



MINUTES OF NEWTON PARISH COUNCIL MEETING
Held on Wednesday 15th June 2016 in Newton Village Hall at 7.30pm

Present: Councillors Paul Presland (Chairman), Russell Bower, Lee Parker, Colin Poole and Rita Schwenk.

Attending: Sue Calver (Babergh District Council), Lee Parker (Babergh District Councillor), James Finch (Suffolk County Councillor), D Crimmin (Clerk) and 5 residents.

16/084 Apologies for Absence

Cllrs Crawte (unwell) and Taylor (engagement) sent their apologies.

16/085 Declaration of Interests and Requests for Dispensation

Cllr Schwenk declared a pecuniary interest in item 16/092f as she is a neighbour of 2 Assington Road and left the room while the item was discussed. Cllr Poole declared a non-pecuniary interest in Item 16/092e as he is Treasurer of the Newton Green Trust whose land appeared to be included in the plans for the proposed development. No request for dispensation had been received.

16/086 Minutes of meeting held on the 11th May 2016

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

16/087 Community Led Planning

Sue Calver, who is Babergh's locality officer for Newton, outlined ways in which NPC could involve residents in producing a plan to give a vision of Newton over the next 5, 10, 15 years within the community led planning process. With NPC having recently conducted a survey with residents over the requirements for new dwellings and amenities, it was felt that a meeting with interested residents should take place on the 7th September 2016 starting at 7pm in the Village Hall to initiate the process.

16/088 Public Forum

James Finch updated councillors on his previously circulated report on rural transport, a £10m programme of surface dressing Suffolk roads as well as discussing the hedge issues in Valley Road and SCC's Better Broadband rollout. Lee Parker updated on Babergh's community engagement programme on growth. Residents raised points in relation to the proposed development at Abbey House.

16/089 Correspondence (Appendix A)

Following a review of the Correspondence there were no further actions requested of the Clerk.

16/090 Clerks Report (Appendix B)

Following a review of the Clerk's Report the councillors requested the Clerk to arrange with SCC Better Broadband to give residents an update on the proposed rollout, as it effects Newton, in October 2016.

16/091 Finance

- a. All cheques signed and due for signing, as itemised in the RFO Report (Appendix C), were authorised by the councillors. The councillors also noted the income received since the last meeting, agreed the Reconciliation of Accounts against the Bank Statements and reviewed the Statement of Accounts against the budget.
- b. The councillors resolved to give a donation of £250 towards the cost of a band playing at the Party in the Park on the 18th June.

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16/092 Planning

- a. The councillors reviewed **Planning Application B/16/00251 1 Potash, The Green** - Application for Listed Building Consent - Replace existing windows and resolved to support the application.
- b. The councillors reviewed **Planning Application B/16/00567 Land west of Sudbury Garden Centre** - Erection of detached agricultural building and surfacing and resolved that they objected to the application. The councillors fully supported the concerns on the application raised by Chilton Parish Council (Appendix D) and consider that SCC Highways must confirm their acceptance on the access to the site for the proposed use as the access is not visible on the approach from Newton until the last 50 metres, due to the bend on this 60mph road. The councillors consider this to be a safety concern when lorries access site.
- c. The councillors reviewed **Planning Application B/16/00638 Site formerly known as The Organic Box, Rectory Road** - Erection of private stables, hay barn, maintenance shed and construction of manege and resolved to support the application.
- d. The councillors reviewed **Planning Application B/16/00689 Mascals Farmhouse, Boxford Lane** - Erection of detached garage, workshop and store building and resolved to support the application.
- e. The councillors reviewed **Planning Application B/16/00629 Abbey House, Rectory Road** - Erection of two detached dwellings with garaging and resolved by majority, Cllr Presland against, to support the application subject to the local planning authority's decision on the:
 - i. Proposed development being in the countryside
 - ii. Protection of drainage
 - iii. Run-off of rainwater from the hard surfaces.
- f. Two further planning applications had been received since the agenda was posted. The councillors reviewed **Planning Application B/16/00486 2 Assington Road** - Amendments to application for erection of first floor rear extension and resolved to support the application. The councillors reviewed **Planning Application B/16/00696 The Little Bungalow, Sudbury Road** - Erection of single-storey side extension (following demolition of existing porch) and erection of pitched roof over existing side extension and resolved to support the application.
- g. The status of previous applications and appeals were reviewed.

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
	Enforcement enquiry on the expected completion date of building works at Motts Farm.	12/118d		
B/15/00178	Enforcement enquiry with regard to change of use on land west of Sudbury Garden Cente.			Planning Application now received
APP/D3505/A/14/2218072	Appeal against refusal of Planning Application B/13/01107 - Rogers Farm, Rogers Lane - Change of use of agricultural land to use as solar farm for generation of electricity from solar energy together	16/009	Did not support appeal	
B/15/01718	Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury - Outline application (with all matters reserved except for access) - Erection of up to 1,100 dwellings (Use	16/044c	Objected	
B/16/00172	Marks Meadow, Rectory Road - Application for Certificate of Lawfulness of an Existing Use - Erection of storage building.	16/044b	Responded on recent use.	
B/16/00486	2 Assington Road - Erection of first floor rear extension.	16/078a	Objected	

16/093 Land opposite the Saracens Head

The councillors considered the proposals submitted by Vaughan & Blyth for the development of dwellings on land opposite Saracens Head. The councillors were confused as to why the current proposal, in their opinion, differed so much from the original outlines presented by the company. The councillors felt that the proposal was not in keeping with the remainder of the village, looked to be an urban solution that is short of character and creative input. It was particularly disappointing

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when compared to the imaginative schemes built by the developer elsewhere. The councillors hope that the developer can meet them to discuss their views in detail.

16/094 Asset Maintenance

The councillors reviewed the quotation for the maintenance programme of the wooden assets in the playground and elsewhere in the village and resolved to award the work to S Scammell at a total cost of £857.

16/095 NPC Document Retention

The councillors reviewed the document retention periods proposed by the Clerk and modified the period to 5 years for personnel records before resolving to adopt the policy as from 15th June 2016.

16/096 Defibrillator

The councillors fully supported a scheme to make a defibrillator accessible to village residents at all times and asked the Clerk to prepare a proposal for their consideration.

16/097 Village Hall and Trust representative updates

Cllr Schwenk updated councillors that the Village Hall committee had installed a new electricity meter, purchased new towels and had the chimney swept. A new metal storage cabinet and chairs are also on the shopping list. Ticket sales for the Summer Munch on the 17th July are slow and there is a danger of this being postponed if sales do not pick up. The Trust are urgently reviewing the safety of trees on their land.

16/098 Questions to the Chair

The councillors asked the Tree Warden to see if the trees kindly offered by Mr Coe could be planted around the village. The Clerk was asked to check with Babergh on who is responsible for cutting the grass at the entrance to Airey Close.

The councillors resolved to defer the remaining items on the agenda regarding contingency arrangements for village assets and the Clerk's Contract of Employment until the July meeting.

16/099 Next Meeting

The next scheduled meeting is on Wednesday 13th July 2016 starting at 7.30pm.
The meeting closed at 10.05pm

Appendix A Correspondence

No correspondence received since last meeting.

Appendix B Clerk's Report

Minute	Action	Complete ✓
14/109	SCC Highways are reviewing hedge at Valley Road / A134 junction	
15/021	Valley Road markings and hedge at junction with A134 raised with SCC Highways.	
15/069	Update from Mr H Wheldon circulated via email on 22nd March.	
15/126	Quotation received.	✓
16/065	SALC advised of Chairman and representative.	✓
16/069	Draft Minutes published on website and in newsletters.	✓
16/071	Outside bodies notified of NPC representatives.	✓
16/072	Heelis & Lodge notified of appointment.	✓
16/077 e	Cheques distributed to suppliers.	✓
16/077 bc	Annual return sent to BDO and published on notice boards and website.	✓
16/078	Planning responses sent to Babergh.	✓
16/079	£106 grant obtained and line marker purchased. Bark purchased and delivered.	✓
16/082	Better Broadband invitation sent to James Finch.	

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Appendix C RFO Report

Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
28/04/16	HMRC VAT Repayment			305.73	0.00
15/06/16	SALC - Annual Subscription	1066	LA 2011 ss 1 to 8	0.00	236.80
15/06/16	Flowers Groundcare - Grass Cutting	1067	LA 2011 ss 1 to 8	0.00	72.00
15/06/16	Flowers Groundcare - Grass Cutting	1067	LA 2011 ss 1 to 8	0.00	72.00
15/06/16	Suffolk Tree Services - Bark	1068	LA 2011 ss 1 to 8	0.00	120.00
15/06/16	DF Crimmin - Expenses Mar to May	1069	LA 2011 ss 1 to 8	0.00	602.82

Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	31/05/16	£100.00				
Premium Accounts	31/05/16	£17,794.48	£15,906.65	£1,987.83	£0.00	£0.00
Tracker Account	31/03/16	£11,106.02	£11,106.02	£0.00	£0.00	£0.00
Petty Cash	08/06/16	£0.00	£0.00			£0.00
		£29,000.50	£27,012.67	£1,987.83	£0.00	

Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£24,073.19				
Income			Expenditure			
Precept	£9,380.00	£4,690.00	Clerks Salary		£3,742.85	£845.21
Grants	£207.00	£0.00	Admin		£1,900.00	£189.34
Recycling	£500.00	£0.00	Grants		£700.00	£175.00
Other	£0.00	£172.58	Annual Subscriptions		£280.00	£236.80
Bank Interest	£25.00	£0.00	Footpath Maintenance		£300.00	£0.00
VAT Repayment	£0.00	£305.73	Insurance		£320.00	£0.00
			Inspection		£245.00	£66.00
			Maintenance		£1,820.00	£220.00
			Projects		£1,400.00	£372.90
			Other		£0.00	£0.00
			Village Hall		£0.00	£0.00
			VAT Paid		£0.00	£123.58
			Contingency		£500.00	£0.00
			Youth Council		£0.00	£0.00
Total	£10,112.00	£5,168.31	Total	£0.00	£11,207.85	£2,228.83
			Assets Carried Forward			£27,012.67
Total		£29,241.50	Total			£29,241.50

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Newton Parish Council adopted the General Power of Competence on the 13th May 2015.



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Appendix D Chilton Parish Council response to Planning Application B/16/00567

- i. The council questions what operation is planned for the site. Nowhere in the application has the applicant outlined what he proposes to do with the livestock on the smallholding. Any proposal should demonstrate the viability and sustainability of the proposed operation in order to justify the requirement of a building of this size and scale.
- ii. CPC is not in accord with the applicants claim that there were animals and a building on site before the site was purchased last year. Babergh's Enforcement team should be able to verify the precise design of any building that was present on the site.
- iii. The application is described as an agricultural building and surfacing. The design of the proposed building does not look like an agricultural building to house livestock ie goats and chickens. It has no ventilation which is usually created with slatted boards with gaps in between. Ventilation is required so goats do not become ill. This design seems unsuitable for that and more suited to garaging vehicles.
- iv. The proposed building is very large and high in relation to the size of the site. The council consider the building to be over dominant and disproportionate. Most of site is taken up by building and the drive to it and as result, little area is left for grazing the livestock.
- v. The whole design looks more residential / garaging in style. There is a very large space for garaging 2 vehicles yet on this very small area of land the council would not expect such vehicles to be needed for a smallholding. More space is allocated for vehicles in the design than livestock.
- vi. The purposed building's layout is not suitable to keep 40 goats. A goat requires at least 1.5m² for housing therefore 40 goats require 60m² The area shown on the drawing is approximately 20m². Where are the chickens going?
- vii. The application has no design for the storage of waste water or manure produced by the livestock. Where is the dirty water from the toilet and the Kargerster going to be discharged? The goats and chickens will produce droppings and there will also be soiled bedding eg straw or wood chip so there will be further waste generation yet no information about foul sewage is provided other than to answer "unknown" which is not acceptable. Trade effluent or waste is also answered "no" by the applicant so there are no plans for waste disposal.
- viii. Will this development cause flooding on adjoining agricultural land that is owned by Suffolk County Council and tenanted by two farmers?
- ix. How is water and electricity to be supplied to the site? Goats require a fresh supply of water and when there isn't enough natural light you need to have controlled artificial light that creates contrasting dark periods for housed livestock.
- x. What proposal is there for a stockman to look after the flock on a daily basis? With the applicant living in Dagenham, will this mean someone living on site?
- xi. The application states no new vehicle access from road. Has the entrance created by the applicant been accepted by SCC highways for this proposed use of the site?
- xii. Section 25 of the form states that none of the land is an agricultural holding. This certification is therefore inconsistent with the planning application unless smallholdings are not "agricultural".

End of Appendices