

Associated Papers NPC for meeting on 13th December 2017

Agenda Item 2 Dispensations

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 6 Correspondence Circulated

Email from Suffolk Minerals & Waste Local Plan Issues & Options consultation which ended 11th December. If there is an email that I have circulated which is not included on the agenda and you consider it should be discussed, please raise the item at this point.

Agenda Item 7 Clerk's Report

Minute	Action	Complete
	Planning response sent to Babergh.	✓
	Updated website	✓
	Draft Minutes published on website	✓
15/069	Update from Mr H Wheldon circulated via email on 22nd March 2016 - Awaiting response from John Davies BDC planning	□
17/150 b	Cllr Parker to follow up enforcement regarding the mobile home and that no activities apart from those applied for were on Gaskins Field, Rectory Road	□
17/150 d	Cllr Parker to access a map identifying the boundary of the parish	□
17/168 a	Clerk has written to Garden Arb asking for details of what they are contracted to do	✓
17/168 c	Clerk emailed SCC regarding the broadband and asked for an update	✓
17/168 d	Cllr Parker asked to investigate commercial business in Church Road	□
17/169	Clerk emailed Hastoe regarding a date for the public consultation	✓
17/173	Clerk booked the village hall on 20th January 2018 at 10am to 1pm for the Neighbourhood Plan public consultation	✓
17/174	Need to agree who will be obtaining quotes for the refurbishment of the bus shelter in Airey Close and new bench for the playing field	□
17/178	Clerk booked the village hall for the Parish Council meetings in 2018	✓

Agenda Item 8a Receipts & Payments

11/10/17	RBL Poppy Appeal - Donation	1122	LA 2011 ss 1 to 8	0.00		50.00
11/10/17	BDC - Tens licence fireworks	1123	LA 2011 ss 1 to 8	0.00		21.00
28/10/17	CIL payment	4		17,373.89	y	
08/11/17	PCC of Newton - Churchyard maint	1124	LA 2011 ss 1 to 8	0.00		400.00
08/11/17	Flowers Groundcare - Grass Cutting	1125	LA 2011 ss 1 to 8	0.00		72.00
08/11/17	Gardens Arb Business - Footpath cutting 2016	1126	LA 2011 ss 1 to 8	0.00		360.00
08/11/17	SALC - Data Protection Briefing	1127	LA 2011 ss 1 to 8	0.00		26.40
31/12/17	J Hatton - Expenses	1128	LA 2011 ss 1 to 8	0.00		62.76
31/12/17	J Hatton - Salary Oct to Dec	1128	LA 2011 ss 1 to 8	0.00		586.18
31/12/17	J Hatton - WFHA Oct to Dec	1128	LA 2011 ss 1 to 8	0.00		39.00

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31/12/17	HMRC - JH Clerk Tax	1129	LA 2011 ss 1 to 8	0.00	146.40
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Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	31/10/17	£100.00				
Premium Accounts	31/10/17	£36,399.94	£34,736.20	£1,763.74	£0.00	£0.00
Tracker Account	31/10/17	£11,110.16	£11,110.16	£0.00	£0.00	£0.00
Petty Cash	11/12/17	£0.00	£0.00			£0.00
		£47,610.10	£45,846.36	£1,763.74	£0.00	

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£25,364.51				
Income			Expenditure			
Precept	£10,000.00	£10,000.00	Clerks Salary	£1,258.36	£3,816.00	£4,129.33
Grants	£207.00	£0.00	Admin		£1,900.00	£542.15
Recycling	£500.00	£293.51	Grants		£800.00	£450.00
CIL	£0.00	£17,373.89	Annual Subscriptions		£425.00	£243.84
Bank Interest	£25.00	£0.00	Footpath Maintenance		£300.00	£300.00
VAT Repayment	£0.00	£616.52	Insurance		£320.00	£316.35
			Inspection		£245.00	£236.00
			Maintenance		£2,000.00	£420.00
			Projects		£1,400.00	£780.17
			Other		£0.00	£41.67
			Village Hall		£0.00	£0.00
			VAT Paid		£0.00	£342.56
			Contingency		£500.00	£0.00
			Youth Council		£0.00	£0.00
Total	£10,732.00	£28,283.92	Total	£1,258.36	£11,706.00	£7,802.07
			Assets Carried Forward			£45,846.36
Total		£53,648.43	Total			£53,648.43

Agenda Item 8b Precept 2018/2019

At the November meeting, it was agreed a total expenditure budget of £11,849.51 for 2018/2019:

	2015/16		2016/17		2017/18			2018/19
	Budget	Actual	Budget	Actual	Budget	Actual YTD	Est to YE	Budget
Income								
Grants In	200.00	272.64	207.00	1,696.14	207.00	-	207.00	207.60

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Recycling	400.00	800.92	500.00	720.60	500.00	293.51	500.00	500.00
Fireworks	-	-						750.00
Other	-	2,201.17		1,655.08				
CIL	-	-	-	-	-	17,373.89	17,373.89	-
Bank Interest	10.00	13.19	25.00	10.51	25.00	-	15.00	-
VAT Repayment	-	397.71	-	305.73	-	616.52	616.52	-
Total income	610.00	3,685.63	732.00	4,388.06	732.00	18,283.92	18,712.41	1,457.60
Precept		9,282.64		9,380.00			10,000.00	
Expenditure								
Clerk's Salary	3,705.91	3,705.92	3,742.85	3,761.29	3,816.00	3,396.75	4,500.00	3,964.83
Pension								148.68
Admin	1,750.00	2,098.42	1,900.00	870.56	1,900.00	440.39	1,900.00	1,206.00
Grants Out	700.00	550.00	700.00	975.00	800.00	450.00	800.00	750.00
Annual Subscriptions	290.00	257.00	280.00	286.80	425.00	243.84	425.00	425.00
Footpath Maintenance	350.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00
Insurances	425.00	296.31	320.00	310.57	320.00	316.35	316.35	320.00
Inspection	245.00	234.00	245.00	236.00	245.00	236.00	236.00	350.00
Maintenance	1,820.00	989.72	1,820.00	2,124.77	2,000.00	420.00	2,000.00	1,960.00

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Projects	1,000.00	1,234.13	1,400.00	1,982.79	1,400.00	780.17	1,400.00	500.00
Fireworks								750.00
Christmas								100.00
Training			-	-	-	-	-	500.00
Other	400.00	194.00	-	1,012.44	-	41.67	41.67	75.00
Village Hall	-	-	-	-	-	-	500.00	-
VAT Paid	-	305.73	-	616.52	-	342.56	480.00	-
Contingency	500.00	-	500.00	-	500.00	-	500.00	500.00
Total Expenditure	11,185.91	10,165.23	11,207.85	12,476.74	11,706.00	6,967.73	13,399.02	11,849.51

Reserves

	As at March 31st 2015	As at March 31st 2016	As at March 31st 2017	Estimate at March 31st 2018	Estimate at March 31st 2019
Infrastructure (CIL)			-	17,373.89	17,373.89
Asset Replacement	8,000.00	10,000.00	10,500.00	10,500.00	10,500.00
Village Hall	1,000.00	1,500.00	2,000.00	2,500.00	3,000.00
Legal Fees	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Election Costs	1,250.00	1,500.00	1,500.00	1,500.00	1,500.00
Speedwatch	465.00	465.00	-	-	25.00
Clerk Gratuity	969.00	1,107.00	1,258.36	-	-
Total earmarked	12,684.00	15,572.00	16,258.36	32,873.89	33,398.89
General Reserves	8,586.15	8,501.19	9,106.64	8,132.64	8,128.73
Total	21,270.15	24,073.19	25,365.00	41,006.53	41,527.62

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S106 Allowance held by Babergh 2017 = £7103.10 could this be spent on electrics for the Christmas Tree

Reserves held by NPC

- Infrastructure (CIL) *Balance maintained for estimating, but may be spent in 2018/19 financial year*
- Asset Replacement *Balance maintained for estimating, but may be spent in 2018/19 financial year*
- Village Hall *Budget for 2017/18 included a £500 uplift, but no upcoming requests for financial help so no contribution proposed for 2018/19*
- Legal Expenses *Fund maintained since 2014 without any expenditure anticipated - Council may wish to review this fund*
- Election Costs *2015 election cost £818, so this fund is very healthy 20 months out from election time, no uplift proposed*
- Speedwatch *We were maintaining a fund for replacement of the Speedar device- 1/5th share of £2000, should we begin building a reserve?*
- Clerk Gratuity *No longer required as pension is to be offered.*

Precept for 2018/2019

	Actual 2014/15	Actual 2015/16	Actual 2016/17	Budget 2017/18	Estimate 2018/19	Estimate 2018/19	Estimate 2018/19
Tax base Band D Equivalent	198.49	203.21	205.36	208.13	211.69	211.69	211.69
Precept	9,067.02	9,282.63	9,380.84	10,000.65	10,377.17	10,171.70	10,372.81
Net budget Change in General Reserves	6,007.02	6,479.60	8,088.68	10,974.00	10,391.91	10,391.91	10,391.91
	1,985.38	2,803.03	1,292.16	- 973.35	- 14.74	- 220.21	- 19.10
					2.02% uplift	0% uplift	1.98% uplift
					"Maintain General reserve"	"No council tax increase"	

Agenda Item 8c Transparency Grant

Please find attached the grant application form that requires to be approved by councillors before it is submitted to SALC.

Agenda Item 9b Status of Planning Applications

Date Received	BDC Ref	Application	NPC Ref	NPC Response	BDC Response
14/09/12		Enforcement enquiry on the expected completion date of building works at Motts Farm.	12/118d		

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22/01/16	B/15/01718	Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury - Outline application (with all matters reserved except for access) - Erection of up to 1,100 dwellings (Use Class C3); 16.4ha of employment development (to include B1, B2 and B8 uses, a hotel (C1), a household waste recycling centre (sui generis) and a district heating network); village centre (comprising up to 1,000m2 Gross Floor Area (GFA) of retail floor space (A1, A2, A3, A4 and A5), village hall (D2), workspace (B1a), residential dwellings (C3), primary school (D1), pre-school (D1) and car parking); creation of new vehicular access points and associated works; sustainable transport links; community woodland; open space (including children's play areas); sustainable drainage (SuDS); sports pavilion (D2) and playing fields; allotments; and associated ancillary works.	16/044c	Objected	Revisions to application 15/05/2017 and sent again 12/10/17
		A134 Speed Restrictions	17/057	Objected	
11/05/17	B/17/01124	Valley Farm, Valley Road - Notification Under Part 11 of Schedule 2 of The Town and Country Planning (General Permitted Development) Order 2015 - Demolition of 2 No. modern farm buildings within the curtilage of listed building (Valley Farmhouse).	17/107a	Noted	
12/05/17	B/17/01072	Caravan, Wheldons Fruit Farm, Joes Road - Application for Certificate of Lawfulness of an Existing Use ? Static caravan used as a residential dwelling.	17/107d	Supported	
15/05/17	B/15/01718	Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury - Re-advertisement - Outline application (with all matters reserved except for access) - Erection of up to 1,150 dwellings (Use Class C3); 15ha of employment development.....	17/107e	Objected	
18/08/17	APP/D3505/W/17/3176540	Red House Farm, Sudbury Road - appeal for a replacement bedroom dwelling, 4 three bedroom semi detached bungalows and 4 three bedroom semi detached houses and 1 four bedroom dwelling	16/127a	Supported	Granted
16/10/17	DC/17/04969	Erection of a sing storey rear extension to Kintore, Rectory Road, Newton CO10 0QZ	17/172a	supported	Granted