



MINUTES OF NEWTON PARISH COUNCIL MEETING
Held on Wednesday 14th December 2016 in Newton Village Hall at 7.30pm

Present: Councillors Paul Presland (Chairman), Sue Crawte and Colin Poole.

Attending: James Finch (Suffolk County Councillor), D Crimmin (Clerk) and 4 residents.

16/175 Apologies for Absence

Cllrs Bower, Parker, Schwenk and Taylor (commitments) sent their apologies as did Lee Parker (Babergh District Councillor).

16/176 Declaration of Interests and Requests for Dispensation

No interests were declared and no request for dispensation had been received.

16/177 Minutes of meeting held on the 9th November 2016

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

16/178 Public Forum

James Finch updated councillors on his previously circulated report and gave further information on Devolution, SCC's Budget and help for Family Carers. He updated councillors on the re-consultation for the proposed speed reductions on the A134 and on the Raising the Bar grant available from the Suffolk Foundation which NPC may wish to apply.

16/179 Correspondence (Appendix A)

Following a review of the Correspondence and the emails circulated since the last meeting there were no further actions requested of the Clerk. The councillors resolved to defer a decision on the use of Newton's name for a youth football team until the Trust had decided on whether the playing field could accommodate the proposed use.

16/180 Clerks Report (Appendix B)

Following a review of the Clerk's Report there were no further actions requested of the Clerk.

16/181 Finance

- a. All cheques signed and due for signing, as itemised in the RFO Report (Appendix C), were authorised by the councillors. The councillors also noted the income received since the last meeting, agreed the Reconciliation of Accounts against the Bank Statements and reviewed the Statement of Accounts against the budget.
- b. The councillors reviewed the finances for the Firework event which has raised a surplus of £192.11p.

16/182 Planning

- a. The councillors reviewed **Planning Application B/16/01451 2 Tudor Cottages, Sudbury Road** - Application for Listed Building Consent - Removal of internal wall and replacement of existing window on rear single storey element and resolved that they had no objections.
- b. The councillors reviewed appeal **APP/D3505/W/16/3159313 regarding refusal of Planning Application B/16/00131/FUL Farm Shop, Wheldons Fruit Farm, Newton Leys, Newton, SUDBURY, CO10 0QE** - Change of use of existing farm shop (Class A1) to dwelling house (Class C3) including parking, gardens and access and resolved that they had no further comments and would like a copy of the Inspector's decision.
- c. The councillors reviewed appeal **APP/D3505/W/16/3159797 regarding refusal of Planning Application B/16/00629/FUL Abbey House, Rectory Road, Newton, SUDBURY, CO10 0QZ** - Erection of two detached dwellings with garaging and resolved that they had no further comments and would like a copy of the Inspector's decision.
- d. No further planning application had been received since the agenda was posted.

Signed _____

Date _____



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- e. The status of previous applications and appeals were reviewed and the councillors agreed to review the process and outcomes of the Planning Committee’s determination of the Red House Farm planning application at the January meeting.

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
	Enforcement enquiry on the expected completion date of building works at Motts Farm.	12/118d		
B/15/01718	Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury - Outline application (with all matters reserved except for access) - Erection of up to 1,100 dwellings (Use	16/044c	Objected	
B/16/01038	Red House Farm, Sudbury Road - Erection of 10 no dwellings (following demolition of existing dwelling and outbuildings).	16/127a 16/163b	Supported Support if conditions included in application	REFUSED 30/11/2016
B/16/01330	Newton Hall, Church Road - Application for Listed Building Consent - Remedial works to rebuild secondary staircase in breakfast room.	16/163a	Supported	Approved 10/11/2016

16/183 Village Hall and Trust representative updates

There has not been a Village Hall meeting in the last month and the Trust are holding ongoing meetings with NGGC to formulate a new arrangement for the Green.

16/184 Questions to the Chair

There were no questions raised.

16/185 Clerk vacancy

The councillors reviewed the documentation prepared by the Clerk with regard to his contract of employment, it’s terms and conditions as well as the specific duties he undertakes on behalf of NPC. Cllrs Presland, Crawte and Poole will meet to prepare their recruitment proposals for consideration at the January meeting.

16/186 Next Meeting

The next scheduled meeting is on Wednesday 11th January 2017 starting at 7.30pm.

The meeting closed at 8.50pm

Appendix A Correspondence

No correspondence received since last meeting.

Appendix B Clerk’s Report

Minute	Action	Complete ✓
15/021	Valley Road markings raised with SCC Highways.	
15/069	Update from Mr H Wheldon circulated via email on 22nd March.	
16/090	Still awaiting revised date for Broadband update.	
16/158	Draft Minutes published on website and in newsletters.	✓
16/162 a	Payments made to suppliers.	✓
16/162 c	Transparency Fund grant awarded to NPC.	✓
16/163	Planning responses sent to Babergh.	✓
16/164	Informed NGGC of defibrillator installation contract.	✓
16/165	Works undertaken in play equipment area.	✓
16/168	Letter re pension outstanding.	
	Clerk Hours	
	Up until 20th November 2016 - 228.25 hours worked / 204 hours paid.	

Signed _____

Date _____



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Appendix C RFO Report

Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
28/11/16	SALC Transparency Fund grant			115.64	0.00
14/12/16	Flowers Groundcare - Grass Cutting	1087	LA 2011 ss 1 to 8	0.00	36.00
14/12/16	PA Scammell - Asset maintenance	1088	LA 2011 ss 1 to 8	0.00	85.00
31/12/16	DF Crimmin - Salary Oct to Dec	1089	LA 2011 ss 1 to 8	0.00	683.03
31/12/16	DF Crimmin - WFHA Oct to Dec	1089	LA 2011 ss 1 to 8	0.00	39.00
31/12/16	HMRC - Clerk Tax	1090	LA 2011 ss 1 to 8	0.00	170.60

Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	31/10/16	£100.00				
Premium Accounts	31/10/16	£18,457.36	£16,481.37	£2,191.63	£115.64	£0.00
Tracker Account	30/09/16	£11,108.78	£11,108.78	£0.00	£0.00	£0.00
Petty Cash	08/12/16	£0.00	£0.00			£0.00
		£29,666.14	£27,590.15	£2,191.63	£115.64	

Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£24,073.19				
Income			Expenditure			
Precept	£9,380.00	£9,380.00	Clerks Salary		£3,742.85	£2,560.89
Grants	£207.00	£1,696.14	Admin		£1,900.00	£367.18
Recycling	£500.00	£280.79	Grants		£700.00	£875.00
Other	£0.00	£172.58	Annual Subscriptions		£280.00	£286.80
Bank Interest	£25.00	£6.80	Footpath Maintenance		£300.00	£0.00
VAT Repayment	£0.00	£305.73	Insurance		£320.00	£310.57
			Inspection		£245.00	£236.00
			Maintenance		£1,820.00	£1,537.00
			Projects		£1,400.00	£1,772.06
			Other		£0.00	£0.00
			Village Hall		£0.00	£0.00
			VAT Paid		£0.00	£379.58
			Contingency		£500.00	£0.00
			Youth Council		£0.00	£0.00
Total	£10,112.00	£11,842.04	Total	£0.00	£11,207.85	£8,325.08
			Assets Carried Forward			£27,590.15
Total		£35,915.23	Total			£35,915.23

End of Appendices