



NEWTON PARISH COUNCIL

Clerk: Jane Hatton
8 Prospect Hill, Great Cornard, Sudbury, Suffolk CO10 0PG

Tel: 01787 468634 email: newtonpc@yahoo.com

To be held on **Wednesday 23rd August 2017** at Newton Village Hall at 7.30pm

AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. Agree **Minutes** of Newton Parish Council (NPC) meeting held on 12th July 2017
4. **Public participation session**: 15 minutes for the public, county and district councillors to make representations and answer questions on matters of interest
5. To review the **Byway Consultation** between Joe's Road to Rotten Row
6. To agree the engagement process for the **Community Led Plan/Neighbourhood Plan** and representatives to attend the consultation on the 27th September 2017
7. To receive an update from Hastoe Housing Association on new **Affordable Housing** proposals for Newton
8. **Mandatory tasks**: To review key policies and consider Councillor Training requirements
 - a. NPC Document Retention Periods
 - b. NPC Financial Regulations
 - c. NPC Standing Orders
 - d. Councillors Skills Audit
9. Agree actions on **Correspondence and emails circulated** to councillors by the Clerk
10. Agree actions required following review of **Clerk's Report**
11. Finance
 - a. To approve and accept the **External Audit report** from BDO LLP for the year ended 31 March 2017
 - b. To agree the **Insurance cover** required by NPC for 2017/18 when the Asset Register and other risks are taken into consideration
 - c. From the **RFO Report** authorise payments made since last meeting and to be made; note income received since last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
12. Planning
 - a. Consider Planning Application - DC/17/03791 – Alterations and extensions to The Willows, Church Road, Newton, Sudbury Suffolk CO10 0QR
 - b. Consider Planning Application - DC/17/03916 – Internal alterations and new enlarged window to rear elevation.
 - c. Consider Planning Application - DC/17/04074 – Conversion of existing single storey cart-lodge to a 3 bedroom bungalow at Valley Farm, Valley Road, Newton, Sudbury CO10 0QQ
 - d. Status of **planning applications**
13. Review of the **Playground and Asset Maintenance Programme**
 - a. Report by Cllr Taylor the repairs to playground
 - b. Report by Cllr Parker on the Multi User Games Area (MUGA)
 - c. Report by Cllr Schwenk on the designs and quote for the new play equipment
 - d. To receive a report by Cllr Presland on obtaining a quote from OT Electrical for the provision of a permanent power outlet for the Christmas tree, adjacent the pond.
14. To agree a response to Simon Barnett regarding a contribution to refurbishment of the **Bus Shelter in Airey Close**
15. **Questions** to the Chair
16. Next scheduled **NPC meeting** will be held on Wednesday 13th September 2017 at 7.30pm.