

Minutes

Newton Neighbourhood Plan Team Meeting

Tuesday 25th September 2018

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| | <p>Present: Jonathan Acton, Anthony Burdis, Kathryn Burdis, Barry Coleman, Dave Crimmin, Louise Evers, Graham Parry, Teresa Parry, Rita Schwenk, Laura Smith, Kate Waterworth,</p> | <p>Action assigned to:</p> |
| | <p>Apologies: Paul Presland, Sue Presland, Melanie Yolland</p> <p>Sue Crawte has resigned from the Team</p> | |
| <p>1.</p> | <p>Review of Previous Minutes: Memorandum of Understanding – ongoing</p> <p>Notice boards – a new weatherproof noticeboard has been installed at the village hall. A new noticeboard in Church Road may be possible.</p> <p>Information Boards – table top display boards to be purchased for future events.</p> | <p>PP</p> <p>TP/GP</p> |
| <p>2.</p> | <p>Community Engagement - Update: Villagers to be informed of work being done by the NNP Team – history of the village and listed/historical homes, environmental aspects relating to the village, response and findings of the Housing Needs Survey – all subjects which can be communicated via the website, newsletter, presentations to activity groups and information evenings in the village hall.</p> <p>Forthcoming newsletter to include a ‘thank you’ for participating in the Housing Needs Survey.</p> <p>Wildlife Evening – materials for activities and refreshments will be provided. BC to introduce event, walk around the golf course led by Joanna Atkins, Suffolk Wildlife Trust then craft activities in the village hall which may be able to be used in the newsletter/report at future date.</p> <p>Future Roadshows – Information to be collated on history, environment, surveys, BUAB of Newton and promoted as an event in its own right instead of being an ‘add on’ to other events such as coffee mornings. Any ideas on presentation by team members to be prepared for next meeting.</p> | <p>AB/DC/BC/MY</p> <p>BC/KW</p> <p>ALL</p> |

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| | <p>It is hoped that a 'mini presentation' on the Housing Needs Survey analysis could be presented to the Fireside Club in October.</p> <p>A full presentation to the village, including refreshments, in November was discussed. Date to be decided.</p> | <p>DC/MY</p> <p>BC</p> |
| 3. | <p>Communication – Update</p> <p>Nothing received from Newton Parish Council.</p> <p>Newton Trust had not met since the last NNP meeting.</p> | |
| 4. | <p>Key Activities – Update</p> <p>During the next quarter it is hoped that information for the Report can begin to be collated in draft format.</p> <p>Paul Bryant at Babergh Council is to be contacted for discussions re allocation of number of new homes within the BUAB of the village to ensure the village plan is in line with the Babergh policy. It is hoped that he may be able to attend the next meeting in October. Villagers to be invited via the newsletter to attend the first hour of next meeting.</p> <p>Discussion of the best time to engage with Report Consultant to be decided after policies have been drafted housing needs survey analysis. Initial findings show that there was approximately 50% return of the surveys with a few late returns still to be included. Full analysis to be given at the next meeting, which would preferably be in graphic format as opposed to written report.</p> <p>Project Gateways – Alan Vince is progressing with the history of Newton. A map could be provided for him to identify the 40 listed buildings along with 25 that could be considered for protection. Environment – examine the carbon footprint with regard to renewable energy sources and their impact on the village. BUAB – BC to assess key areas within the village, which should not be affect by development, and overlay onto a village map.</p> | <p>SP/PP</p> <p>DC/GP</p> <p>DC/MY</p> <p>LS</p> |
| 5. | <p>Accounts – Update</p> <p>A copy of the updated accounts to be sent to committee members.</p> | <p>GP</p> |
| 6. | <p>Policies – Update</p> | |
| 7. | <p>Any Other Business</p> <p>Date of Next Meeting: Please note that the next meeting has been changed from the Tuesday 30th to Wednesday 24th October.</p> | |

