

**Associated Papers NPC meeting on 9<sup>th</sup> March 2016**

**Agenda Item 2          Dispensations**

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

**Agenda Item 5          Community Led Planning**

You agreed to review the Locality resource on “How to prepare a character assessment to support design policy within a neighbourhood plan” which can be found at <http://bit.ly/Charassess> . I have attached the template document for your reference.

Nick Ward has also commented that “I think looking at the first criterion to Policy CS11 (character considerations) and interpreting it for Newton is a very good starting point and could be fed into a hybrid village design statement / plan.”

**Agenda Item 6          Correspondence Circulated**

Ref	Date Received	Raised by	Regarding	Agenda	FYI
CL16004	16/02/16	Babergh District Council	Planning Application for Farm Shop, Wheldons Farm	√	
CL16005	16/02/16	Babergh District Council	Planning Application for Marks Meadow, Rectory Road	√	

**Agenda Item 7          Clerk’s Report**

Minute	Action	Complete ✓
14/109	SCC Highways are reviewing hedge at Valley Road / A134 junction	
15/021	Valley Road markings and hedge at junction with A134 raised with SCC Highways.	
15/069	Update from Mr H Wheldon regarding regulating change of use at barn.	
15/126	Arranging to meet S Scammel for quotation.	
15/144	J Finch has arranged for NPC to have representatives at the next Chilton Woods Place Shaping Group meeting.	
16/021	Draft & Approved Minutes published on website and in newsletters.	✓
16/025 a	Cheques distributed to suppliers.	✓
16/026	Planning response sent to Babergh.	✓
16/030	Response sent to Fire Rescue and Service consultation	✓
16/033	Litter pick for 5th March arranged.	✓
	<b>Clerk Hours</b>	
	As at 14th February 2016 - 301 hours worked / 276 hours paid.	

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**Agenda Item 8a Responsible Financial Officer (RFO) Report  
Receipts & Payments**

Date	Details	Ref	Power	Receipts	Payments
09/03/16	P Taylor - Fireworks expense	1056	LA 2011 ss 1 to 8	0.00	48.00
09/03/16	Newton Village Hall - Hall Hire	1057	LA 2011 ss 1 to 8	0.00	450.00
09/03/16	DF Crimmin - Expenses Sept to Feb	1058	LA 2011 ss 1 to 8	0.00	394.07
31/03/16	DF Crimmin - Salary Jan to Mar	1059	LA 2011 ss 1 to 8	0.00	936.29
31/03/16	DF Crimmin - WFHA Jan to Mar	1059	LA 2011 ss 1 to 8	0.00	39.00
31/03/16	HMRC - Clerk Tax	1060	LA 2011 ss 1 to 8	0.00	234.00
31/03/16	BDC Recycling			419.94	0.00

**Reconciliation**

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	29/01/16	£100.00				
Premium Accounts	29/01/16	£15,368.04	£13,670.54	£2,217.44	£419.94	£0.00
Tracker Account	30/09/15	£11,103.26	£11,103.26	£0.00	£0.00	£0.00
Petty Cash	03/03/16	£0.00	£0.00			£0.00
		£26,571.30	£24,773.80	£2,217.44	£419.94	

**Statement of Accounts vs Budget**

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£21,270.15				
<b><u>Income</u></b>			<b><u>Expenditure</u></b>			
Precept	£9,282.64	£9,282.64	Clerks Salary		£3,705.91	£3,705.92
Grants	£200.00	£272.64	Admin	£818.00	£1,750.00	£2,098.42
Recycling	£400.00	£800.92	Grants		£700.00	£550.00
Other	£0.00	£2,201.17	Annual Subscriptions		£290.00	£257.00
Bank Interest	£10.00	£8.48	Street Lighting		£0.00	£0.00
VAT Repayment	£0.00	£397.71	Footpath Maintenance		£350.00	£300.00
			Insurance		£425.00	£296.31
			Inspection		£245.00	£234.00
			Maintenance		£1,820.00	£401.95
			Projects		£1,000.00	£1,226.13
			Other		£0.00	£159.00
			Village Hall		£0.00	£0.00
			VAT Paid		£0.00	£196.18
			Contingency		£500.00	£0.00
			Youth Council		£400.00	£35.00
<b>Total</b>	<b>£9,892.64</b>	<b>£12,963.56</b>	<b>Total</b>	<b>£818.00</b>	<b>£11,185.91</b>	<b>£9,459.91</b>
			Assets Carried Forward			£24,773.80
<b>Total</b>		<b>£34,233.71</b>	<b>Total</b>			<b>£34,233.71</b>

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**Agenda Item 8a Clerk's Expenses**

Date	Description	Postage			No of Calls	Telephone	Printing			Travel
		1st	2nd	Other		Phone Call to	A4 Print	A3 Print	Lams	Miles
02/09/15					3	SCC x 2, Mr Wheldon				
03/09/15	Meeting Pack						201		4	
10/09/15					2	BDC, Came & Co				
14/09/15					2	SCC x 2				
15/09/15	Survey				2	R Gardner, A Vince	1250			
22/09/15					1	I Horlock				
24/09/15	Meeting Pack		3				72		4	
25/09/15					1	BDC	25			
29/09/15					2	L Parker, BDC				
01/10/15					1	Ross Bain	30		30	
08/10/15					1	BDC				
12/10/15					1	A Vince				
15/10/15					1	BDC				
19/10/15					2	C Langley, BDC				
20/10/15					1	BDC				
21/10/15					1	Sid Scammel				
22/10/15					1	Bradley Smith				
23/10/15					1	C Poole				
05/11/15	Meeting Pack						194		4	
10/11/15					2	BDC x 2				
11/11/15					1	J Finch				
12/11/15					9	P Taylor x 2, R Schwenk, J Finch, BDC x 3, L Parker, A Vince				
13/11/15			3		2	R Schwenk, A Vince				
19/11/15	Meeting Pack				1	L Parker	99		4	
23/11/15					1	BDC				
27/11/15				£0.93						
30/11/15										
02/12/15					2	L Parker, C Poole				
10/12/15					2	BDC x 2				
15/12/15					1	H Buckledee				
17/12/15					1	Hastoe				
21/12/15					1	J Finch				
22/12/15					1	J Finch				
07/01/16	Meeting Pack				1	BDC	176		8	
13/01/16					3	R Bain, I Wright x 2	10			
15/01/16					1	A Vince				
19/01/16			1		1	BDC				
25/01/16					1	BDC				
03/02/16	CW Planning Document x 6				1	R Bain	972			
04/02/16					1	L Parker				
09/02/16					1	C Poole				
11/02/16					4	Bradley, BDC x 2, C Poole				
25/02/16					1	L Parker				
		0	7		62		3029	0	54	0
		£0.00	£3.78	0.93	£7.44		£121.16	£0.00	£6.48	£0.00

**Expenditure on behalf of Newton Parish Council**

Date	Description	Ref	Gross	VAT	Net	Account Heading
25/09/15	TEN Fee	1	£21.00	0.00	£21.00	Projects
25/09/15	60 sheets of Firework Tickets @ 10p each		£6.00	0.00	£6.00	Projects
23/10/15	Bacon rolls for Litter Pick	2	£13.20	0.00	£13.20	Admin
11/11/15	Presentation equipment at meeting		£5.00	0.00	£5.00	Admin
12/11/15	Xmas Tree Lights (Lights 4 Fun)	3	£181.48	31.08	£150.40	Projects
15/12/15	AtG January 2016 - 230 Double sided colour A4		£27.60	0.00	£27.60	Admin
	Postage		£4.71		£4.71	
	Printing		£121.16		£121.16	
	Laminates		£6.48		£6.48	
	Cost of Calls		£7.44		£7.44	
	Travel Costs		£0.00		£0.00	
	<b>Total</b>		<b>£394.07</b>	<b>£31.08</b>	<b>£362.99</b>	Balanced
	Mileage Rate 6/4/2011	45p				
	1st Class Post	63p				
	2nd Class Post	54p				
	A4 Printing per page	4p				
	A3 Printing per page	10p				
	AtG per page	6p				
	Laminator pouch	12p				
	Telephone Calls	10p +VAT				
						Admin Projects VAT Total
						£185.59 £177.40 £31.08 £394.07

**Agenda Item 8b      Donations**

Past and Current Year Donations	
<b>2013 /2014</b>	
Newton PCC	£375.00
Poppy Wreath	£40.00
Golf Club	£100.00
Newstalk	£50.00
Christmas Parcels	£100.00
	£665.00
<b>2014 /2015</b>	
Newton PCC	£375.00
Poppy Wreath	£50.00
Kernos	£50.00
Christmas Parcels	£100.00
	£575.00
<b>2015 / 2016</b>	
Newton PCC	£400.00
Poppy Wreath	£50.00
Christmas Parcels	£100.00
	£550.00
<b>The Budget for Grants this year is £700.</b>	

**Agenda Item 8c      Earmarked Reserves**

Asset Replacement	10,000.00
Village Hall	1,500.00
Legal Fees	1,000.00
Election Costs	1,500.00
Speed Watch	465.00
Clerk Gratuity Fund	1,107.00
<b>Total Earmarked Reserves</b>	<b>15,572.00</b>

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**Agenda Item 9e      Planning Status**

<b>BDC Ref</b>	<b>Application</b>	<b>NPC Ref</b>	<b>NPC Response</b>	<b>BDC Response</b>
	Enforcement enquiry on the expected completion date of building works at Motts Farm.	12/118d		
B/15/00178	Enforcement enquiry with regard to change of use on land west of Sudbury Garden Centre.			Ongoing.
APP/D3505/A/14/2218072	Appeal against refusal of Planning Application B/13/011107 - Rogers Farm, Rogers Lane - Change of use of agricultural land to use as solar farm for generation of electricity from solar energy together with associated works comprising solar panels mounted on frames, security fencing, inverters, transformers and a switch gear cabinet as amended by revised plans received on 19 November 2013 including amended project layout plan, updated tree survey and root protection plan, additional information pack, construction access plans and hedgerow and tree impact report, cross section views from Church of St Mary the Virgin, amended plans of proposed structures. As further amended by agent's submission of amended Construction Management Plan (received 2 December 2013) and amended Habitat Enhancement and Screening Plan (No.104 Rev.1) received 18 December 2013.	16/009	Did not support appeal	

Agenda Item 14 Suffolk Year of Walking



**People Directorate**

Responsible for Communities and Housing

Please ask for: Sue Calver  
Direct line: 01449 724653  
Fax number:  
Your reference:  
Our reference:

Dear Sir/Madam

**Suffolk Year of Walking – May 2016 to April 2017**

Suffolk's first walking strategy was launched in 2015 setting out a vision to increase the number of people walking in Suffolk. As well as the many health benefits associated with walking the strategy also highlights the natural environment of Suffolk which makes it a wonderful place to walk, both in urban and rural areas.

Babergh and Mid Suffolk District Council are proud to offer the opportunity for parishes throughout the two districts to apply for a trained walk leader to lead a walk in their local area.

Applying for a walk leader is free of charge but is limited to one walk per **ward**, your ward covers the following areas:

**BURES ST MARY WARD – Newton, Little Cornard & Bures St Mary**

We hope that this project will enable parishes to work together with neighbouring villages to advertise and highlight the natural beauty of their local area; ensuring local residents and people from further afield are able to partake.

Babergh & Mid Suffolk District Council will provide the parish with a trained walk leader and we ask for a commitment from the parish to provide at least two people who are willing to help out with the walk on the day. Walk leaders will be allocated on a first come first served basis.

When thinking about your parish please ensure that any walk you may be considering is as inclusive and accessible as possible given we have many rural areas and it is highly likely that people will travel to attend the walk, so car parking and preferably toilet facilities would also need to be a consideration. Providing a walk in your area will give you the opportunity to promote local facilities such as pubs, cafes, Community shops etc where visitors may choose to use before or after your walk.

This project also provides the parish with the potential for advocating past local history, village stories, anecdotal tales and themes which might be of interest to visitors. To support your event Babergh & Mid Suffolk District Council can offer a minor Arts grant of up to £250 the funding available can be used to provide a poet or storyteller for your walk to accentuate the above. To apply for this funding please contact Zoey Banthorpe, Arts Officer on [zoey.banthorpe@baberghmidsuffolk.gov.uk](mailto:zoey.banthorpe@baberghmidsuffolk.gov.uk) or telephone 01449 724 638.

Babergh & Mid Suffolk District Council are working in partnership with the Tourist Information Centre in Stowmarket, although all the parish walks will be free of charge for participants booking is essential and must be made directly with the TIC on 01449 676800.

If you would like to take up this offer we need confirmation and return of the attached form by 31<sup>st</sup> March 2016.

Yours sincerely

Sue Calver  
Communities Officer – Babergh and Mid Suffolk District Councils

**Babergh District Council**  
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Strategic Director (People): Michael Evans  
Head of Housing: Martin King Head of Communities: Jonathan Free