



Present: Councillors Paul Presland (Chairman), Russell Bower, Sue Crawte, Lee Parker (arrived late), Colin Poole and Rita Schwenk.

Attending: Lee Parker (Babergh District Councillor), D Crimmin (Clerk) and 1 resident.

15/115 Apologies for Absence

Cllr Taylor (work commitments) sent his apologies as did James Finch (Suffolk County Councillor).

15/116 Declaration of Interests and Requests for Dispensation

Cllr Presland declared a non-pecuniary interest in Item 15/121e as he is the Treasurer to the Newton PCC. Cllr Bower declared a non-pecuniary interest in Item 15/121f as he collects for the Poppy day in Newton. No request for dispensation had been received.

15/117 Minutes of meeting held on the 12th August 2015

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

15/118 Public Forum

James Finch's submitted report was reviewed by councillors. The councillors requested the Clerk to contact James Finch to establish when the new Endeavour Card could be used on bus companies other than First. Three issues were raised:

- The Newton Green Trust would be asked to look into the issue of a car parking by the gate to the playing field in Mill Lane and blocking prams and bicycles from entry
- It is not an issue to put suitably bagged dog waste in rubbish as well as dog bins
- If signs placed at the junction of Valley Road and the A134 cause drivers visibility problems residents are requested to notify NPC and the councillors will review the issue.

Cllr Parker arrived.

Lee Parker updated councillors on his submitted report as well as Babergh's plans regarding Devolution. He also reported that with regard to the outstanding building works on Motts Farm, BDC Enforcement has commented that as works have started, the Planning Permission is still valid. BDC Enforcement visited the site on the 2nd September and saw that the site is not causing issues to the local amenity, therefore they propose no further action at this stage.

15/119 Correspondence (Appendix A)

Following a review of the Correspondence and the emails circulated the Clerk was requested to circulate the Local Council Award Scheme criteria to councillors.

15/120 Clerks Report (Appendix B)

Following a review of the Clerk's Report there were no further actions requested of the Clerk.

15/121 Finance

- a. The councillors reviewed the External Audit report produced by BDO and resolved that in relation to the issue raised by the auditor on the Clerk's Gratuity reserve, Cllr Presland will request the view of the Suffolk Association of Local Councils regarding the gratuity clause in the Clerk's contract signed in May 2005. The councillors resolved to accept and approve the report.
- b. The councillors reviewed the NPC Asset Register as at 1st September 2015 and agreed that it reflected all the council's assets.
- c. The councillors reviewed the proposed level of insurance cover offered by Came & Co against the Asset Register and the Risk Assessment and resolved that it met the council's requirements.

Signed _____

Date _____



- d. All cheques signed and due for signing, as itemised in Appendix C, were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the bank reconciliation against the bank statements.
- e. The councillors resolved to give a donation of £400 to the Newton PCC with regard to Churchyard maintenance.
- f. The councillors resolved to give the Poppy Appeal £50.

15/122 Planning

- a. A planning application had been received since the agenda was posted. The councillors reviewed the Planning Application for Little Bungalow, Sudbury Road but decided to defer a decision to allow sufficient time for neighbouring residents to be aware that NPC are to review the application.
- b. The status of previous applications, reviewed by NPC were as follows:

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
	Enforcement enquiry on the expected completion date of building works at Motts Farm.	12/118d		
B/15/00482	Hollyhocks, Church Street - Application for Listed Building Consent - Removal of chimney, installation of new flue and creation of new bathroom.	15/084a	Support	Approved 10/07/2015
B/15/00481	Hollyhocks, Church Street - Removal of chimney & installation of new flue.	15/084b	Support	Approved 08/07/2015
B/15/00751	3 Assington Road - Erection of single-storey side and rear extension.	15/095a	Support	Approved 21/08/2015
B/15/00794	Gouldings Farm, Rectory Road - Application for Listed Building Consent - Insertion of double glazed units	15/109a	Support	Approved 27/08/2015
B/15/00987	Rogers Farm, Rogers Lane - Replacement of existing decaying timber sole plate to front elevation.	15/109b	Support	
B/15/00178	Enforcement enquiry with regard to change of use on land west of Sudbury Garden Cente.			
B/15/00150	Enforcement enquiry with regard to building works at Newton Leys, Joes Road.			

15/123 Newton Housing needs

The councillors reviewed the outcomes of the meeting with residents on the 25th July and agreed that a survey would be undertaken with all households in Newton in order to assess the current views and requirements for further development and amenities in the village. It was resolved that a questionnaire would be delivered by councillors to all households around the 3rd October 2015 and collected by them on the 10th October 2015.

15/124 Local Housing Needs Scheme

The project for 4 affordable dwellings in the village, primarily developed for residents' occupation, is gathering pace with Hastoe reporting that a local landowner has indicated their willingness to provide land for the scheme. Hastoe are hoping to review the plans for the scheme with NPC later this year and once agreed, a public meeting will be held to review the scheme with residents.

15/125 Fireworks

The councillors agreed that the pricing for tickets bought ahead of the fireworks on the 7th November will be £4 for adults and £1 for children under 12. Prices will be increased if brought on the night. A working party of councillors will now meet to finalise the plans.

15/126 Playground and Asset Maintenance Programme

Following a walk around the parish by councillors it was resolved that maintenance is required on a number of wooden assets owned by NPC. The Clerk to obtain quotations for the works.

Signed _____

Date _____



Series Page 323
MINUTES OF NEWTON PARISH COUNCIL MEETING
Held on Wednesday 9th September 2015 in Newton Village Hall at 7.30pm



15/127 Public Right of Way

The Clerk reported that the application has been lodged with SCC for the road past Newton Leys to be classified as a byway within the Definitive Map. SCC will review the application on the 11th September to see if it meets the criteria to proceed.

15/128 BDC Consultations

The councillors reviewed the following consultations:

- a. Housing Allocations Policy which has now been withdrawn by BDC
- b. Licensing Act 2003 Local Policy (2016 - 2021) and the councillors resolved that they had no comments
- c. Gambling Act 2005 Local Policy (2016 - 2019) and the councillors resolved that they had no comments.

15/129 Christmas Tree

The councillors resolved that Cllr Taylor should seek options for a Christmas Tree(s) to be located on the Green.

15/130 Village Hall and Trust representative updates

The Trust has not met since the last meeting. The Village Hall Committee report showed that the planings in the car park had now been laid; maintenance inside and outside the hall has now been completed and a quiz night and Christmas Party were being planned.

15/131 BDC Liaison Meeting

Cllrs Schwenk and Crawte will represent NPC at the Babergh Parish Liaison meeting.

15/132 Questions to the Chair

The councillors reviewed the issue of the Saracens Head being put up for sale and resolved to lodge a "Community Right to Bid" under the Localism Act 2011 with BDC. This would enable NPC to consider making a community bid should it ever be put up for sale "not as an operating public house".

15/133 Next Meeting

The next scheduled meeting is on Wednesday 11th November 2015 starting at 7.30pm.

The meeting closed at 10.10pm.

Appendix A Correspondence

No correspondence received since last meeting.

**Appendix B Clerk's Report**

Minute	Action	Complete ✓
14/109	SCC Highways are reviewing of hedge at Valley Road / A134 junction	
15/021	Valley Road markings and hedge at junction with A134 raised with SCC Highways.	
15/069	Issue regarding change of use at Wheldon's Barn outstanding.	
15/090	Draft & Approved Minutes published on website and in newsletters.	✓
15/095	Cheques distributed to suppliers.	✓
15/096	Planning responses sent to BDC.	✓
15/096 b	Wrote to BDC Enforcement re Motts Farm.	✓
15/100	Footpath claim lodged with SCC.	✓
15/103	Issue raised with BDC Enforcement.	✓
15/107	Draft & Approved Minutes published on website and in newsletters.	✓
15/109	Planning responses sent to BDC.	✓
Clerk Hours		
	As at 30th August 2015 - 155.75 hours worked / 132 hours paid.	
Speed Watch outings (Drivers Reported)		
	Three surveys undertaken since July meeting with 17 vehicles being reported.	

**Appendix C RFO Report
Receipts & Payments**

Date	Details	Ref	Power	Receipts	Payments
08/06/15	Interest 2 Mar to 7 Jun	BS 57		1.49	0.00
08/06/15	Interest 2 Mar to 7 June	BS 262		1.82	0.00
09/07/15	BDC - Election costs	1035	LA 2011 ss 1 to 8	0.00	818.00
09/07/15	SALC - Councillor Training	1036	LA 2011 ss 1 to 8	0.00	60.00
09/07/15	Flowers Groundcare - 2 cuts of play equipment	1037	LA 2011 ss 1 to 8	0.00	72.00
31/07/15	ICO - Data Protection registration	D/Dr	LA 2011 ss 1 to 8	0.00	35.00
12/08/15	Dynamic Fireworks - Fireworks	1038	LA 2011 ss 1 to 8	0.00	599.00
20/08/15	SCC P3 Grant			103.80	0.00
09/09/15	Came & Co - Insurance	1039	LA 2011 ss 1 to 8	0.00	296.31
09/09/15	BDO - External Audit Fee	1040	LA 2011 ss 1 to 8	0.00	120.00
09/09/15	Flowers Groundcare - 2 cuts of play equipment & hedge	1041	LA 2011 ss 1 to 8	0.00	120.00
09/09/15	Flowers Groundcare - 1 cut of play equipment	1041	LA 2011 ss 1 to 8	0.00	36.00
09/09/15	R. Gardner - maintenance	1042	LA 2011 ss 1 to 8	0.00	61.95
09/09/15	SLCC - Clerk's subscription	1043	LA 2011 ss 1 to 8	0.00	28.62
09/09/15	DF Crimmin - Expenses Mar to Aug	1044	LA 2011 ss 1 to 8	0.00	375.61
30/09/15	DF Crimmin - Salary July to Sept	1045	LA 2011 ss 1 to 8	0.00	676.21
30/09/15	DF Crimmin - WFHA July to Sept	1045	LA 2011 ss 1 to 8	0.00	39.00
30/09/15	HMRC - Clerk's Tax	1046	LA 2011 ss 1 to 8	0.00	169.00

Signed _____

Date _____

Newton Parish Council adopted the General Power of Competence on the 13th May 2015.



Series Page 325
MINUTES OF NEWTON PARISH COUNCIL MEETING
 Held on Wednesday 9th September 2015 in Newton Village Hall at 7.30pm



Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community Premium Accounts	31/07/15	£100.00				
	31/07/15	£13,516.47	£11,198.57	£2,521.70	£103.80	£0.00
Tracker Account	30/06/15	£11,101.88	£11,101.88	£0.00	£0.00	£0.00
Petty Cash	01/09/15	£0.00	£0.00			£0.00
		£24,718.35	£22,300.45	£2,521.70	£103.80	

Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£21,270.15				
Income			Expenditure			
Precept	£9,282.64	£4,641.32	Clerks Salary		£3,705.91	£1,690.42
Grants	£200.00	£103.80	Admin	£818.00	£1,750.00	£1,384.83
Recycling	£400.00	£0.00	Grants		£700.00	£0.00
Other	£0.00	£945.17	Annual Subscriptions		£290.00	£257.00
Bank Interest	£10.00	£3.31	Street Lighting		£0.00	£0.00
VAT Repayment	£0.00	£397.71	Footpath Maintenance		£350.00	£0.00
			Insurance		£425.00	£296.31
			Inspection		£245.00	£166.00
			Maintenance		£1,820.00	£341.95
			Projects		£1,000.00	£599.00
			Other		£0.00	£159.00
			Village Hall		£0.00	£0.00
			VAT Paid		£0.00	£131.50
			Contingency		£500.00	£0.00
			Youth Council		£400.00	£35.00
Total	£9,892.64	£6,091.31	Total	£818.00	£11,185.91	£5,061.01
			Assets Carried Forward			£22,300.45
Total		£27,361.46	Total			£27,361.46

End of Appendices

Signed _____

Date _____

Newton Parish Council adopted the General Power of Competence on the 13th May 2015.