£10.51	Footpath Maintenance		£300.00	£300.00
VAT Repayment	£0.00	£305.73	Insurance		£320.00	£310.57
			Inspection		£245.00	£236.00
			Maintenance		£1,820.00	£2,124.77
			Projects		£1,400.00	£1,938.34
			Other		£0.00	£1,012.44
			Village Hall		£0.00	£0.00
			VAT Paid		£0.00	£616.52
			Contingency		£500.00	£0.00
			Youth Council		£0.00	£0.00
Total	£10,112.00	£13,128.25	Total	£0.00	£11,207.85	£12,432.29
			Assets Carried Forward			£24,769.15
Total		£37,201.44	Total			£37,201.44

Unclaimed VAT = £ 616.52

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Agenda Item 7a Speed Watch Transfer

Date	Organisation	Grant conditions	£ Received	£ Spent	Balance
18/11/2008	SCC	SCC Locality budget towards Speed	£537.50		
05/01/2010	Acton PC	Transfer from Acton PC of Locality Budget towards Speed Watch scheme	£1,000.00		
20/02/2010		Road Runner TCA Ltd - camera		£1,041.00	
20/02/2010		Came & Company - insurance of camera (Admin Fee)		£25.00	
10/03/2010		ARCO - Hi Vis Jackets		£149.52	
10/03/2010		Village Hall hire for training on 27th March		£15.00	
25/03/2010		The Parking Shop - road signs		£241.80	
31/08/2010		Expenses 1st March to 31st August 2010		£20.16	
08/09/2010		Came & Company - Insurance of Camera		£4.63	
17/02/2011		Road Runner TCA Ltd - camera calibration		£122.00	
17/02/2011		ARCO - 4 x Hi Vis Jackets		£94.88	
18/02/2011		Expenses 1st September 2010 to 18th February 2011		£1.03	
31/03/2011	APC, CPC, LWPC & GWPC	Share from 4 other councils	£160.00		
31/03/2011		NPC Share	£40.00		
07/09/2011		Came & Company - Insurance of Camera		£4.75	
27/02/2012	SCC	Locality Grant	£150.00		
31/05/2012		Head 2 Top - Jackets		£78.27	
31/05/2012		Amazon - Dictaphone		£30.38	
08/07/2012		Unimobiles - 2 new batteries for camera		£13.84	
07/09/2012		Came & Company - Insurance of Camera		£4.88	
06/03/2013		Road Runner - new batteries		£72.00	
23/03/2013	Police Commissioner	Grant for new batteries	£72.00		
05/09/2013		Came & Company - Insurance of Camera		£4.99	
06/01/2014		Cost of camera postage		£26.80	
24/01/2014		Jacket Cleaning		£25.00	
04/02/2014	APC, CPC, LWPC & GWPC	Share from 4 other councils	£200.00		
04/02/2014		NPC Share	£50.00		
12/03/2014		Camera postage costs		£26.80	
12/03/2014		Jackets Dry Cleaning		£20.83	
12/03/2014		Road Runner TCA Ltd - camera calibration		£101.00	
12/03/2014		ARCO - Hi Vis Jackets		£123.03	
22/08/2014	Police Commissioner	Grant for Jackets etc	£200.00		
06/09/2014		Came & Company - Insurance of Camera		£5.10	
08/01/2015	APC, BPC, CPC, GWPC & LWPC.	Share from other 5 councils.	£250.00		
08/01/2015		NPC Share	£50.00		
13/05/2015		Batteries & Charger		£159.00	
09/09/2015		Came & Company - Insurance of Camera		£5.20	
14/09/2016		Came & Company - Insurance of Camera		£5.30	
17/01/2017	APC, CPC, LWPC & GWPC	Share from 4 other councils	£200.00		
17/01/2017		NPC Share	£50.00		
18/01/2017		Road Runner TCA Ltd - camera calibration & new batteries		£217.00	
08/03/2017		Transfer of funds to GWPC		£320.31	
		Totals	£2,959.50	£2,959.50	£0.00

Associated Papers NPC for meeting on 8th March 2017

Agenda Item 7a Clerk's Expenses

Date	Description	Postage			No of Calls	Telephone Phone Call to	Printing			Travel	
		1st	2nd	Other			A4 Print	A3 Print	Lams	Miles	
01/09/16					1	R Bain					
02/09/16					1	NGGC					
05/09/16					3	BDC, R Bain, A Vince					
07/09/16	Meeting Pack						197			4	
08/09/16					1	SCC					
14/09/16							40				
15/09/16			5								
16/09/16					1	SALC					
19/09/16					1	C Sealy					
28/09/16							8			8	
29/09/16					1	BDC					
30/09/16					3	BDC x 2, L Parker					
05/10/16	Meeting Pack				1	BDC	116			4	
06/10/16					1	GPCP					
07/10/16	SALC OneSuffolk update										6
13/10/16					1	A Vince					
21/10/16					1	BDC					
25/10/16					1	CAS					
26/10/16	Litter Pick						60				
28/10/16	Tesco's				3	Fire Brigade, Came & Co, C Poole					6
31/10/16					1	Bradley					
02/11/16					4	BDC x 2, P Presland, C Poole					
03/11/16	Meeting Pack & Distribution				3	Came & Co, Colin Poole x 2	205			4	
09/11/16							25				
10/11/16			3		2	C Poole, NGGC					
15/11/16					2	L Parker, C Poole					
18/11/16					2	BDC, C Poole				10	
21/11/16										1	
24/11/16					1	C Poole					
28/11/16					2	C Poole x 2					
29/11/16	Planning Committee										16
05/12/16					1	P Taylor					
08/12/16	Meeting Pack				1	P Taylor	178			4	
12/12/16					3	J Steele (Xmas Lights), C Poole x 2					
13/12/16					1	P Presland					
14/12/16							35				
16/12/16	Cheques & Bank pay-in		2		1	R Schwenk					8
20/12/16					1	A Vince					
21/12/16					2	P Taylor x 2					
03/01/17					1	BDC					
05/01/17	Meeting Pack / Notices						124			8	
11/01/17	New Clerk packs						120				
12/01/17					1	Tony Langley					
13/01/17			1		1	BDC					
16/01/17					1	TCA					
18/01/17					1	TCA					
23/01/17					1	CAS					
24/01/17					2	BDC x 2					
03/02/17							168			4	
07/02/17					3	NGGC x 3					
09/02/17					3	A Vince, P Presland, G Flowers					
21/02/17					1	BDC					
22/02/17					1	BDC					
		0	11		63		1276	0		47	36
		£0.00	£6.05	0.00	£7.56		£51.04	£0.00	£5.64	£16.20	

Expenditure on behalf of Newton Parish Council

Date	Description	Ref	Gross	VAT	Net	Account Heading
30/09/16	TEN Application (Babergh Receipt)	1	£21.00	0.00	£21.00	Fireworks
01/10/16	Firework Tickets 50 pages of card @ 10p		£5.00	0.00	£5.00	Fireworks
14/10/16	20 x A3 Laminated posters 50p		£10.00	0.00	£10.00	Fireworks
28/10/16	Bacon rolls for Litter Pick	2	£11.69	0.00	£11.69	Admin
13/12/16	Xmas Tree adapters (Lights4fun)	3	£37.49	6.25	£31.24	Xmas tree
04/02/17	Binder for handover	4	£3.59	£0.60	£2.99	Admin
06/02/17	2 Storage boxes for handover	5	£19.99	£3.33	£16.66	Admin
	Postage		£6.05		£6.05	
	Printing		£51.04		£51.04	
	Laminates		£5.64		£5.64	
	Cost of Calls		£7.56		£7.56	
	Travel Costs		£16.20		£16.20	
	Total		£195.25	£10.18	£185.07	Balanced
	Mileage Rate 6/4/2011	45p				
	1st Class Post	64p				
	2nd Class Post	55p				
	A4 Printing per page	4p				
	A3 Printing per page	10p				
	AtG per page	6p				
	Laminator pouch	12p				
	Telephone Calls	0p +VAT				
						Admin
						Projects
						VAT
						Total
						£117.83
						£67.24
						£10.18
						£195.25

Agenda Item 7b Donations

Past and Current Year Donations	
2014 /2015	
Newton PCC	£375.00
Poppy Wreath	£50.00
Kernos	£50.00
Christmas Parcels	£100.00
	<u>£575.00</u>
2015 / 2016	
Newton PCC	£400.00
Poppy Wreath	£50.00
Christmas Parcels	£100.00
	<u>£550.00</u>
2016 /2017	
Fireside	£175.00
Fete	£250.00
Newton PCC	£400.00
Poppy Wreath	£50.00
Christmas Parcels	£100.00
	<u>£975.00</u>
The Budget for Grants this year is £700.	

Agenda Item 7c Earmarked Reserves

	2016 / 17
	End of year
Asset Replacement	10,500.00
Village Hall	2,000.00
Legal Fees	1,000.00
Election Costs	1,500.00
Speed Watch	0.00
Clerk Gratuity Fund	1,258.36
Total Earmarked Reserves	16,258.36

Agenda Item 8e Planning Status

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
	Enforcement enquiry on the expected completion date of building works at Motts Farm.	12/118d		
B/15/01718	Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury - Outline application (with all matters reserved except for access) - Erection of up to 1.100 dwellings (Use	16/044c	Objected	
APP/D3505/W/16/3159313	B/16/00131/FUL Farm Shop, Wheldons Fruit Farm, Newton Leys, Newton, SUDBURY, CO10 0QE - Change of use of existing farm shop (Class A1) to dwelling house (Class C3) including parking, gardens and access.	16/182b	No further comments	Appeal Dismissed 07/02/2017
APP/D3505/W/16/3159797	B/16/00629/FUL Abbey House, Rectory Road, Newton, SUDBURY, CO10 0QZ - Erection of two detached dwellings with garaging.	16/182c	No further comments	Appeal Allowed 09/02/2017
B/16/01704	Jarvis Farm, Assington Road - Conversion of stable / store to residential annex and insertion of fenestration and extension.	17/028a	Supported	