



Present: Councillors Paul Presland (Chairman), Russell Bower, Sue Crawte, Lee Parker, Colin Poole, Philip Taylor and Rita Schwenk.

Attending: James Finch (Suffolk County Councillor), Lee Parker (Babergh District Councillor), D Crimmin (Clerk), PCSO Baxter, Ross Bain (Vaugham & Blyth) and 4 residents.

15/088 Apologies for Absence

No apologies received.

15/089 Declaration of Interests and Requests for Dispensation

Cllr Poole declared a non-pecuniary interest in Item 15/096a as his son works with the applicant. Cllr Schwenk declared a pecuniary interest in Item 15/096a as the application is for a neighbouring property and she left the meeting while the item was discussed. No request for dispensation had been received.

15/090 Minutes of meeting held on the 3rd June 2015

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

15/091 Public Forum

Lee Parker updated councillors on his submitted report as well as Babergh's plans regarding Strategy and Devolution. James Finch updated councillors on his submitted report which included the SCC cabinet reshuffle in which he is a member, Rural Transport initiatives and County Farm tenancies. PCSO Baxter reported on the 6 crimes which were either reported or the suspects apprehended in the village.

15/092 Proposed Developments

Ross Bain from Vaughan and Blyth introduced himself and the company which has been established in Colchester since the 1950's. They typically develop small scale schemes within a 20 mile radius of Colchester. V&B are looking to NPC to help define the mix, type and styles of dwellings that could be built on the land opposite the Saracens Head which they have now purchased. They will be happy to work with NPC in order to develop a scheme which will be in line with residents' views before submitting a planning application. Subject to planning permission being received, they do not plan to develop the site until the summer of 2016.

15/093 Correspondence (Appendix A)

Following a review of the Correspondence and the emails circulated there were no further actions requested of the Clerk.

15/094 Clerks Report (Appendix B)

Following a review of the Clerk's Report there were no further actions requested of the Clerk.

15/095 Finance

- a. All cheques signed and due for signing, as itemised in Appendix C, were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the bank reconciliation against the bank statements.

15/096 Planning

- a. A planning application had been received since the agenda was posted. The councillors reviewed **Planning Application B/15/00751 3 Assington Road** - Erection of single-storey side and rear extension and resolved to support the application.

Signed _____

Date _____



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- b. The councillors requested the Clerk to enquire from BDC the current status of the enforcement action at Motts Farm. The status of previous applications, reviewed by NPC were as follows:

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
	Enforcement enquiry on the expected completion date of building works at Motts Farm.	12/118d		
B/15/00506	Woodean, Links View - Erection of 1 No. detached two-storey dwelling and formation of new vehicular access.	15/072a	Objected	REFUSED 15/06/2015
B/15/00482	Hollyhocks, Church Street - Application for Listed Building Consent - Removal of chimney, installation of new flue and creation of new bathroom.	15/084a	Support	
B/15/00481	Hollyhocks, Church Street - Removal of chimney & installation of new flue.	15/084b	Support	

15/097 Playground and Asset Maintenance Programme

Cllr Poole updated councillors on works to the play equipment fence and gates. The councillors agreed to walk the parish to review NPC assets on Wednesday 2nd September 2015 at 7pm.

15/098 Local Housing Needs Scheme

Hastoe has reported that further communication has taken place with a landowner on the amount of land required for the proposed scheme.

15/099 Housing Needs Coffee Morning

The councillors agreed the contents for the circular to advertise the coffee morning which has been called on the 25th July in order to engage with residents on planning for development, within the village, in the future.

15/100 Public Right of Way

The councillors reviewed the Clerk's report on the process needed to raise a formal claim with SCC for the modification of the definitive map and statements of public rights of way. The process will not incur any costs for the council, except in the Clerk's time, and the council can review the process if the claim is upheld by SCC but then the landowner(s) appeal against the decision. The councillors resolved that the Clerk makes a claim on behalf of NPC for the public right of way past Newton Leys.

15/101 Byelaws

The Clerk updated councillors that there had been no further offences against the byelaws in June. The councillors were grateful for Newton Green Trust placing a notice in the layby. New posters for the 4 notice boards on the Green have now been purchased and await being put on display.

15/102 Village Hall and Trust representative updates

The Village Hall Committee have not met since the last meeting. At the last Trust meeting the issues of trees, licences and Little Green track were all discussed with the Trust minutes now to be published on the Newton website,

15/103 Questions to the Chair

The councillors requested the Clerk to raise the issue of work being undertaken on the triangle of land adjacent to Wyevale's and the A134, on the Newton boundary with Chilton be raised with Enforcement. The councillors agreed that the Fireworks event would take place on Saturday 7th November 2015. Cllr Crawte will review the work undertaken by NPC on the subject of a village cinema.



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15/104 Next Meeting

The next scheduled meeting is on Wednesday 9th September 2015 starting at 7.30pm.

The meeting closed at 9.31pm.

Appendix A Correspondence

No correspondence received since last meeting.

Appendix B Clerk's Report

Minute	Action	Complete ✓
14/109	SCC Highways are reviewing of hedge at Valley Road / A134 junction	
15/011	Damaged Village Hall finger post raised with SCC Highways.	
15/021	Valley Road markings and hedge at junction with A134 raised with SCC Highways.	
15/056	SALC advised of Chairman.	✓
15/058	Register of Interests on Newton website.	✓
15/061	SALC advised that NPC adopted the General Power of Competence.	✓
15/062	Draft & Approved Minutes published on website and in newsletters.	✓
15/064	Organisations advised of NPC representatives and appointments.	✓
15/065	Heelis & Lodge advised of Internal Auditor appointment.	✓
15/067	See Agenda Item 13 - 8th July 2015	✓
15/069	Representative for BDC Liaison and Pensions Regulator advised.	✓
15/069	Response received from Wheldon family (emailed to councillors) regarding use of track. Issue regarding change of use outstanding.	
15/071 c	Annual Return sent to BDO LLP.	✓
15/071 d	Cheques distributed to suppliers.	✓
15/072 a	Planning responses sent to BDC.	✓
15/072 b	Issue re Newton Leys raised with BDC enforcement.	
15/077	Councillors booked on SALC Briefing.	✓
15/082	Draft & Approved Minutes published on website and in newsletters.	✓
15/084	Planning responses sent to BDC.	✓
15/085	Wrote to NGT regarding Byelaws progress.	✓
		✓
	Clerk Hours	
	As at 31st May 2015 - 83.5 hours worked / 54 hours paid.	
	Speed Watch outings (Drivers Reported)	
	Three surveys undertaken since May meeting with 9 vehicles being reported.	

Signed _____

Date _____

Newton Parish Council adopted the General Power of Competence on the 13th May 2015.



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Appendix C RFO Report
Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
14/05/15	HMRC VAT Repayment			397.71	0.00
18/06/15	Newton Green Trust Donation			600.00	0.00
08/07/15	Flowers Groundcare - 1 cut of play equipment	1034	LA 2011 ss 1 to 8	0.00	36.00

Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community Premium Accounts	29/05/15	£100.00				
	29/05/15	£15,453.96	£14,599.65	£1,554.31	£600.00	£0.00
Tracker Account	31/03/15	£11,100.39	£11,100.39	£0.00	£0.00	£0.00
Petty Cash	01/07/15	£0.00	£0.00			£0.00
		£26,654.35	£25,700.04	£1,554.31	£600.00	

Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£21,270.15				
<u>Income</u>			<u>Expenditure</u>			
Precept	£9,282.64	£4,641.32	Clerks Salary		£3,705.91	£845.21
Grants	£200.00	£0.00	Admin		£1,750.00	£52.30
Recycling	£400.00	£0.00	Grants		£700.00	£0.00
Other	£0.00	£945.17	Annual Subscriptions		£290.00	£257.00
Bank Interest	£10.00	£0.00	Street Lighting		£0.00	£0.00
VAT Repayment	£0.00	£397.71	Footpath Maintenance		£350.00	£0.00
			Insurance		£425.00	£0.00
			Inspection		£245.00	£66.00
			Maintenance		£1,820.00	£90.00
			Projects		£1,000.00	£0.00
			Other		£0.00	£159.00
			Village Hall		£0.00	£0.00
			VAT Paid		£0.00	£49.80
			Contingency		£500.00	£0.00
			Youth Council		£400.00	£35.00
Total	£9,892.64	£5,984.20	Total	£0.00	£11,185.91	£1,554.31
			Assets Carried Forward			£25,700.04
Total		£27,254.35	Total			£27,254.35

End of Appendices