

# Minutes

## Newton Neighbourhood Plan Team Meeting

16<sup>th</sup> April, 2019

	<b>Present:</b> Jonathan Acton, Anthony Burdis, Barry Coleman, Louise Evers, John Hills, Teresa Parry, Paul Presland, Sue Presland, Kate Waterworth.	<b>Action assigned to:</b>
	<b>Apologies:</b> Kathryn Burdis, Rita Schwenk, Laura Smith.	
<b>1.</b>	<b>Review of Previous Minutes:</b> Business Survey – Ongoing - further liaison with local farms and businesses continuing.	
1.i		PP
1.iv	No definitive information to date regarding funding for publication of history of village.  Letter of thanks to be sent following today's meeting.	BC
<b>2.</b>	<b>Community Engagement - Update:</b> Parish Assembly – Chairman and representatives will give report on progress to date and the objectives for the plan at the Parish Assembly on 24 <sup>th</sup> April.	BC/LE
<b>3.</b>	<b>Communication – Update</b> Parish Council – letter sent to Parish Clerk 25.3.19. re findings from amenity survey which are outside remit of NNP Team. Awaiting response.	
<b>4.</b>	<b>Key Activities – Update</b>	
4.i	Objectives for the Plan were discussed. Initial objectives from the Consultant were reduced from ten to six that are most relevant to Newton. These to be finalised for presentation to the Parish Assembly. PP to confirm wording and send to team members for their feedback.  Agreed objectives are:- 1a. As a designated Hinterland village, to work in partnership with Babergh District Council to ensure its Core Strategy housing requirement reflects Newton's recent housing development growth. 1b. Ensure that any development is sensitively designed to protect and enrich the character of the village, its surrounding landscape and the varied wildlife. 2. Protect local green spaces that are of value to the community. 3. Protect community assets and develop new amenities 4. Support the development of an environmentally friendly village. 5. To protect our Listed Buildings and other locally distinctive buildings of note. 6. To work with Suffolk Highways, to help improve traffic movements through the village, reflecting environmental issues and personal safety.	PP ALL
4.ii	A list of national and local government policies relating to Neighbourhood Planning were reviewed. The objectives in	

	<p>our plan must be aligned to appropriate policies from this list. The consultant is to be asked to ensure policies are developed which align to the objectives. See Appendix 1 for list of policies. Review the and finalise policies at next meeting.</p> <p>A conference call with the consultant is planned for mid-May. The Team will be updated accordingly.</p> <p>Structure of Plan discussed – develop draft information to support plan and supporting appendices, It is envisaged that the draft plan be presented to Babergh by the end of August 2019.</p> <p>The draft NNP document to be developed and distributed to the team.</p> <p>JA write sections re history of Newton.</p> <p>KW to report on environmental activities within Newton.</p> <p>AB to consolidate all survey information for draft plan.</p> <p>PP to draft housing statement.</p>	<p>BC/PP</p> <p>BC</p> <p>AB</p> <p>JA</p> <p>KW</p> <p>AB</p> <p>PP</p>
7.	<p><b>Any Other Business</b></p> <p>Adrian Beckham, Parish Clerk to take over role of Treasurer, as he has to authorise payments made by the NNP Team.</p> <p>Building Outside the BUAB – Exceptional circumstances granted to Hastoe Housing Association for building affordable outside the BUAB. The BUAB to be retained and recognised as it stands when the Plan is published.</p> <p>Date of Next Meeting: 28<sup>th</sup> May, 2019</p> <p>Please note 25<sup>th</sup> June as a Team Meeting.</p>	