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MINUTES OF NEWTON PARISH COUNCIL MEETING
Held on Wednesday 13th April 2016 in Newton Village Hall at 7.30pm

Present: Councillors Sue Crawte (Chairman), Russell Bower, Lee Parker (arrived late), Colin Poole, Rita Schwenk (arrived late) and Phil Taylor.

Attending: Lee Parker (Babergh District Councillor), James Finch (Suffolk County Councillor), D Crimmin (Clerk) and 3 residents.

16/053 Apologies for Absence

Cllr Presland (holiday) sent his apologies.

16/054 Declaration of Interests and Requests for Dispensation

No interests were declared and no request for dispensation had been received.

16/055 Minutes of meeting held on the 9th March 2016

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

Cllr Parker arrived.

16/056 Public Forum

James Finch updated councillors on his previously circulated report on Devolution, Vehicle Activated Signs and Suffolk Trading Standards. Lee Parker deferred his update till the Annual Parish Assembly on the 20th April 2016. Residents asked questions relating to bottle banks and the smallholding alongside the Garden Centre.

Cllr Schwenk arrived.

16/057 Correspondence (Appendix A)

Following a review of the Correspondence and the emails circulated by the Clerk the councillors resolved that NPC should write in support of the SALC response to the Government consultation on proposed changes to the planning system.

16058 Clerks Report (Appendix B)

Following a review of the Clerk's Report there were no further actions request of the Clerk.

16/059 Finance

- a. The RFO Report, as itemised in Appendix C, was agreed by the councillors.
- b. The councillors resolved to accept the Bank Reconciliation and Statement of Accounts (Appendix D) as at the 31st March 2016 after Cllr Poole reviewed the Bank Statements against the reports.
- c. The councillors resolved to donate £175 towards the Fireside Club's celebration for the Queen's 90th Bithday.

16/060 Planning

- a. The councillors reviewed **Planning Application B/16/00310 The Gavel, Assington Road** - Erection of a garage/workshop and resolved to support the application despite having reservations over the scale of the garage / workshop.
- b. No further planning application had been received since the agenda was posted.
- c. The status of previous applications and appeals were reviewed.

Signed _____

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BDC Ref	Application	NPC Ref	NPC Response	BDC Response
	Enforcement enquiry on the expected completion date of building works at Motts Farm.	12/118d		
B/15/00178	Enforcement enquiry with regard to change of use on land west of Sudbury Garden Centre.			Ongoing.
APP/D3505/A/14/2218072	Appeal against refusal of Planning Application B/13/01107 - Rogers Farm, Rogers Lane - Change of use of agricultural land to use as solar farm for generation of electricity from solar energy together with associated works comprising solar panels mounted on frames, security fencing, inverters, transformers and a switch gear cabinet as amended by revised plans received on 19 November 2013 including amended project layout plan, updated tree survey and root protection plan, additional information pack, construction access plans and hedgerow and tree impact report, cross section views from Church of St Mary the Virgin, amended plans of proposed structures. As further amended by agent's submission of amended Construction Management Plan (received 2 December 2013) and amended Habitat Enhancement and Screening Plan (No.104 Rev.1) received 18 December 2013.	16/009	Did not support appeal	
B/15/01718	Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury - Outline application (with all matters reserved except for access) - Erection of up to 1,100 dwellings (Use Class C3); 16.4ha of employment development (to include B1, B2 and B8 uses, a hotel (C1), a household waste recycling centre (sui generis) and a district heating network); village centre (comprising up to 1,000m ² Gross Floor Area (GFA) of retail floor space (A1, A2, A3, A4 and A5), village hall (D2), workspace (B1a), residential dwellings (C3), primary school (D1), pre-school (D1) and car parking); creation of new vehicular access points and associated works; sustainable transport links; community woodland; open space (including children's play areas); sustainable drainage (SuDS); sports pavilion (D2) and playing fields; allotments; and associated ancillary works.	16/044c	Objected	
B/16/00101	Land to the north of Valley Farm, Valley Road - Erection of agricultural building for the storage of machinery fertiliser and grain.	16/026a	Supported	Approved 03/03/2016
B/16/00131	Farm Shop, Wheldons Fruit Farm, Newton Leys - Change of use of existing farm shop (Class A1) to dwelling house (Class C3) including parking, gardens and access.	16/044a	Supported	REFUSED 01/04/2016
B/16/00172	Marks Meadow, Rectory Road - Application for Certificate of Lawfulness of an Existing Use - Erection of storage building.	16/044b	Responded on recent use.	

16/061 Playground and Asset Maintenance

No issues were raised on the council's assets. The councillors are prepared to support the provision of an additional bottle bank for residents' use being located in the Saracens Head car park, within the pub's boundary, subject to the application being acceptable to BDC.

16/062 Village Hall and Trust representative updates

The Village Hall Committee had held its AGM and are looking at the front door replacement and running a mid-summer brunch in July. The Trust reported on proposed ponds work, the Little Green track, easements and the Golf Club invitation to the Trust to celebrate the Trust's 40th anniversary.

Signed _____

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16/063 Questions to the Chair

Cllr Poole raised the question of NPC's plans to support its application(s) for the listing of assets of community value with suitable contingency arrangements. The councillors agreed to discuss this at the June meeting.

16/064 Next Meeting

The next scheduled meeting is on Wednesday 13th April 2016 starting at 7pm.

The meeting closed at 8.45pm.

Appendix A Correspondence

No correspondence received since last meeting.

Appendix B Clerk's Report

Minute	Action	Complete ✓
14/109	SCC Highways are reviewing hedge at Valley Road / A134 junction	
15/021	Valley Road markings and hedge at junction with A134 raised with SCC Highways.	
15/069	Update from Mr H Wheldon circulated via email on 22nd March.	
15/126	Arranging to meet S Scammel for quotation.	
15/144	NPC representatives attended Chilton Woods Place Shaping Group meeting.	✓
16/038	Draft & Approved Minutes published on website and in newsletters.	✓
16/043 a	Cheques distributed to suppliers.	✓
16/044	Planning responses sent to Babergh.	✓
Clerk Hours		
	As at 27th March 2016 - 332.5 hours worked / 312 hours paid.	
Speed Watch outings (Drivers Reported)		
	One survey conducted in April which resulted in no motorists being reported.	

Appendix C RFO Report

Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
07/12/15	Interest 7 Sept to 6 Dec	BS 60		1.38	0.00
07/03/16	Interest 7 Dec to 6 Mar	BS 62		1.38	0.00
07/03/16	Interest 7 Dec to 6 Mar	BS 277		1.95	0.00



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Appendix D Year-end accounts

NEWTON PARISH COUNCIL			
Bank Reconciliation for Financial year ending 31st March 2016			
Balances per Bank Statements as at 31st March 2016			
Barclays Community	£100.00		
Barclays Premium Account	£14,518.53		
Barclays Tracker Account	<u>£11,106.02</u>		
			£25,724.55
Add any Unbanked Cheques / Cash as at 31 March			£0.00
Less Unpresented Cheques as 31 March			
	101056	£48.00	
	101058	£394.07	
	101059	£975.29	
	101060	<u>£234.00</u>	
			£1,651.36
		Total Cash	<u>£24,073.19</u>
CASH BOOK			
Opening Balance			£21,270.15
Add Receipts in the year			<u>£12,968.27</u>
			£34,238.42
Less Payments in the year			<u>£10,165.23</u>
		Total Cash	<u>£24,073.19</u>


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		NEWTON PARISH COUNCIL	
		Receipts & Payments Account for the year ending 31st March 2016	
Receipts			
Precept		£9,282.64	
Grants		£272.64	
Recycling		£800.92	
Bank Interest		£13.19	
Other		£2,201.17	
VAT Repayment		£397.71	
			£12,968.27
Payments			
Clerks Salary		£3,705.92	
Admin		£2,098.42	
Grants		£550.00	
Annual Subscriptions		£257.00	
Street Lighting		£0.00	
Footpath Maintenance		£300.00	
Insurance		£296.31	
Inspection		£234.00	
Maintenance		£989.72	
Village Hall		£0.00	
Projects		£1,234.13	
Other		£159.00	
Youth Council		£35.00	
VAT Paid		£305.73	
			£10,165.23
Excess of Receipts over Payments			£2,803.04
Add Balance Brought Forward			£21,270.15
Balance Carried Forward			£24,073.19
Represented by			
Barclays Community		£100.00	
Barclays Premium		£12,867.17	
Barclays Tracker		£11,106.02	
Petty Cash		£0.00	
			£24,073.19

End of Appendices

Signed _____ Date _____
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