



Present: Councillors Paul Presland (Chairman), Roy Gardner, Lee Parker, Rita Schwenk, Philip Taylor, Alan Vince and Deborah Williams.

Attending: James Cartlidge (Babergh District Councillor), D Crimmin (Clerk) and 3 residents.

14/120 Apologies for Absence

James Finch (Suffolk County Councillor) sent his apologies.

14/121 Declaration of Interests

Cllrs Presland and Williams declared a non-pecuniary interest in Item 14/127e as they are members of the Newton PCC.

14/122 Requests for councillor dispensation

None were received.

14/123 Minutes of meeting held on the 30th July 2014

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

14/124 Public Forum

James Cartlidge informed councillors that due to his selection as the South Suffolk Parliamentary candidate for the forthcoming General Election he will not be standing as a Babergh councillor next May. Residents raised the issues they face with the road accessing their homes not having a name.

14/125 Correspondence (Appendix A)

Following a review of the Correspondence and the emails circulated to councillors there were no further actions requested of the Clerk.

14/126 Clerks Report (Appendix B)

Following a review of the Clerk's Report the councillors agreed that the Better Broadband presentation by SCC to Newton residents should take place on Wednesday 12th November 2014 in the Village Hall starting at 6pm.

14/127 Finance

- a. The councillors reviewed the findings of BDO's External Audit report for the year ending 31st March 2014 and resolved to accept the findings which had no actions brought to the attention of NPC.
- b. The councillors reviewed the NPC Asset Register as at 1st September 2014 and agreed that it reflected all the council's assets.
- c. The councillors reviewed the proposed level of insurance cover offered by Aviva against the Asset Register and the Risk Assessment and resolved that it met the council's requirements.
- d. All cheques signed and due for signing, as itemised in Appendix C, were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the bank reconciliation against the bank statements.
- e. The councillors resolved to give a donation of £375 to the Newton PCC with regard to Churchyard maintenance.
- f. The councillors resolved to give the Poppy Appeal £50.

Signed _____

Date _____

**MINUTES OF NEWTON PARISH COUNCIL MEETING****Held on Wednesday 10th September 2014 in Newton Village Hall at 7.30pm****14/128 Planning**

- a. No planning application had been received since the agenda was posted.
 b. The status of previous applications, reviewed by NPC were as follows:

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
	Enforcement enquiry on the expected completion date of building works at Motts Farm.	12/118d		
B/14/00452	The Deans, Sudbury Road - Application for Listed Building Consent - Replacement of windows to the rear of dwelling	14/068b	Support	Approved 26/06/2014
APP/D3505/ A/14/221807 2	Appeal against refusal of Planning Application B/13/01107 - Rogers Farm, Rogers Lane - Change of use of agricultural land to use as solar farm for generation of electricity from solar energy together with associated works comprising solar panels mounted on frames, security fencing, inverters, transformers and a switch gear cabinet as amended by revised plans received on 19 November 2013 including amended project layout plan, updated tree survey and root protection plan, additional information pack, construction access plans and hedgerow and tree impact report, cross section views form Church of St Mary the Virgin, amended plans of proposed structures. As further amended by agent's submission of amended Construction Management Plan (received 2 December 2013) and amended Habitat Enhancement and Screening Plan (No.104 Rev.1) received 18 December 2013.	14/084a	Unable to support proposal.	
B/14/00765	Willows End, Boxford Lane - Erection of a single-storey side extension.	14/099	Support	Approved 05/08/2014
B/14/00777	Marks Meadow, Rectory Road - Erection of storage building (retention of).	14/116	Support	REFUSED 15/08/2014
B/14/00200	Enforcement enquiry regarding hedge at Langley Hall.			

14/129 Playground and Asset Maintenance Programme

No issues were raised by the councillors.

14/130 Parish Survey

The councillors reviewed the following issues and agreed the following actions and review dates:

Issue (Priority)	Current Status	Review meeting
Housing (1)	Hastoe now in discussions with landowners.	Nov
A134 Safe Haven (5)	A134 road safety questionnaire completed. Priorities to be taken forward with SCC Highways.	Nov

14/131 NPC Byelaws

NPC is still awaiting final confirmation of the Byelaws from the Secretary of State for the Department of Communities and Local Government.

14/132 Local Housing Needs Scheme

NPC's preferred partner for the Local Housing Needs scheme, Hastoe, is currently in discussions with landowners on the availability of land for the proposed scheme.

Signed _____

Date _____



14/133 Fireworks

The councillors resolved to run the 2014 event on the same basis as in 2013 with a working party of Cllrs Parker, Taylor and Williams making the detail plan of the arrangements for the event on Saturday 8th November 2014. Ticket prices will remain as £4 adults and £1 for under 12's. The Clerk to apply for the TEN license and provide a Risk Assessment of the event to the insurers.

14/134 A134 Road Safety Questionnaire

The councillors were grateful to Cllr Vince for collating the survey responses from 92 of the 225 households in the village (41%). The councillors agreed that the following outcomes will be raised with SCC Highways and James Finch with the hope that SCC Highways may be able to address the issues raised at the NPC meeting on the 12th November:

- Gateways at entry points to village
- A pedestrian crossing
- Interactive speed signage
- The Valley Road / A134 junction
- Extension of 30mph zone / creation of 40mph zones outside 30 mph zones
- Road signs of village to include "a community speed watch village".

14/135 Street Name for track on Village Green

The councillors discussed with residents the issues they faced by not having a road name associated to the access track to their homes. The houses on the track were reclassified as Sudbury Road rather than Assington Road around 4 years ago and were given the post code associated to Links View. Since the change there have been many circumstances of deliveries, taxis and emergency vehicles ending up in Links View looking for the houses. The residents felt that if a name could be found for the track, and street signs erected at both ends of the track facing oncoming traffic, then this will help resolve the current issues.

The Clerk informed councillors that following a discussion with Babergh, they would only take forward such a request from NPC if all the 10 households concerned were in agreement to the street name and were happy that the post code may change as a consequence. The councillors were supportive of the proposed solution and agreed that the Clerk write to the 10 households concerned to see if they were in agreement with the plan and could suggest a name for the road.

14/136 BDC Caretaker Scheme consultation

The councillors reviewed BDC's proposed Caretaker Scheme, whereby NPC may be offered a grant in order to maintain the village, and agreed that they would apply for a grant.

14/137 Fit Village

The councillors reviewed the Fit Village initiative and agreed that the Clerk Invites Suffolk Sport to meet with the Cllr Presland to explore the idea for Newton.

14/138 Village Hall and Trust representative updates

There has been no meeting of the Village Hall Committee since the last NPC meeting. The Trust is to hold a meeting with the residents of Little Green in order to discuss the track used for access.

14/139 BDC's Meeting with Parishes

Cllr Parker plus one other will attend the BDC meeting with parishes in November.

14/140 Questions to the Chair

The Christmas Trees for the village will be discussed at the next meeting.

Signed _____

Date _____



MINUTES OF NEWTON PARISH COUNCIL MEETING

Held on Wednesday 10th September 2014 in Newton Village Hall at 7.30pm

14/141 Exclusion of Public

The councillors resolved to exclude the public from the remainder of the meeting due to the confidential nature of the Clerk's contract of employment.

14/142 Clerk's Appraisal

The councillors reviewed the appraisal of the Clerk undertaken by Cllr Presland and resolved in agreement with the outcomes and that Cllr Presland was authorised to sign it on NPC's behalf.

14/143 Clerk's working hours

The councillors reviewed the breakdown of the hours worked by the Clerk against the hours he has been paid since joining the council in 2005. The councillors resolved that from the 1st April 2015 the Clerk's hours of work be increased from 5 to 6 hours per week. The necessary changes to the Contract of Employment to be presented to councillors at the November meeting.

14/144 Date of Next Meeting

The next scheduled meeting will be held on Wednesday 12th November 2014 starting at 7.30pm.

The meeting closed at 10pm.

Appendix A Correspondence

Ref	Date Received	Raised by	Regarding	Agenda	FYI
CL14022	26/06/14	Babergh District Council	Planning Permission - The Deans		√
CL14023	05/08/14	Babergh District Council	Planning Permission - Willows End		√
CL14024	07/08/14	Babergh District Council	Enforcement referral - Langley Hall		√
CL14025	15/08/14	Babergh District Council	Planning Refusal - Marks Meadow		√
CL14026		Newsletters	The Local Councillor / Clerks & Councils Direct		√

Signed _____

Date _____

**MINUTES OF NEWTON PARISH COUNCIL MEETING**Held on Wednesday 10th September 2014 in Newton Village Hall at 7.30pm**Appendix B Clerk's Report**

Minute	Action	Complete ✓
13/143	Grass matting has been repaired in by Cllr Gardner	✓
14/092	SALC advised of NPC's adoption of the revised Code of Conduct.	✓
14/093	Draft & Approved Minutes published on website and in newsletters.	✓
14/098	Cheques distributed to suppliers.	✓
14/099	Response sent to BDC on Planning Application.	✓
14/104	TEN Licence and Tickets for fireworks still outstanding.	
14/106	Publication Scheme updated on website.	✓
14/107	Statement of Intent as to Community Engagement updated on website	✓
14/109	Issue re hedge at Langley Hall raised with Babergh	✓
14/109	Letter of thanks sent to Mr and Mrs Mumford	✓
14/109	Wrote to SCC Highways re hedge at Valley Road / A134 junction	
14/114	Draft & Approved Minutes published on website and in newsletters.	✓
14/116	Response sent to BDC on Planning Application.	✓
14/117	Road Safety questionnaire produced and post on website.	✓
14/118	SCC Better Broadband presentation provisionally booked for 22nd or 29th October.	✓
14/118	Police have reviewed issue of cars parking in Rectory Road.	✓
Speed Watch outings (Drivers Reported)		
	2 surveys undertaken since July meeting resulting in 9 motorists being reported to the Police and 5 receiving warnings.	
Other Issues		
	Issue raised with Babergh regarding "development" at Newton Leys.	

**Appendix C RFO Report
Receipts & Payments**

Date	Details	Ref	Power	Receipts	Payments
02/06/14	Bank Interest 3 Mar to 1 June	BS 52		1.38	0.00
02/06/14	Bank Interest 3 Mar to 1 June	BS 244		1.28	0.00
10/07/14	BDO - Audit Fee	998	LA 2011 ss 1 to 8	0.00	120.00
10/07/14	John Robertson Ltd - Bench	999	LA 2011 ss 1 to 8	0.00	393.12
17/07/14	SCC P3 Grant			103.80	0.00
30/07/14	R Gardner - Asset Maint	1000	LA 2011 ss 1 to 8	0.00	48.94
22/08/14	Suffolk Police & Crime Commissioner Grant to SpeedWatch			200.00	0.00
04/09/14	Dynamic Fireworks - Fireworks for Event	1001	LA 2011 ss 1 to 8	0.00	599.00
10/09/14	Broker Network Ltd - Insurance	1002	LA 2011 ss 1 to 8	0.00	399.11
10/09/14	R Gardner - Notice Boards expenses	1003	LA 2011 ss 1 to 8	0.00	125.38
10/09/14	DF Crimmin - Salary July to Sept	1004	LA 2011 ss 1 to 8	0.00	535.51
10/09/14	DF Crimmin - WFHA July to Sept	1004	LA 2011 ss 1 to 8	0.00	39.00
10/09/14	HMRC - Clerk Tax	1005	LA 2011 ss 1 to 8	0.00	134.00
10/09/14	DF Crimmin - Expenses May to Aug	1006	LA 2011 ss 1 to 8	0.00	248.72
10/09/14	SLCC - Clerk's Annual Subs	1007	LA 2011 ss 1 to 8	0.00	26.31
10/09/14	BDC - TEN Licence	1008	LA 2011 ss 1 to 8	0.00	21.00

Signed _____

Date _____

Newton Parish Council adopted the General Power of Competence on the 11th July 2012.



MINUTES OF NEWTON PARISH COUNCIL MEETING

Held on Wednesday 10th September 2014 in Newton Village Hall at 7.30pm



Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community Premium Accounts	29/08/14	£100.00				
	29/08/14	£10,644.47	£8,616.44	£2,128.03	£0.00	£0.00
Tracker Account	30/06/14	£11,096.24	£11,096.24	£0.00	£0.00	£0.00
Petty Cash	31/08/14	£0.00	£0.00			£0.00
		£21,840.71	£19,712.68	£2,128.03	£0.00	

Statement of Accounts vs Budget

	Budget	Actual	Reserves	Budget	Actual
Assets B/F		£18,210.15			
Income			Expenditure		
Precept	£9,067.02	£4,533.51	Clerks Salary	£2,995.00	£1,339.02
Grants	£200.00	£403.80	Admin	£1,750.00	£422.30
Recycling	£400.00	£0.00	Grants	£700.00	£0.00
Other	£0.00	£517.75	Annual Subscriptions	£290.00	£247.31
Bank Interest	£10.00	£2.66	Street Lighting	£0.00	£0.00
VAT Repayment	£0.00	£379.09	Footpath Maintenance	£350.00	£0.00
			Insurance	£425.00	£399.11
			Inspection	£245.00	£155.00
			Maintenance	£1,820.00	£268.94
			Projects	£750.00	£1,124.28
			Other	£0.00	£0.00
			Village Hall	£0.00	£0.00
			VAT Paid	£0.00	£279.20
			Contingency	£100.00	£0.00
			Youth Council	£400.00	£99.12
Total	£9,677.02	£5,836.81	Total	£0.00	£9,825.00
					£4,334.28
			Assets Carried Forward		£19,712.68
Total		£24,046.96	Total		£24,046.96

VAT Unclaimed = £248.72

End of Appendices

Signed _____

Date _____

Newton Parish Council adopted the General Power of Competence on the 11th July 2012.