

**Associated Papers NPC meeting on 12<sup>th</sup> October 2016**

**Agenda Item 2          Dispensations**

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

**Agenda Item 5          Correspondence Circulated**

No correspondence received.

**Agenda Item 6          Clerk's Report**

| <b>Minute</b> | <b>Action</b>   | <b>Complete ✓</b> |
|---------------|---|-------------------|
| 15/021        | Valley Road markings raised with SCC Highways.                                    |                   |
| 15/069        | Update from Mr H Wheldon circulated via email on 22nd March.                      |                   |
| 16/090        | Provisional date of 19th October 2016 for Broadband update.                       |                   |
| 16/111        | Wrote to Village Hall Committee.  |                   |
| 16/122        | Draft Minutes published on website and in newsletters.                            | ✓                 |
| 16/124        | Wrote to Mr Coe.  | ✓                 |
| 16/126 a      | External Audit report published on notice boards and website.                     | ✓                 |
| 16/126 d      | Payments made to suppliers.   | ✓                 |
| 16/126 ef     | Donations sent to organisations.  | ✓                 |
| 16/127        | Planning responses sent to Babergh.   | ✓                 |
| 16/130        | TEN application made, insurers notified and tickets produced for Fireworks event. | ✓                 |
| 16/132        | Water leak repaired.  | ✓                 |
|               | <b>Clerk Hours</b>  |                   |
|               | Up until 2nd October 2016 - 175.25 hours worked / 162 hours paid.                 |                   |
|               | <b>Speed Watch outings (Drivers Reported)</b>                                     |                   |
|               | One survey undertaken with no vehicle caught speeding.                            |                   |

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**Agenda Item 7a Responsible Financial Officer (RFO) Report**

**Receipts & Payments**

| Date     | Details                            | Ref  | Power             | Receipts | Payments |
|----------|------------------------------------|------|-------------------|----------|----------|
| 14/09/16 | PCC of Newton - Churchyard maint   | 1080 | LA 2011 ss 1 to 8 | 0.00     | 400.00   |
| 14/09/16 | RBL Poppy Appeal - Donation        | 1081 | LA 2011 ss 1 to 8 | 0.00     | 50.00    |
| 12/10/16 | PA Scammell - Asset maintenance    | 1082 | LA 2011 ss 1 to 8 | 0.00     | 135.00   |
| 12/10/16 | Flowers Groundcare - Grass Cutting | 1083 | LA 2011 ss 1 to 8 | 0.00     | 108.00   |
| 26/09/16 | SCC Locality Budget grant          |      |                   | 1,000.00 | 0.00     |

**Reconciliation**

| Account          | Statement Date | Statement Balance | Actual Balance | Unpresented Cheques | Credits not shown | Difference |
|------------------|----------------|-------------------|----------------|---------------------|-------------------|------------|
| Community        | 29/07/16       | £100.00           |                |                     |                   |            |
| Premium Accounts | 29/07/16       | £15,896.53        | £18,016.91     | £3,669.62           | £5,690.00         | £0.00      |
| Tracker Account  | 30/06/16       | £11,107.40        | £11,107.40     | £0.00               | £0.00             | £0.00      |
| Petty Cash       | 05/10/16       | £0.00             | £0.00          |                     |                   | £0.00      |
|                  |                | £27,103.93        | £29,124.31     | £3,669.62           | £5,690.00         |            |

**Statement of Accounts vs Budget**

|               | Budget            | Actual            |                        | Reserves     | Budget            | Actual            |
|---------------|-------------------|-------------------|------------------------|--------------|-------------------|-------------------|
| Assets B/F    |                   | £24,073.19        |                        |              |                   |                   |
| <b>Income</b> |                   |                   | <b>Expenditure</b>     |              |                   |                   |
| Precept       | £9,380.00         | £9,380.00         | Clerks Salary          |              | £3,742.85         | £1,707.26         |
| Grants        | £207.00           | £1,372.90         | Admin                  |              | £1,900.00         | £328.18           |
| Recycling     | £500.00           | £0.00             | Grants                 |              | £700.00           | £875.00           |
| Other         | £0.00             | £172.58           | Annual Subscriptions   |              | £280.00           | £236.80           |
| Bank Interest | £25.00            | £3.36             | Footpath Maintenance   |              | £300.00           | £0.00             |
| VAT Repayment | £0.00             | £305.73           | Insurance              |              | £320.00           | £310.57           |
|               |                   |                   | Inspection             |              | £245.00           | £166.00           |
|               |                   |                   | Maintenance            |              | £1,820.00         | £1,422.00         |
|               |                   |                   | Projects               |              | £1,400.00         | £952.06           |
|               |                   |                   | Other                  |              | £0.00             | £0.00             |
|               |                   |                   | Village Hall           |              | £0.00             | £0.00             |
|               |                   |                   | VAT Paid               |              | £0.00             | £185.58           |
|               |                   |                   | Contingency            |              | £500.00           | £0.00             |
|               |                   |                   | Youth Council          |              | £0.00             | £0.00             |
| <b>Total</b>  | <b>£10,112.00</b> | <b>£11,234.57</b> | <b>Total</b>           | <b>£0.00</b> | <b>£11,207.85</b> | <b>£6,183.45</b>  |
|               |                   |                   | Assets Carried Forward |              |                   | £29,124.31        |
| <b>Total</b>  |                   | <b>£35,307.76</b> | <b>Total</b>           |              |                   | <b>£35,307.76</b> |

**Agenda Item 8c      Planning Status**

| <b>BDC Ref</b> | <b>Application</b>   | <b>NPC Ref</b> | <b>NPC Response</b>      | <b>BDC Response</b> |
|----------------|--|----------------|--------------------------|---------------------|
|                | Enforcement enquiry on the expected completion date of building works at Motts Farm.   | 12/118d        |                          |                     |
| B/15/01718     | Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury - Outline application (with all matters reserved except for access) - Erection of up to 1,100 dwellings (Use | 16/044c        | Objected                 |                     |
| B/16/00172     | Marks Meadow, Rectory Road - Application for Certificate of Lawfulness of an Existing Use - Erection of storage building.  | 16/044b        | Responded on recent use. |                     |
| B/16/00567     | Land west of Sudbury Garden Centre - Amendments to Application for the erection of detached agricultural building and surfacing.   | 16/109a        | Objected                 |                     |
| B/16/01038     | Red House Farm, Sudbury Road - Erection of 10 no dwellings (following demolition of existing dwelling and outbuildings).   | 16/127a        | Supported                |                     |
| B/16/00798     | Gothic House, Sudbury Road - Application for Listed Building Consent - Alterations to windows.   | 16/127b        | Supported                | Approved 29/09/2016 |
| B/16/01062     | 3 Assington Road - Erection of single storey side extension (amended scheme to that approved under P.P. B/15/00751/FHA).   | 16/127c        | Supported                | Approved 03/09/2016 |
| B/16/01125     | Adjoining Parish Grassmere Cottage, Joes Road - Application for Listed Building Consent for the erection of single-storey side extension and associated alterations.                             | 16/127d        | Supported                |                     |
| B/16/01124     | Adjoining Parish Grassmere Cottage, Joes Road - Erection of single-storey side extension and associated alterations.   | 16/127e        | Supported                |                     |

**Agenda Item 9      A134 40mph limits**

As per the email circulated to you on the 5<sup>th</sup> October 2016.

**Agenda Item 10      Defibrillator**

NGGC has indicated that they are happy with the plan to locate the defibrillator at the entrance to the golf club. I am meeting with their representative on the 6<sup>th</sup> October to finalise details.

**Agenda Item 12      BT Phone Box**

As per the email circulated to you on the 25<sup>th</sup> September 2016.

**Agenda Item 14      SALC consultation**

As per the email circulated to you on the 25<sup>th</sup> September 2016.

**Agenda Item 15      Precept Referendums**

As per the email circulated to you on the 25<sup>th</sup> September 2016

**Agenda Item 16      OneSuffolk Website**

With reference to the email circulated on the 7<sup>th</sup> September, NPC will need to consider payment of a £50 annual charge to continue using the OneSuffolk hosting service from Community Action Suffolk.