

Minutes

Newton Neighbourhood Plan Team Meeting

24th October, 2018

In the absence of Barry Coleman, Chairman, Paul Presland, Vice Chairman, chaired the meeting.

	Present: Jonathan Acton, Anthony Burdis, Dave Crimmin, Louise Evers, John Hills, Graham Parry, Teresa Parry, Paul Presland, Rita Schwenk, Laura Smith, Kate Waterworth, Melanie Yolland	Action assigned to:
	Apologies: Barry Coleman, Sue Presland, Kathryn Burdis	
1.	Review of Previous Minutes:	
1.1	Memorandum of Understanding – to be discussed at meeting with Paul Bryant, Babergh Council on 30 th November.	PP
1.2	Notice Boards – As the new notice board at the Village Hall is to be shared with the Village Hall Committee, and, at times may be too small for both group’s information it was decided that the NNP Team could use part of the larger Parish Council noticeboard. A further board to be shared between NNP Team and the Parochial Church Council will be placed in Church Road.	
1.3	Draft of Neighbourhood Plan, based on the Lawshall model, has begun. A request for the ‘history of the village’ section will hopefully be received early next year.	JA/PP
2.	Community Engagement - Update	
2.1	Housing Needs Survey results to be presented to Fireside Club on 6 th November, 2018.	DC/MY
2.2	Due to an absence of Team members in November the roadshow presentation to the village has been postponed until 26 th January when we shall share the Newton Green Trust Coffee Morning at the Village Hall. An invitation to the event to be placed in the Village Newsletter and the next NNP newsletter.	AB/LE
2.3	Strapline competition – to be run when draft NNP nearing competition.	PP
3.	Communication – Update	
3.1	Parish Council has been informed of the draft Housing Needs survey results.	
3.2	Newton Trust has not convened since the last NNP meeting.	
4.	Key Activities – Update	
4.1	Housing Needs Survey – Thanks were expressed to all involved in compiling, distributing, collecting and analysing the surveys. A healthy return of over 50% was received. Draft results were presented and discussed.	
	Full feedback to the village would be at the January roadshow [after initial report and feedback at the Fireside Club.]	DC/MY

4.2	It is hoped that businesses within the village would partake in a new survey along the lines of the Lavenham/Long Melford one to ascertain their impact and sustainability within the life of the village.	PP
4.3	30 th November, 2018 10.30 a.m. meeting with Paul Bryant and Paul Munson, Neighbourhood Planning Officers, Babergh Council at the Village Hall. Alan Vince to be asked if costs could be waived for this meeting.	GP RS
4.4	Details of public footpaths required in relation to BUAB and green spaces within the village. 'Parish Online' a digital mapping service which can be accessed by Parish Clerks and Councillors may be a useful tool when compiling various maps of the village.	DC/TP
4.5	Wildlife Evening – Update from KW on the evening when 42 different species of habitat/wildlife/flora were identified during the walk around the playing field and part of the golf course. KW also gave information about the Suffolk Wildlife Hedgerow Survey 2007-2012. Newton was not included in this publication but the author, Guy Ackers, is willing to meet to discuss how we could complete our own hedgerow survey. This would need to be done in the spring and volunteers would be needed, along with permission of landowners to map the hedgerows in and around the village. If the village hall is free in April it is hoped this activity can then be initiated.	RS
	Detailed 1-10,000 coordinate map needed to plot hedgerows. It was thought Councillor Parker may be able to help with areas where hedgerows should be retained. PP to liaise with Councillor Parker.	PP
4.6	Community Space – a meeting held between Michael Oliver, PP and KW to identify allotments suitable for a community space. An article in the newsletters to initiate a working group to be published.	KW/PP/AB
4.7	BUAB – Suitable sites within the BUAB to be identified for development and a call for landowners for appropriate sites, to be held over until after the meeting with Paul Bryant on 30.11.18. A revised draft of questions for this meeting will be issued to the Team.	GP
5.	Accounts – Update Nothing to report this month.	
6.	Policies – Update No further action on any policies.	
7.	Any Other Business Please note meeting for 27 th November postponed until Tuesday 11th December . (Newton Trust has a meeting planned in the village hall, so place of our meeting to be advised.)	